

SPECIAL DUTY CATALOG (SPECAT)

Current as of 15 December 2016

This is not a stand-alone document and does not advertise vacant Special Duty positions. For specific assignment information or additional information, contact the POC listed in the EQUAL Plus ad.

This catalog contains supplemental information for certain requirements as advertised in EQUAL-Plus.

For Applicants: Unless otherwise noted in the instructions below, only applicants possessing the AFSC(s) listed in the EQUAL-Plus advertisement may apply for the position. For information on EQUAL-Plus job advertisements not listed in this catalog, contact the POC at the DSN number listed in the EQUAL-Plus advertisement.

For MPSs/FSSs/CSSs: Make this document available alongside your EQUAL-Plus listing. This catalog contains additional qualification and application information for certain EQUAL-Plus advertisements.

For MAJCOM/FOA/DRUs: Organizations must be approved for EQUAL-Plus requisition authority by AFPC/DPAA prior to submitting information for this catalog. Any requests for changes or additions should be forwarded to AFPC/DP3AM, 550 C Street, Randolph AFB TX 78150-4730 through the appropriate MAJCOM/FOA using request form below. Agencies submitting advertisements for update to EQUAL-Plus should make reference to the item number in this catalog, which contains the additional information to supplement the advertisement.



STAB
Tour-MP-SPECAT

NOTE: If Part B of these instructions requires a letter/memo please use the following format or on-line [Generic Special Duty Application](#).

- A. Applicant's grade, name, SSAN, current unit, duty phone, and signature.
- B. Name of duty requested and preferred location (if applicable).
- C. Signed recommendation by unit commander: "To my knowledge, member is emotionally stable, morally responsible, financially sound, and has not had a history of disciplinary action. (i.e. UIF, LOR, Control Roster). I have reviewed the member's records, and they do not reflect any information, which in my judgment would preclude selection of the applicant for this position."
- D. FOR INSTRUCTOR POSITIONS: "A review of the member's records conforms with Air Force policy on formal training courses which prohibits perpetrators of sexual harassment and unlawful discrimination from instructing. To my knowledge, member is emotionally stable, morally responsible, financially sound, and has not had a history of disciplinary action. (i.e. UIF, LOR, Control Roster)."

For specific assignment information or additional information, contact the POC listed in the EQUAL Plus ad.

**If you have questions or comments about this page, please send them to:
HQ AFPC/DP3AM or call us at DSN 665-3815 or comm 210-565-3815.**

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INSTRUCTIONS

1. AETC Technical Training Instructor

HQ AETC and the hiring authority reserve the right to review and validate a member's eligibility for the below special duty.

A. QUALIFICATIONS:

1. FOR 3-LEVEL AWARDING COURSES (GRADES E-5 to E7): Individuals must be an approved candidate on the AF Developmental Special Duty (DSD) Nomination list. Vacancies will NOT be advertised on AMS.
2. FOR 3-LEVEL AWARDING COURSES (GRADES E-4 & E-8 ONLY) AND FOR NON 3-LEVEL AWARDING COURSES (ALL GRADES): These positions are not part of the DSD process. Vacancies will be advertised on AMS and the following application/TOS rules apply. If CONUS, minimum of four years' time on station (TOS) at time of the report date indicated on AMS. If overseas, apply no earlier than 13 and no later than 10 months prior to DEROS with PCS departure occurring at DEROS.

ALL CANDIDATES/APPLICANTS MUST MEET THE FOLLOWING QUALIFICATIONS:

3. Minimum physical profile of 121121. If member does not meet minimum profile requirements, the servicing medical authority must make a determination if the condition is waiverable.
4. The recent EPR rating changes to the Enlisted Evaluation System (EES) will affect DSD eligibility. Under new EES ratings, individuals will be eligible for DSD consideration as long as their new overall performance assessment rating indicates either "Exceeded some, but not all expectations" or "Exceeded most, if not all expectations" (top two ratings). Since the Static Close Out Dates (SCODs) differ between each grade, this rating change will not affect all DSD nominations at the same time. EPRs under the previous rating system must still be 5s. Only the last three EPRs are to be considered for the nomination process. NOTE: This requirement also applies to non-DSD T-Prefix candidates.
5. Have a CCAF degree or a minimum of 52 credits towards CCAF. Note: A minimal amount of Instructor positions do not require a CCAF degree. Those will be identified through the DSD nomination process.
6. Must have scored 80 or above on last two fitness test, or 90 or above on most recent fitness test, no failure on any portion within the last 12 months. Exemptions will be considered on a case by case basis by the hiring authority.
7. No record of disciplinary action that resulted in an Article 15 or Unfavorable Information File for the past three years.

8. Ineligible if confirmed history of incident (s) as perpetrator of sexual assault, sexual harassment, physical abuse, verbal maltreatment, or unprofessional relationship during candidate's entire career.

B. APPLICATION:

1. Complete [AETC Application Memo](#).



AETC Application
Memo.docx

2. Copy of AF IMT 422A with current PULHES and statement: "Applicants medical records have been reviewed and there is no history of alcohol/drug abuse. Individual is able to endure long periods of standing on a daily basis and has a good speaking voice with no speech impediment." If member does not meet minimum profile requirement, the servicing medical authority must determine if condition is waivable and must annotate that on the form.

3. Copy of most recent Air Force Physical Fitness Test results from the AF Portal.

4. The 3 required documents must be completed and provided to the hiring authority for volunteers no later than 10 days after the Equal-Plus AD closes out.

C. DISTRIBUTION:

1. Send completed application (scanned) to aetc.a1ka.ed@us.af.mil or fax to DSN 487-8313 or (210) 652-8313. Applicants may contact HQ AETC/A1KAA at DSN 487-3932 for additional information.

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2. Career Assistance Advisor – SDI 8A100

HQ AFPC/DPSI and the hiring authority reserve the right to review and validate a member's eligibility for the below special duty.

A. QUALIFICATIONS:

1. Must be a MSgt through SMSgt with skill level commensurate with grade. MSgt must have less than 20 years TAFMSD as of the reporting month. The specific grade requirement is determined by authorized grade listed in the Unit Manning Document at each location.

2. Ability to speak clearly and communicate well with others. Have superb counseling and briefing skills.
3. Have commander's recommendation.
4. Have or be willing to obtain at least 12 months retainability for short-tour locations as of the duty effective date and can/will extend DEROS to obtain 12 months in position upon selection.
5. Have or be willing to obtain 24 months retainability for long tour locations as of the duty effective date and can/will extend DEROS to obtain 24 months in position upon selection. PSDM 15-73 requires SMSgt/MSgts vectored for 8A100 in OCONUS locations must be able to obtain retainability/extend DEROS to fulfill full 3 year tour length.
6. Have a CCAF degree.
7. Graduate of a certified SNCO Academy by correspondence or in-residence.
8. Must have scored 80 or above on last two fitness test, or 90 or above on most recent fitness test, no failure on any portion within the last 12 months. Exemptions will be considered on a case by case basis by the hiring authority.
9. Be outstanding in appearance, military bearing, and conduct both on/off duty.
10. The recent EPR rating changes to the Enlisted Evaluation System (EES) will affect DSD eligibility. Under new EES ratings, individuals will be eligible for DSD consideration as long as their new overall performance assessment rating indicates either "Exceeded some, but not all expectations" or "Exceeded most, if not all expectations" (top two ratings). Since the Static Close Out Dates (SCODs) differ between each grade, this rating change will not affect all DSD nominations at the same time. EPRs under the previous rating system must still be 5s. Only the last three EPRs are to be considered for the nomination process.
11. Minimum physical profile 333233. If member does not meet minimum profile requirement the servicing medical authority needs to make determination if condition is waivable.
12. No record of disciplinary action that resulted in an Article 15 or Unfavorable Information File for the past three years.

B. APPLICATION:

1. Complete General Special Duty Application
2. **Memo/Letter:** Include this statement in the additional comments: "To my knowledge, MSgt Sullivan is emotionally stable, morally responsible, financially sound, and has not had a history of disciplinary action. He possesses mature judgment, is highly reliable, and is diplomatic and courteous in deportment. I have reviewed MSgt Sullivan's records, and they do not reflect any information, which in my judgment would preclude selection of the applicant for this position."

3. Targeted Military Resume (Refer to AFH 33-337), Tongue and Quill, dated 27 May 2015.
4. Copies of last three performance reports (front & back).
5. AF IMT 422A or medical statement reflecting current physical profile. If member does not meet minimum profile requirement the servicing medical authority must determine if condition is waiverable and annotate that on the form.
6. Copy of last two years history of the members Air Force Physical Fitness Test results from the AF Portal. Member must have scored in the “Good” or “Excellent” categories.

C. DISTRIBUTION:

1. Email application to local CAA for forwarding to MAJCOM/A1 and Career Field Manager.

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3. Inter-American Air Forces Academy (IAAFA) - Lackland AFB TX

A. QUALIFICATIONS:

1. Grade: E-4 or above.
2. Meet prerequisite requirements of Basic Instructor Course (BIC) in AFCAT 36-2223 (Applies to instructor positions).
3. Demonstrate proficiency in reading, writing, and speaking Spanish by obtaining minimum scores of 2/2 on the Spanish Language Proficiency Test.
4. Good speaking voice with no speech impediments.
5. Individuals selected for IAAFA duty are highly encouraged to obtain a Mess Dress Uniform.

B. APPLICATION:

1. Review EQUAL-Plus for current job openings in applicable AFSCs.
2. Applicants will be interviewed telephonically by the Chief Enlisted Manager or the IAAFA Deputy. Part of the interview will be conducted in Spanish to ascertain applicant's aptitude of the Spanish language. Candidates should be aware they may perform TDYs outside the CONUS for lengthy periods of time as part of Mobile Training Team (MTTs) and Military-to-Military visits. For a telephone interview contact IAAFA/ CEM at DSN: 473-1265/ 4507.

3. After telephone interview you may be required to provide the following:

a. Copy of last five performance reports.

b. [Memo/Letter](#) with Commander's recommendation. The statement must include the following: "I have personally interviewed the candidate and recommend him/her for duty in IAAFA and the individual is well suited socially and temperamentally to work closely with forces from allied nations. Member exhibits outstanding dress and appearance IAW AFI 36-2903 standards. Member does not have any history of adverse quality force indicators within the last 36 months.

c. Copy of test results from the Spanish language proficiency test (required prior to assignment selection).

d. AF IMT 422A with the following statement signed by a medical authority: "Individual's medical records have been screened and reveal no history of psychiatric, emotional, drug, or alcohol related incidents. Individual has the physical stamina to endure long periods of standing and speaks clearly without speech impediment."

4. Mail application to IAAFA/CEM, 2431 Carswell Ave, Lackland AFB TX 78236-5609 or FAX to DSN: 473-4571, COMM: (210) 671-4571. Send electronic applications to: [IAAFA/TSS](#)

5. Interested personnel are encouraged to contact the IAAFA/CEM at DSN: 473-1265 or 4507 for additional information. For a brief tour of IAAFA visit their [web site](#).

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4. Air Force Reserve Officer Training Corp (AFROTC)-Detachment and Region Personnel

A. QUALIFICATIONS:

1. Only AFSC(s) specified in the EQUAL-Plus advertisement may apply.

2. No record of disciplinary action or financial irresponsibility.

3. Under new EES ratings, individuals will be eligible for consideration as long as their new overall performance assessment rating indicates either "Exceeded some, but not all expectations" or "Exceeded most, if not all expectations" (top two ratings). EPRs under the previous rating system must still be 4 or 5.

4. Must have a physical profile of 222221, and no medical problems.

5. Outstanding appearance, military bearing, and conduct.

6. For quality of life information at desired locations, call the detachment at the phone number provided in the EQUAL-Plus ad.

7. Must have scored 80 or above on the last two fitness tests, or 90 or above on the most recent fitness test, no failure on any portion within the last 12 months. A member cannot have any PT exemptions that will remain in effect beyond the established RNLTD. The member's most current PT score sheet must not list an exemption.

B. APPLICATION

1. Complete [AETC Special Duty Application](#).

2. AF IMT 422A, or medical statement reflecting current physical profile, dental classification of 1, and the following statement by a competent medical authority: "Applicant's and dependent's medical records (except airmen serving unaccompanied oversea tours) have been reviewed and reveal no history of psychiatric problems, or other potentially disqualifying ailments requiring specialized medical treatment or prolonged hospitalization."

3. Copy of most recent Air Force Physical Fitness Test results from the AF Portal.

4. Military couples should understand joint spouse assignment may not be possible for this assignment. Applicants/nominees are encouraged to contact HQ AETC/A1KAA DSN: 487-5928 for additional information

C. DISTRIBUTION:

1. Send completed application (scanned) to aetc.a1ka.ed@randolph.af.mil or fax to DSN 487-8313 or (210) 652-8313. Applicants may contact HQ AETC/A1KAA at DSN 487-5928 for additional information.

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5. Recruiting Duty - SDI 8R000, 8R200, 8R300

A. QUALIFICATIONS: Enlisted Accession Recruiter

Must be an approved candidate on the Air Force Special Duty Nomination List. HQ AETC and HQ AFRS reserve the right to review and validate a member's eligibility for Recruiting duty.

1. Be a **2nd term/Career Airmen** SSgt thru MSgt with 4 or more years from current/projected grade HYT. SSgt selects must have ALS completed.

2. Meet appropriate Time on Station (TOS) requirements as of the RNLTD. Overseas members must be within one year of their established Date of Return from Overseas (DEROS)) **to be nominated and already have the required 12 months PCS retainability at time of nomination.**

3. Be qualified in Primary Air Force Specialty Code (PAFSC) and possesses an appropriate skill level commensurate with grade/rank.

4. The recent EPR rating changes to the Enlisted Evaluation System (EES) will affect DSD eligibility. Under new EES ratings, individuals will be eligible for DSD consideration as long as their new overall performance assessment rating indicates either “Exceeded some, but not all expectations” or “Exceeded most, if not all expectations” (top two ratings). Since the Static Close Out Dates (SCODs) differ between each grade, this rating change will not affect all DSD nominations at the same time. EPRs under the previous rating system must still be 5s. Only the last three EPRs are to be considered for the nomination process.
5. No record of disciplinary action that resulted in an Article 15 during entire career or Unfavorable Information File for the past three years. Never been convicted by a General, Special or Summary Courts-martial. When considering each individual, all available documentation and records (Personnel Records, AMJAMs, Clearance, Local/National Law Violations checks) that relate to items including any adverse actions, criminal investigation, NJPs, or military justice issues associated with the member’s name will be assessed by the hiring authority.
6. No record of substance abuse, domestic violence or child abuse.
7. Must possess a minimum physical profile of 111321, a minimum dental classification of II, and have the ability to speak clearly, distinctly **and communicate well with others and large audiences**. Mental Health review will be evaluated. No record of emotional instability, personality disorder, sexual misconduct or other unresolved mental health problems that will interfere with the ability to perform Recruiting duty.
8. Must exemplify outstanding military appearance, image, military bearing, conduct, and past duty performance. Appropriate military image in and out uniform is paramount, as recruiters will represent the Air Force in a variety of communities across the United States. Tattoo placement, size and nature will be evaluated and must meet or exceed AFI 36-2903 standards, specifically excessive tattoos must not exceed one quarter of the exposed body part when dressed in an open collar, short sleeved blues shirt. **Waivers for conditions that detract from outstanding personal appearance such as shaving waivers, will not be considered.**
9. **Must have scored 80 or above on last two fitness tests or 90 or above on most recent fitness test; no failures on any portion within the last 12 months. Additionally, application must have no current PT exemptions with the exception of those due to pregnancy and/or deployment.**
10. Have a valid state driver's license.
11. Must be financially stable, to include no history of financial instability or excessive debt to income ratio.
12. Nominative Commanders/CCMs must ensure candidates demonstrate the maturity and ability to operate in an autonomous environment, without direct day to day supervision. Additionally, married nominees must demonstrate strong family bonds with mature emotional support.
13. Recruiter selection cycles are on a quarterly basis. Individuals selected as a candidate, from the Nominative list, will be contacted by the Recruiter Screening Team with instructions for completing the

application and explaining the hiring process. Additional information concerning USAF Recruiting duty may be obtained through the Portal: Search on “Become a Recruiter” or email afrs.rst@us.af.mil.

Second Tier Recruiter and Third Tier Recruiter

- 1. SSgt select through SMSgt, currently serving in SDI 8R or prior qualification in SDI 8R with a minimum of 36 months experience.**
- 2. Overall EPR rating of 4 or 5 on last three performance reports.**
- 3. Have a minimum physical profile of 111321 and minimum dental class II. Any waiver must be requested and fully documented.**
- 4. Be outstanding in appearance, military bearing, conduct, and past performance. Waivers for conditions that detract from outstanding personal appearance will not be granted.**
- 5. Have a valid state driver’s license.**
- 6. Must have a passing score on last fitness test. Must not be enrolled in a mandatory fitness program.**
- 7. No record of disciplinary action that resulted in an Article 15 or Unfavorable Information File for the past three years.**

B. APPLICATION:

- 1. For information about nomination and selection for USAF Recruiting duty visit myPers and review the PSDM located at:**

https://gum-crm.csd.disa.mil/app/answers/detail/a_id/27577/kw/DSD or contact the Recruiter Screening Team DSN: 487-0584 or Commercial: 210-565-0584.

- 2. Prior recruiters wishing to apply to return to this special duty should contact the Recruiter Screening Team at DSN: 487-0584 or Commercial: 210-565-0584.**

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6. NCO Professional Military Education (PME) Instructor/Academic Development - SDI 8T000

MAJCOM PME OPR and the hiring authority reserve the right to review and validate a member's eligibility for the below special duty.

A. QUALIFICATIONS:

- 1. SSgt-MSgt must be an approved candidate on the AF Developmental Special Duty nomination list.**
- 2. SMSgt positions will be advertised on EQUAL Plus.**
3. Minimum physical profile 222221. If member does not meet minimum profile requirement the servicing medical authority needs to make determination if condition is waiverable.
4. Ability to speak clearly and communicate well with others (**Must be annotated on the AF IMT 422A**).
- 5. TSgt – SMSgt must have completed/awarded CCAF degree. SSgts must either have a CCAF degree or a minimum of 52 credits towards CCAF degree.**
6. Graduate of a certified in resident PME course at a level equal to or higher than the position for which the member is applying prior to reporting for duty. (MAJCOM Assignment coordinators will notify MAJCOM EPME Managers 9-12 months prior to RNLTD, to ensure individuals selected for PME instructor duty are scheduled for PME prior to reporting for duty).
- 7. Recent AEF experience is a plus but not required.**
8. Must have scored 80 or above on last two fitness test, or 90 or above on most recent fitness test, no failure on any portion within the last 12 months. **No current PT exemptions with the exception of those due to pregnancy and/or deployment.**
9. Must have high standards of military appearance, image, military bearing and conduct in the past duty performance. Appropriate military image in uniform is paramount. Must meet or exceed AFI 36-2903 standards. Waivers for conditions that detract from outstanding personal appearance will not be considered.
10. Be qualified in Primary Air Force Specialty Code (PAFSC) and possesses an appropriate skill level commensurate with grade/rank.
11. The recent EPR rating changes to the Enlisted Evaluation System (EES) will affect DSD eligibility. Under new EES ratings, individuals will be eligible for DSD consideration as long as their new overall performance assessment rating indicates either "Exceeded some, but not all expectations" or "Exceeded most, if not all expectations" (top two ratings). Since the Static Close Out Dates (SCODs) differ between each grade, this rating change will not affect all DSD nominations at the same time. EPRs under the

previous rating system must still be 5s. Only the last three EPRs are to be considered for the nomination process.

12. No financial irresponsibility within the past three years.

13. No record of disciplinary action that resulted in an Article 15 during entire career or Unfavorable Information File for the past three years. Never been convicted by a General, Special or Summary Courts-martial.

14. No record of substance abuse, domestic violence or child abuse.

B. APPLICATION:

1. Complete request for special duty assignment application and memos. See attachment:



PME Special Duty
Application.doc

2. Biography with an official AF photograph (Refer to AFH 33-337), Tongue and Quill, dated 27 May 2015). See attachment:



Example Biography -
TSgt Doe.pdf

3. Copies of last five performance reports.

4. AF IMT 422A or medical statement reflecting current physical profile. If member does not meet minimum profile requirement the servicing medical authority must determine if condition is waiverable and annotate that on the form.

5. Complete Air Force Physical Fitness Assessment history from the AF Portal.

C. DISTRIBUTION:

1. E-Mail application to the PME School advertising the requirement. Contact the POC on the advertisement for mailing address. For additional information on PME duty, call the commandant of the nearest NCO Academy.

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7. Civil Air Patrol (CAP)

A. QUALIFICATIONS:

1. Must display the appearance and military bearing necessary to properly represent the Air Force in a civilian environment.
2. Must have clear and distinct voice without speech impediment.
3. Under new EES ratings, individuals will be eligible for consideration as long as their new overall performance assessment rating indicates either "Exceeded some, but not all expectations" or "Exceeded most, if not all expectations" (top two ratings). EPRs under the previous rating system must still be 4 or 5.
4. Must possess the AFSC listed in the EQUAL-Plus advertisement.

B. APPLICATION:

1. Complete AETC Special Duty Application.
2. Copies of last five performance reports (if requested by controlling authority).
3. AF IMT 422A or medical statement reflecting current physical profile, and Dental Class 1 and the following statement by a competent medical authority: "Applicant and dependent's medical records (except airmen serving unaccompanied overseas tours) have been reviewed and reveal no history of psychiatric problems, or other potentially disqualifying ailments requiring specialized medical treatment or prolonged hospitalization. Member has a good speaking voice with no speech impediment."
4. Copy of most recent Air Force Physical Fitness Test results from the AF Portal.

C. DISTRIBUTION:

1. Send completed application (scanned) to aetc.a1ka.ed@randolph.af.mil or fax to DSN 487-8313 or (210) 652-8313. Applicants may contact HQ AETC/A1KAA at DSN 487-776 for additional information.

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8. Military Training Leader (MTL) - SDI 8B100

HQ AETC and the hiring authority reserve the right to review and validate a member's eligibility for the below special duty.

Upon notification from AETC, applicants have 45 days to submit the completed Military Training Leader application package to 2AF/DOTM@us.af.mil . If you require an extension beyond the 45 day suspense, please contact 2 AF MTL office at DSN: 591-8693/8696. Failure to request an extension will result in disqualification as well as notification to the applicants Commander.

A. Qualifications:

1. SSgt-MSgt must be an approved candidate on AF Developmental Special Duty nomination list.
2. SMSgt positions will be advertised on EQUAL Plus.
3. Grade: SSgt – SMSgt; SSgts must have one year Time in Grade and completion of Airman Leadership School as of the reporting month.
4. Minimum of 5 years Time in Service with 4 or more years from current/projected grade HYT. Past Military Training Leaders may apply after spending a minimum of four years in his/her respective AFSC prior to re-applying.
5. Skill level commensurate with grade.
6. Minimum physical profile of 121221 and the ability to speak clearly and distinctly. If member does not meet minimum profile requirement, the servicing medical authority needs to make determination if condition can be waived.
7. The recent EPR rating changes to the Enlisted Evaluation System (EES) will affect DSD eligibility. Under new EES ratings, individuals will be eligible for DSD consideration as long as their new overall performance assessment rating indicates either "Exceeded some, but not all expectations" or "Exceeded most, if not all expectations" (top two ratings). Since the Static Close Out Dates (SCODs) differ between each grade, this rating change will not affect all DSD nominations at the same time. EPRs under the previous rating system must still be 5s. NOTE: This requirement also applies to non-DSD T-Prefix candidates. Only the last three EPRs are to be considered for the nomination process.
8. Must have current Air Force Physical Fitness assessment on all components IAW AFI 36-2905. Applicants must have scored an 80 or above twice in the last 12 months; or 90 or above once in the last 12 months. Applicant must not have any PT failures for any portion of the PT test in the last 12 months. Additionally, applicant must have no current PT exemptions with the exception of those due to pregnancy and/or deployment.
9. Must exemplify outstanding military image, appearance, and conduct.
10. Members assigned to the CONUS must meet minimum TOS requirement as defined in AFI 36-2110. Individual currently OS may apply within 12 months of his/her DEROS.

11. Must have demonstrated leadership ability during previous assignments and must have demonstrated a capability to perform in position of increased responsibility as a junior/senior noncommissioned officer in the Air Force.

12. Ability to lead and have empathetic understanding of the problems of young Airmen away from home in a new environment.

13. MSgts must have completed their CCAF and SNCO PME Correspondence course. (MSgt selects will be considered on a case-by-case basis).

14. No record of disciplinary action that resulted in Article 15 or Unfavorable Information File for the past three years.

B. Application:

1. Military Training Leader Application Checklist (located at: <https://www.my.af.mil/gcss-af/USAF/ep/browse.do?programId=1174488&blockId=1174488&pageId=681744&channelPageId=-1073755509>)

2. Complete/submit the appropriate application: [Military Training Leader Application](#)

3. Submit copies of the last five performance reports **in PDF format**.

4. Provide current Air Force Physical Fitness assessment results printed from the Air Force Portal.

5. Provide a full length, unobstructed, front view photograph in short sleeve blue shirt (no princess cut), all authorized accouterments (badges/ribbons), no tie/tab, and no hat. Provide full length unobstructed, front view photograph in AF IPTU (short sleeve, shorts, no leggings or high socks). Provide an additional close-up photograph of all visible tattoos and/or brands; these photographs must include attachment 2 of AFI 36-2903. Self-generated photos supplied by the applicant are acceptable; however, the installation photo lab may be used.

6. Submit a signed memo stating, "I certify that I have no record of court-martial, non-judicial punishment, or administrative action throughout my entire career based on sexual assault, sexual harassment, physical abuse or unprofessional relationships. Furthermore, there is no record of court-martial, non-judicial punishment, or administrative action reflecting a lack of character, behavioral/emotional control."

7. AF IMT 422A, Physical Profile, completed by a medical authority verifying the individual has no physical defects or mental disorders and possesses the mental and physical ability to supervise and guide young Airman on a 24-hour-a-day basis; possesses physical stamina sufficient to endure training activities and ceremonies under adverse climatic conditions; has the ability to speak clearly/distinctly; and includes no record of emotional instability, personality disorder, or other unresolved mental health problems that interfere with the ability to perform Military Training Leader duties. AF IMT 422A must include the following statements and/or information in the remarks: "The individual has no physical defects or mental disorders and possesses the mental and physical ability to supervise and guide new Airmen on a 24-hour-a-day basis and possesses physical stamina sufficient to endure training activities and ceremonies under adverse climate conditions. Member has the ability to speak distinctly." If member does not meet minimum

profile requirements, the medical authority must determine if the condition is waiverable and must annotate such on the form.

8. Submit a commander recommendation letter. The letter will include the following: "I have interviewed the applicant and find him/her qualified for MTL duty. The applicant's records do not reflect any incidents of court-martial, non-judicial punishment, or administrative action for sexual assault, sexual harassment, unprofessional relationships, physical abuse, or any information that would preclude selection. Furthermore, I find no record of court-martial, non-judicial punishment, or Letter of Reprimand for verbal maltreatment or financial irresponsibility."

9. Interview and favorable recommendation/feedback by the local Command Chief. The recommendation must include an assessment of the applicant's maturity and an assessment the applicant's personality does not indicate a propensity to enter into unprofessional relationships with trainees; the applicant has demonstrated leadership ability during previous assignments and demonstrates a capability to perform in positions of increased responsibility as junior/senior non-commissioned officers in the Air Force. **This recommendation will be in Memorandum format and included with the application package.**

10. **Complete an evaluation at the base MTF by a psychologist, social worker, or psychiatrist using the Military Training Instructor Psychological Screening Protocol. If a psychologist, social worker, or psychiatrist is not assigned at the applicant's duty station, the candidate may utilize qualified resources from other AF MTFs.** The evaluating clinic completes the required actions then documents the member's qualification status in Section C of the MTL application.

11. Unit commander must verify the following:

- a. No record of emotional instability, personality disorder, or other unresolved mental health problems.
- b. No record of substance abuse, domestic violence, or child abuse.
- c. Never been convicted by a general, special, or summary courts-martial.
- d. No record of court-martial, non-judicial punishment, or administrative action (Letter of Reprimand, Letter of Admonishment, Letter of Counseling, or Record of Individual Counseling) reflecting a lack of character or behavioral/emotional control.
- e. No record of court-martial, non-judicial punishment, or administrative action (Letter of Reprimand, Letter of Admonishment, Letter of Counseling, or Record of Individual Counseling) based on sexual assault, sexual harassment, physical abuse, or unprofessional relationships as defined in AFI 36-2909, *Professional and Unprofessional Relationships* and/or AETCI 36-2909, *Professional and Unprofessional Relationships*.
- f. No record of court-martial, non-judicial punishment, or Letter of Reprimand for verbal maltreatment, as defined in AETCI 36-2216, *Administration of Military Standards and Discipline Training*, or financial irresponsibility.
- g. Never been convicted by a civilian court of Category 1, 2, or 3 offenses, nor exceeded the accepted number of Category 4 offenses. Category 3 and 4 traffic offenses alone are not disqualifying. **NOTE:**

Categories of offenses are described and listed in AFI 36-2002, *Regular Air Force and Special Category Accession, Uniform Guide List of Typical Offenses*.

C. Distribution:

1. The applicant must electronically scan the entire application package and email as a PDF file to:
2af.dotm@us.af.mil
2. Applicants are encouraged to contact the HQ 2 AF/TTOC-O MTL team for additional information DSN 591-8693/8694/8696.

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9. Recruiting Support Duty

A. QUALIFICATIONS:

1. Only AFSC(s) specified in the EQUAL-Plus ad may apply.
2. Under new EES ratings, individuals will be eligible for consideration as long as their new overall performance assessment rating indicates either "Exceeded some, but not all expectations" or "Exceeded most, if not all expectations" (top two ratings). EPRs under the previous rating system must still be 4 or 5.
3. No record of disciplinary action or financial irresponsibility.
4. Minimum physical profile of 222221 and minimum Dental Class 1.
5. Outstanding appearance, military bearing, and conduct.
6. Must have a passing score of 75 on the annual fitness test. Must not be enrolled in a mandatory fitness program.

B. APPLICATION:

1. Complete [AETC Special Duty Application](#).
2. AF IMT 422A and Dental Class. The 422 will contain the following statement by a competent medical authority: "Applicant's and dependent's medical records (except personnel serving unaccompanied overseas tour) have been reviewed and reveal no history of psychiatric problems, or other potentially disqualifying ailments requiring specialized medical treatment or prolonged hospitalization."
3. Copy of most recent Air Force Physical Fitness Test results from the AF Portal.

C. DISTRIBUTION:

1. Send completed application (scanned) to aetc.a1ka.ed@randolph.af.mil or fax to DSN 487-8313 or (210) 652-8313. Applicants may contact HQ AETC/A1KAA at DSN 487-3932 for additional information.
2. Military couples should understand join spouse assignment may not be possible for this assignment. Applicants/nominees are encouraged to contact HQ AETC/A1KAA for additional information. For exact duty information, please contact the POC on the EQUAL-Plus ad.

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10. Military Training Instructor (MTI) – SDI 8B000

HQ AETC and the hiring authority reserve the right to review and validate a member's eligibility for the below special duty.

A. Qualifications:

1. **TSgt-MSgt** must be an approved candidate on AF Developmental Special Duty nomination list.
2. SMSgt positions will be advertised on EQUAL Plus.
3. **Grade: TSgt thru SMSgt.**
4. Minimum of 5 years Time in Service with 4 or more years from current/projected grade HYT. Past Military Training Instructors may apply after spending a minimum of four years in his/her respective AFSC prior to re-applying.
5. Skill level commensurate with grade.
6. Minimum physical profile of 121221 and the ability to speak clearly and distinctly.
7. The recent EPR rating changes to the Enlisted Evaluation System (EES) will affect DSD eligibility. Under new EES ratings, individuals will be eligible for DSD consideration as long as their new overall performance assessment rating indicates either "Exceeded some, but not all expectations" or "Exceeded most, if not all expectations" (top two ratings). Since the Static Close Out Dates (SCODs) differ between each grade, this rating change will not affect all DSD nominations at the same time. EPRs under the previous rating system must still be 5s. Only the last three EPRs are to be considered for the nomination process.

8. Must have current Air Force Physical Fitness assessment on all components IAW AFI 36-2905. Applicants must have scored an 80 or above twice in the last 12 months; or 90 or above once in the last 12 months. Applicant must not have any PT failures for any portion of the PT test in the last 12 months. Additionally, applicant must have no current PT exemptions with the exception of those due to pregnancy and/or deployment.
9. Must exemplify outstanding military image, appearance, and conduct.
10. Integrity and high moral character.
11. Must have demonstrated leadership ability during previous assignments and must have demonstrated a capability to perform in position of increased responsibility as a junior/senior noncommissioned officer in the Air Force.
12. Ability to lead and have empathetic understanding of the problems of young Airmen away from home in a new environment.
13. No record of disciplinary action that resulted in an Article 15 during entire career or Unfavorable Information File for the past three years.
14. MSgts must have completed their CCAF and SNCO PME Correspondence course. (MSgt selects will be considered on a case-by-case basis.

B. Application:

1. Review Military Training Instructor website (located at: <https://www.my.af.mil/gcss-af/USAF/ep/globalTab.do?channelPageId=s6925EC134B640FB5E044080020E329A9>)
2. Complete/submit the MTI application.
3. Submit copies of last five performance reports.
4. Provide current Air Force Physical Fitness assessment results printed from the Air Force Portal.
5. Provide two unobstructed, full length photographs, with a front and side view, in a short sleeve open collar blue shirt (no princess cut for females), nametag, all authorized accouterments (badges/ribbons), no tie/tab, and no hat. Self-generated photos supplied by the applicant are acceptable; however, the installation photo lab may be used.
6. Submit a signed memo stating, "I certify that I have no record of court-martial, non-judicial punishment, or administrative action throughout my entire career based on sexual assault, sexual harassment, physical abuse, or unprofessional relationships. Furthermore, I do not have a record of court-martial, non-judicial punishment, or administrative action reflecting a lack of character or behavioral/emotional control."

7. Provide AF IMT 422A, Physical Profile, completed by a medical authority verifying: the applicant has no physical defects and possesses physical ability to supervise and guide young Airman on a 24-hour-a-day basis; possesses physical stamina sufficient to endure training activities and ceremonies under adverse climatic conditions; has the ability to speak clearly/distinctly. Evaluation for mental fitness/suitability is accomplished separately from AF IMT 422A, via MTI Psychological Evaluation Protocol, with final review/approval recommendation by the 559 AMDS Military Training Consult Service, USAF BMT.

8. Submit a commander recommendation letter. The letter will include the following: "I have interviewed the applicant and find him/her qualified for MTI duty. The applicant's records have been screened and found to conform to Air Force Policy on Formal Training Course Instructors. The applicant's records do not reflect any incidents of court-martial, non-judicial punishment, or administrative action for sexual assault, sexual harassment, unprofessional relationships, physical abuse, or any information that would preclude selection. Furthermore, I find no record of court-martial, non-judicial punishment, or Letter of Reprimand for verbal maltreatment or financial irresponsibility."

9. Interview and favorable recommendation/feedback by the local Command Chief. The recommendation must include an assessment of the applicant's maturity and an assessment the applicant's personality does not indicate a propensity to enter into unprofessional relationships with trainees; the applicant has demonstrated leadership ability during previous assignments and demonstrates a capability to perform in positions of increased responsibility as junior/senior non-commissioned officers in the Air Force.

10. Complete an evaluation at the base MTF by a psychologist, social worker, or psychiatrist using the Military Training Instructor Psychological Screening Protocol. If a psychologist, social worker, or psychiatrist is not assigned at the applicant's duty station, the candidate may utilize qualified resources from other AF MTFs. The mental health provider may obtain the current protocol by contacting 559 MDG/Military Training Consult Service (MTCS), DSN 473-9386. The evaluating clinic completes the required actions and forwards the documentation to MTCS.

10a. The MTI application process includes a multi-dimensional assessment of the candidate's work performance behavior by his/her supervisor, plus a minimum of 2 coworkers (3 raters requested) of approximately the same rank and a minimum of 2 subordinates (3 raters requested) that he/she has directly or indirectly supervised within the past year. Additional raters may also be suggested. Raters should be assigned by the unit commander--the candidate should not be involved in determining raters. Criteria for rater selection: coworkers that have had sufficient direct contact with the candidate within the past year who can accurately and impartially rate the candidate on specific work performance behaviors. The coworkers identified will need a CAC enabled government email account--they will be sent an email invitation to complete ratings through an online tool. The unit commander provides rater names and government email addresses to MTI Recruiting. The unit commander should notify raters that they will receive an email requesting that they provide ratings, and inform them that their responses will remain anonymous--that they will not be seen by candidate, commander, or any unit member. Time suspension for completion of rater assignment and completion of ratings is 10 duty days. Should insufficient numbers respond the unit will be tasked to provide additional potential raters. Responses will be reviewed by the Military Training Consult Service, and will not be released to the candidate, unit, or other raters.

11. Unit commander must verify the following:

- a. No record of emotional instability, personality disorder, or other unresolved mental health problems.
- b. No record of substance abuse, domestic violence, or child abuse.
- c. Never been convicted by a general, special, or summary courts-martial.
- d. No record of court-martial, non-judicial punishment, or administrative action (Letter of Reprimand, Letter of Admonishment, Letter of Counseling, or Record of Individual Counseling) reflecting a lack of character or behavioral/emotional control.
- e. No record of court-martial, non-judicial punishment, or administrative action (Letter of Reprimand, Letter of Admonishment, Letter of Counseling, or Record of Individual Counseling) based on sexual assault, sexual harassment, physical abuse, or unprofessional relationships as defined in AFI 36-2909, *Professional and Unprofessional Relationships* and/or AETCI 36-2909, *Professional and Unprofessional Relationships*.
- f. No record of court-martial, non-judicial punishment, or Letter of Reprimand for verbal maltreatment, as defined in 737 TRGI 36-3, Vol 6, *Basic Military Training Rules of Conduct*, or financial irresponsibility.
- g. Never been convicted by a civilian court of Category 1, 2, or 3 offenses, nor exceeded the accepted number of Category 4 offenses. Category 3 and 4 traffic offenses alone are not disqualifying. **NOTE:** Categories of offenses are described and listed in AFI 36-2002, *Regular Air Force and Special Category Accession, Uniform Guide List of Typical Offenses*.

C. Distribution:

- 1. The applicant must electronically scan the entire application package and email as a PDF file to: 737TRG.MTIR@us.af.mil
- 2. Applicants are encouraged to contact the MTI Recruiting Team via email at 737TRG.MTIR@us.af.mil or DSN 473-1016/1018 (BMT Lackland) for additional information.

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11. Thunderbirds

A. QUALIFICATIONS:

- 1. F-16 experience desirable but not mandatory in the maintenance career fields.
- 2. Ability to obtain 36 months retainability as of the reporting month.

B. APPLICATION:

1. Copies of last five EPRs (or all available if less than five).
2. Statement signed by applicant and member's spouse acknowledging the requirement of excessive TDYs and that dependents have no medical conditions, or any financial restraints that preclude frequent TDYs by the member.
3. Full length 5 X 7 photo in short sleeve blue uniform without hat. Self-generated photos supplied by the applicant are acceptable; however, base photo lab may be used.
4. Targeted Military Resume (Refer to AFH 33-337), Tongue and Quill, dated 27 May 2015).
5. Commander's recommendation memo with duty phone and verification of current body fat measurement.
6. Applicant Fact Sheet containing duty phone, home phone number, home address and e-mail address.
7. Records Review RIP
8. Mail application in a blue folder, without tabs or protective sheets to the following address:
USAFADS/CCQ, 4445 Tyndall Ave, Nellis AFB , NV 89191 Attn: Thunderbirds Application
9. Applicants are encouraged to contact Thunderbirds (USAFADS) directly at DSN 682-2278/2279 or e-mail **Thunderbirds**.

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12. Air Control Party Duty

A. QUALIFICATIONS:

1. Minimum 18 months time in service.
2. Eligible for Secret security clearance.
3. AFSCs 2A6X2, 2E1X3, 2E1X4, 2S0X1, 2T4X1, 3A0X1, and 3S0X1 selected for airborne duty must be jump qualified to meet requirements for the airborne (parachutist) course AZA1000-000. CONUS personnel attend course J5AZA11000-000 in TDY status and return to home station.

B. APPLICATION:

1. Letter signed by the losing commander stating member completed the Army Physical Fitness Test (APFT). The following is the minimum Army Physical Fitness Test (APFT) requirements: push-ups - male 42, female 19; sit-ups - male 53, female 53; 2 mile run - male 15:54, female 18:54, and 6 chin-ups. Personnel will complete the APFT in the USAF gray PT uniform or in the BDU uniform with running shoes.

If members are selected for these positions, they will take the APFT on the first day of ground week using the requirements above (excluding chin-up). Personnel are also required to complete a mandatory 3.2 mile formation run in 28 minutes on the second day of ground week and a mandatory 4 mile formation run in 36 minutes on the second day of tower week.

2. Mail application as directed on EQUAL-Plus ad.

Email **14 ASOS/DO** or call DSN 424-1766 for additional information about the duties required for Air Control Party members.

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13. ANG Enlisted Advisor

A. QUALIFICATIONS:

1. Ability to speak clearly and distinctly.
2. Commander's recommendation.
3. 1C5XX AFSC – AN/TYQ-23 experience required, minimum two years experience at an active duty ACS (CRC).

B. APPLICATION:

1. Commander's recommendation and verification that applicant has been personally interviewed and possesses the ability to work aggressively and independently in a one deep position.

2. Mail package as directed by EQUAL-Plus Ad.

Email HQ ACC/A1KB or call DSN: 574-3241 for additional information.

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14. USAF Human Resources Intelligence Activities and Linguist Debriefers/Interrogators - SDI 8D000

A. QUALIFICATIONS:

1. Grade SrA and above.
2. U.S. citizen.
3. No record of military or civil convictions in the last 10 years (verified by precursory investigation).
- 4 Medically cleared for worldwide duty
5. No questionable personal habits/character traits from a security standpoint (over indulgence, emotional instability, or immaturity).
6. Ability to obtain Top Secret security clearance.
7. Ability to comprehend and speak a foreign language is mandatory as measured by the DLPT. If applying for EQUAL Plus Ad with PASCODE: WE0UFTNB, members must apply for a Language waiver.
8. Completion of high school or GED.
9. Minimum 'General' AQE score of 69.
10. Minimum physical profile of 333221.

B. Application:

1. Apply as directed on EQUAL-Plus ad. Also, applicants must successfully complete a Defense HUMINT Service (DHS)/AF Intelligence Community interview prior to selection.

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15. Combat Camera - AFSCs: 3N0X2/5 and 3D1X2 & Special Tactics Combat Camera Operating Location at Hurlburt Field FI - AFSC: 3N0X2/5

A. QUALIFICATIONS:

1. Skill level commensurate with grade
2. No UIF within the last 4 years.
3. Must have or obtain 36 months retainability from reporting month.
4. Minimum physical profile of 1212112 (note: uncorrected vision waiverable to 20/50 if correctable to 20/20)

5. 3N0X2/5: Complete a Class III Flight Physical and possess current AF Form 1042 that clears member for flying duties. (Not mandatory but if member has a desire to become aerial qualified this will be needed)
6. Qualified for worldwide duty and not possess any Assignment Limitation Code “C” restriction
7. Must have current Air Force Physical Fitness assessment on all components IAW AFI 36-2905. Applicants must have scored an 80 or above twice in the last 12 months; or 90 or above once in the last 12 months. Applicant must not have any PT failures for any portion of the PT test in the last 12 months. Additionally, applicant must have no current PT exemptions with the exception of those due to pregnancy and/or deployment.
8. Possess a valid state driver’s license.

B. APPLICATION:

1. Memo/Letter from member and member’s unit commander
 - a. Applicant’s grade, name, SSAN, current unit, duty phone, and signature
 - b. Name of duty requested and preferred location
 - c. Statement from member and commander they understand Combat Camera duty involves extensive TDY and member and member’s family have no medical or financial problems that would prevent frequent TDY.
 - d. Signed recommendation by unit commander: “To my knowledge, member is emotionally stable, morally responsible, financially sound, and has not had a history of disciplinary action. (i.e. UIF, LOR, Control Roster). I have reviewed the member’s records, and they do not reflect any information, which in my judgment would preclude selection of the applicant for this position.”
 - e. Place the following statement in the unit commander’s letter of recommendation. “I have personally interviewed the selectee, reviewed (his/her) records and have determined that the member is fully qualified for this assignment. Further, I have no knowledge of, and base law enforcement records do not reveal, any delinquencies or criminal tendencies on the part of the member. The airman possesses high moral standards and excellent military bearing and has a current AF fitness assessment score of 80 or better. The airman is financially responsible and solvent and has no history of financial mismanagement with the past five years. There are no other factors existing to my knowledge, which would prevent the airman from being assigned to a Combat Camera Squadron.”
 - f. List any specialized training courses along with completion dates on the member’s letter. (i.e. Advanced Electronic Journalism, Intermediate Photojournalism Course, etc.)

g. Ensure the following is included on the AF IMT 422A and signed by a competent medical authority: "Selectee has a minimum physical (PULHESX) of 1212112 (note: uncorrected vision can be waived to 20/50 if correctable to 20/20). Qualified for worldwide duty and does not possess any Assignment Limitation Code "C" restriction."

2. Copies of last 3 performance reports
3. Copy of current physical fitness status and history
4. Copy of current state driver's license
5. 3N0X2/5s submit applications via e-mail to afpaa.hq.3n0xxAssignments@us.af.mil
- 3D1X2's submit applications via e-mail to afpaa.hq.3dxxx@us.af.mil

For additional information contact POC on EQUAL-Plus ad

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16. Air Force Flight Standards Agency

A. QUALIFICATIONS

1. Only grade(s) specified in the EQUAL-Plus ad may apply.
2. Must possess a skill level commensurate with grade.
3. Must possess a Secret security clearance. **Note:** AFSC 1C8X1/1C8X2 must be eligible to obtain a Top Secret clearance.
4. Overall rating of 5 on last five performance reports.
5. No record of UCMJ or civil offenses (other than minor traffic violations).
6. No UIF within the last 5 years.
7. Must have a passing score of 75 on the annual fitness test. Must not be enrolled in a mandatory fitness program.
8. Qualified for worldwide duty and able to obtain an official passport. **Note:** AFSC 1C8X1/1C8X2 must perform frequent TDYs (90-120 days per year).

9. AFSC 1C7X1

9.1. Air Force Airfield Management Operations, Procedures and Training Technician (E-6): Must have at least 5 years experience in AFSC. Must have at least 2 years of experience serving as the NCOIC, Airfield Management Operations and/or NCOIC, Airfield Management Training. Must possess SEI 368. Member must be able to obtain 36 months retainability prior to PCS.

9.2. Manager, Air Force Airfield Management Operations, Procedures and Training (E-7): Must have at least 5 years experience in AFSC. Must have at least 3 years of experience serving as the Deputy Airfield Manager and/or Airfield Manager. Must possess SEI 368. Member must be able to obtain 36 months retainability prior to PCS.

10. AFSC 1C1X1

10.1. Must have at least 3 years ATC watch supervisor experience and 8 years' experience in the AFSC. Must have at least one CCAF degree.

11. AFSC 1C8X1/1C8X2:

11.1. AFSC 1C8X1/1C8X2: Technicians require at least 18 months as a qualified 7-level and must have a minimum of 7 years maintaining primary radar (GPN-30 or GPN-20) equipment. Must have supervisory experience and display top ratings in primary duty, compliance with standards, conduct on/off duty and fitness. Minimum 5 years recent experience maintaining Air Traffic Control radar equipment. Exception: minimum of 5-level and 2 years experience required for SrA positions. Obtain 48 months retainability as of the RNLTD date. Applicants who are accepted for duties should expect to serve 4 years as an Electronics Technician with limited supervision.

11.2. AFSC 1C8X1/1C8X2: Technicians require at least 18 months as a qualified 7-level and must have a minimum of 7 years maintaining ILS and TACAN equipment. ILS facility certifier and ILS flight check experience, as well as some involvement in baseline/special maintenance team projects are also required. Must have supervisory experience and display top ratings in primary duty, compliance with standards, conduct on/off duty and fitness. Minimum 5 years recent experience maintaining ground NAVAIDS. Exception: Minimum of 5-level and 2 years experience required for SrA positions. Obtain 48 months retainability as of the RNLTD date. Applicants who are accepted for duties should expect to serve 4 years as an Electronics Technician with limited to no supervision.

B. APPLICATION

1. Copies of last five EPRs.
2. Targeted Military Resume, Ref AFH 33-337, Tongue and Quill, dated 27 May 2015.
3. Commander's recommendation with a statement supporting applicant's professional bearing and attitude for duty in the FAA/Civilian environment. Include duty phone.

4. Records Review RIP

5. Statement signed by applicant in which they acknowledge the requirement for TDY and that their dependents have no medical condition, nor do they have any financial restraints which would preclude frequent TDY by the member.

6. A copy of latest fitness assessment.

7.1. AFSC 1CXX1: Scan application package and e-mail to hqaffsa.a3a@tinker.af.mil or mail application package to Headquarters Air Force Flight Standards Agency, Airfield Management Division: HQ AFFSA/A3A, 6500 South MacArthur Blvd, Bldg. 4, Rm 233, Oklahoma City, OK 73169. Applicants are encouraged to contact AFFSA/A3A at DSN: 884-8953/8637; Commercial: 405-734-8953/8637 for more information.

7.2. AFSC 1C8X1/1C8X2: Scan application package and e-mail to hqaffsa.a3m@tinker.af.mil or mail application package to: Headquarters Air Force Flight Standards Agency/A3ME, 6500 South MacArthur Blvd, Bldg. 4, Rm 240, Oklahoma City, OK 73169. Radar applicants are encouraged to contact AFFSA ATCALS Maintenance at DSN: 884-9050/6544; Commercial: 405-734-9050/6544 for more information. Applicants are encouraged to contact AFFSA ATCALS Maintenance at DSN: 884-6146/6467; Commercial: 405-734-6146/6467 for more information.

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17. Special Tactics Training, CATM Functional/CATM NCOIC/CATM Support-(EE0VFF30/PV0VFQBF/MHOVFP8J/EE0VF6D2/EE0VFF3M/KB0VFJ84/ML0VFLXC/RX0VFN/CD0VFWK4-3P0X1 & 3P0X1B

A. QUALIFICATIONS:

1. Must be worldwide deployable (certified on AF Form 469/422) and not have any physical ailments that prevents participation in rigorous daily physical training program.
2. Must be able to obtain retainability for 3-yr controlled tour for Conus bases. Retainability for overseas assignments will be IAW AFI 36-2110.
3. Must possess, as a minimum, a secret security clearance.
4. Must be capable of lifting 50lbs unassisted.
5. Must have unit commander certify individual has a stable financial and family situation.
6. Must have excellent military bearing, appearance, and high moral standards; no current UIF, no record of Article 15, history of financial instability or other disciplinary actions.
7. Must have initiative, flexibility and good communication (oral and written).
8. Must have overall rating of five on last five EPRs as TIS applicable.
9. Must have an official passport.
10. Must be fully qualified 3P051B. For TSgts/MSgts positions, must have CATM 312 SEI with previous experience as qualified 3P051B.
11. Must be able to deploy and support exercises with little or no advance notice.

12. Applicants must be able to work non-standard duty hours in support of specialized training events and field exercises.
13. Highly desired: AT/FP Level II qual, and recent air base defense training and deployment experience, M2 & MK19 qual, AF-certified simulation instructor (graduate of Simunition Train-the-trainer course or comparable AFSOC/SFXT approved course).
14. For 720 OSS only: Must be knowledge of munitions custodian requirements. Must have experience developing/validating course of fire, and designing shooting ranges. Highly desired in addition to above: CQB instructor and non-lethal weapons instructor.

B. APPLICATION:

1. Copies of last five performance reports as TIS applicable.
2. Resume.
3. Fitness Assessment Rip.
4. Cover letter from applicant stating career plans, what they would gain from a Special Operations assignment and commander's comment/signature "I have personally reviewed the personnel records of (grade, name, and SSAN) and certify they contain no disqualifying data that would preclude selection for Air Force Special Operations Command duty."
5. AFPC is the final assignment approval authority. **EARLY REPORTING AUTHORIZED.**

C. DISTRIBUTION:

Mail formal application to POC1: Geri Dreibelbis, CMSgt / Phone: DSN 579-2046 / Email: geri.dreibelbis@us.af.mil

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18. Aircraft Battle Damage Repair/Expeditionary Depot Maintenance (ABDR/EDMX)

A. QUALIFICATIONS:

1. Have skill level commensurate with grade.
2. Recommended by commander.
3. Last 3 EPR's must be a 5.
4. No Physical Fitness test failures in previous 24 months.
5. No record of UCMJ convictions, punishment under Art 15, UIF, or civil offenses other than minor traffic violations.
6. Must be financially responsible, and have a stable family life as duty requires long and frequent TDYs.

7. No record of drug or alcohol abuse.
8. Must be medically cleared and able to perform worldwide TDYs.
9. Must be a U.S. citizen.
10. ABDR/EDMX duty is a four year stabilized tour.
11. Prior experience at depot level is highly desirable for these positions.

B. APPLICATION:

1. [Memo/Letter](#) (see front of catalog). Recommendation by unit commander: "I have interviewed the applicant and in my opinion he/she meets all requirements listed in SPECAT Item 18 and is qualified for assignment." The commander should also comment on the applicant's judgment, moral character, and financial responsibility.

- a. Name of duty selected for and location
2. Copies of enlisted performance reports are not required unless specifically requested.
3. Email requested information to POC 1 from equal plus ad.

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19. USAF School of Aerospace Medicine (USAFSAM)

A. INSTRUCTOR QUALIFICATIONS:

1. Superior communication skills, professionalism, and military bearing.
2. Possess a CCAF degree in their specialty. Applicants within one year of degree completion (52 SH – updated in CCAF web database) may apply.
3. Graduate of course being taught.
4. Rating of 4 or 5 on last five performance reports.
5. Favorable recommendation from supervisor, squadron commander and group commander (or equivalent).
6. Wide breadth of experience in career field.
7. Grade E-4 or higher.

8. Minimum physical profile of 121121. If member does not meet minimum profile requirements, the servicing medical authority must make a determination if the condition is waiverable.

9. Must have a passing score of 75 on the annual fitness test. Applicant must not be enrolled in a mandatory fitness program.

10. Applicants to the department of physiology and those applying for Flight Instructor positions must possess a current Class III flying physical.

11. Standards of military appearance and conduct must be exemplary.

12. Members assigned to the CONUS must have at least 48 months TOS as of reporting month. Individual currently OS may apply within 12 months of his/her DEROS.

B. CLINICAL/RESEARCH QUALIFICATIONS:

1. Members must meet the specific qualifications of the EQUAL-Plus advertisement.

2. Rating of 4 or 5 on last five performance reports.

5. Favorable recommendation from supervisor, squadron commander and group commander (or equivalent).

6. Wide breadth of experience in career field.

7. Members rank/grade must match the rank/grade being advertised on EQUAL-Plus.

8. Minimum physical profile of 111121. If member does not meet minimum profile requirements, the servicing medical authority must make a determination if the condition is waiverable.

9. Must have a passing score of 75 on the annual fitness test. Applicant must not be enrolled in a mandatory fitness program.

10. Standards of military appearance and conduct must be exemplary.

11. Members assigned to the CONUS must have at least 48 months TOS as of reporting month. Individual currently OS may apply within 12 months of his/her DEROS.

C. APPLICATION:

1. [Memo/Letter](#) (see front of catalog).

2. Copies of last five performance reports.

3. Records Review Listing (RRL).

5. Copy of AF IMT 422A with current PHULES and statement: "Applicants medical records have been reviewed and there is no history of alcohol/drug abuse. Individual is able to endure long periods of standing on a daily basis and has a good speaking voice with no speech impediment." If member does not meet minimum profile requirement, the servicing medical authority must determine if condition is waivable and must annotate that on the form.
6. Copy of most recent Air Force Physical Fitness Test results from the AF Portal.
7. Mail package to address listed on EQUAL-Plus ad.

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20. AFSOC TACP - AFSC J1C4X1

A. QUALIFICATIONS:

1. If volunteering for a position at the SOTACC/STTS/OSS/STG/SOW/MAJCOM level, candidate must have Special Tactics Squadron (STS) experience.
2. Candidate must have appropriate qualifications for position (e.g., JTAC-I, JTAC-SEE, etc.) according to the EQUALS Plus advertisement.
3. Candidate must have the retainability commensurate with the position they are applying.
 - a. SOTACC/STTS/OSS/STG/SOW/MAJCOM: 3 years
 - b. STS: 5 years
4. CONUS candidates must have, at least, three years time on station prior to applying.
5. OCONUS candidates must be within 1 year of DEROS prior to applying.
6. For SOTACC/STTS/OSS/STG/SOW/MAJCOM candidates: must have CCAF degree or ability to complete degree within 12 months.
7. Be a volunteer for parachutist duty.
8. Have a current Class III flight physical.
9. Must complete the AFSOC TACP fitness assessment:
 - a. 8 chin-ups in 2 minutes
 - b. 60 sit-ups in 2 minutes
 - c. 45 push-ups in 2 minutes
 - d. 3 mile run, without stopping, in less than 24:00 minutes

10. Be able to swim a minimum of 15-meters while wearing full MCU/ABU uniform (including boots), LBE, and weapon. The only authorized swim stroke allowed is the tactical stroke (hands cannot leave the water).
11. Be eligible for TOP SECRET/SCI clearance
12. Be able to complete 12-mile road march with 55-pound rucksack, weapon, LCE and helmet in less than 3-hours.
13. No UIF.
14. Minimum grade of SrA.
15. Current JTAC (SEI 914) with one year experience in DOC tasked unit.
16. Must score a 90 or above on the annual AF fitness test.

B. APPLICATION:

Formal application with the following requirements:

1. For STS candidates, complete [PHASE I APPLICATION PACKAGE](#)
2. For SOTACC/STTS/OSS/STG/SOW/MAJCOM candidates, complete [NON-STIS AFSOC TACP PACKAGE](#) within Phase I Application Package (pg. 17).

C. DISTRIBUTION:

1. For assignments to all AFSOC TACP locations, e-mail/AMRDEC SAFE (<https://safe.amrdec.army.mil/safe/Welcome.aspx>) application to POC on EQUALS Plus advertisement. Direct questions to AFSOC TACP FAM at DSN: 312-579-2225 or HQ AFSOC/A3TG, 100 Bartley St, Suite 153W, Hurlburt Field FL 32544

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21. Air Force Personnel Center (HQ AFPC)

A. QUALIFICATIONS:

1. Minimum overall rating of 4 or AC (Exceeded some but not all expectations) on last five performance reports. Applicants must not have any negative quality factors within the last five years.

2. Minimum 24 months experience within the last five years in specific functional area for which the Airman is applying. The functional area will be identified in the remarks section of the EQUAL-Plus advertisement. Note: Some positions within AFPC require experience in multiple functional areas. In these situations, at least one of the identified functional areas must have been performed in the last five years.

B. APPLICATION:

1. Apply via EQUAL-Plus prior to the volunteer by date on the advertisement.

2. For all Functional Assignment Managers submit formal application consisting of last five EPRS, and supervisor/commander recommendation memorandum. Ensure memo/letter includes “to my knowledge SMSgt Smith possesses mature judgment, is highly reliable, and is diplomatic and courteous in deportment. I have reviewed SMSgt Smith’s records and they do not reflect any information, which in my judgment would preclude selection of the applicant for this position.” Submit electronic PDF file to the POC identified in the EQUAL-Plus job ad.

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22. Commando Warrior Instructor, Pacific Regional Training Center – 736th Security Forces Squadron, AT0RFT95/Anderson AFB, Guam

A. QUALIFICATIONS:

Air Force Specialty Codes: 3P0X1, 3P051A, and 3P051B

1. Grade SrA or above with skill level commensurate with grade.
2. Must be worldwide qualified with no physical restrictions.
3. Good speaking voice with the ability to communicate well.
4. High standards of military appearance and conduct.
5. No record of recent disciplinary actions (within the past 4 years).
6. Satisfactory or better on AF physical fitness test, with no history of repeated PT failures or multiple exemptions in past 3 physical fitness tests.
7. CCAF Degree desired or be within 15 credit hours of CCAF completion.

B. APPLICATION:

1. Memo/Letter (see front of catalog). A Commander's recommendation letter to include; comments on the applicant's military appearance, bearing, conduct, ability to speak distinctly and can communicate well with others.
2. Copies of last three performance reports.
3. One current copy of SURF.
4. Targeted Military Resume, Ref AFH 33-337, Tongue and Quill, dated 27 May 2015 or most current version.
5. One copy of full AFPT historical printout.
6. The application can be sent electronically to 736sfs.cw.leadership@us.af.mil.
Phone: (DSN) 315-362-6012

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23. Community College of the Air Force (CCAF)

A. QUALIFICATIONS:

1. All positions must have:
 - a. 7-level and a minimum of 5 years experience in their CAFSC (with the exemption of Student Services).
 - b. A CCAF degree. Applicants within one year of CCAF completion (52 SH - updated in CCAF web database) may apply and be considered for a waiver.
 - c. Scored a 75 or above twice in the last 12 months; or 90 or above once in the last 12 months on their PT test.
 - d. Minimum overall rating of 4 or AC (Exceeded some but not all expectations) on last five performance reports
2. Chief Master Sergeant Position:
 - a. CEM codes for the positions are determined as vacancies occur.
 - b. Bachelor degree or higher is desirable.

c. Minimum 7 years experience in a feeder AFSC for Control CEM code awarded.

3. Superintendents:

a. Grades MSgt - SMSgt may apply.

4. Campus Relations Regional Managers:

a. Due to the nature and number of affiliated schools in the CCAF system, the grade and AFSCs are determined as vacancies occur. Regional Managers use their AFS expertise to manage the affiliation process of the schools.

b. Grades SSgt - MSgt may apply.

5. Credentialing Program Managers:

a. Because of the cross section of technical expertise needed in CCAF credentialing programs management, the grade and AFSCs are determined as vacancies occur. Credentialing Program Managers use their AFS expertise to develop and administer CCAF credentialing programs related to their career field, evaluate national credentials related to all AFSCs for award of CCAF collegiate credit, and advise students on ways and means of completing CCAF credentialing requirements.

b. Grades SSgt - MSgt may apply.

c. Federal Aviation Administration Airframe and Power plant certification is highly desired.

6. Degree Program Managers

a. Because of the cross section of technical expertise needed in CCAF degree program management, the grade and AFSCs are determined as vacancies occur. Degree Program Managers use their AFS expertise to develop and administer CCAF degree programs related to their career field and advise students on ways and means of completing CCAF degree requirements.

b. Grades SSgt - MSgt may apply.

7. Student Services:

a. Duties are in areas of knowledge operations management, computer programming, admissions and records, institutional research, and executive support.

b. Grades A1C - TSgt may apply.

B. APPLICATION:

1. Targeted Military Resume, Ref AFH 33-337, Tongue and Quill, dated 27 May 2015.

2. Copies of last five performance reports.
3. Letter of recommendation from commander. Commander's letter must comment on individuals ability to communicate both orally and written. Address qualifications for which the applicant is applying.
4. Printout of PT scores from AFFMS
5. Email application to ccaf.cc@us.af.mil or mail application to CCAF/CV, 100 South Turner Blvd., Maxwell AFB, Gunter Annex AL, 36114.

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24. 84th Radar Evaluation Squadron - Hill AFB UT

A. QUALIFICATIONS:

1. Must be qualified in Primary Air Force Specialty Code (PAFSC) and possess an appropriate skill level commensurate with grade/rank.
2. Members assigned to the CONUS must meet minimum TOS requirement as defined in AFI 36-2110, *Assignments*. Individuals currently OS may apply within 12 months of his/her DEROS.
3. Must have and maintain a SECRET security clearance
4. Must have or obtain 36 months retainability from reporting month.
5. Under new EES ratings, individuals will be eligible for consideration as long as their new overall performance assessment rating indicates either "Exceeded some, but not all expectations" or "Exceeded most, if not all expectations" (top two ratings). EPRs under the previous rating system must still be 4 or 5
6. Must have scored 80 or above on last four fitness tests, or 90 or above on most recent fitness test with no failure on any portion within the last 12 months. Exemptions will be considered on a case by case basis by the hiring authority.
7. Qualified for worldwide duty and able to obtain official passport.
8. Must possess a valid state issued driver's license.
9. No recorded evidence of substance abuse, emotional instability, personality disorder or other unresolved mental health problems.
10. No evidence of financial irresponsibility.

11. No record of disciplinary action that resulted in Article 15 or Unfavorable Information File for the past five years.

12. Never been convicted by a civilian court of Category 1, 2, or 3 offenses, nor exceeded the accepted number of Category 4 offenses. Category 3 and 4 traffic offenses alone are not disqualifying. **NOTE:** Categories of offenses are described and listed in AFI 36-2002, *Regular Air Force and Special Category Accession, Uniform Guide List of Typical Offenses*.

13. AFSC 1C8X1: SSgt – MSgt, Ground Radar Technician. Technicians require at least 18 months as a qualified 7-level and must have a minimum of four years maintaining radar equipment. Must have supervisory experience and display top ratings in primary duty, compliance with standards, conduct on/off duty and fitness. Exception: for SSgt, current 5-level, completion of all 7-level CFETP tasks and 2 years maintaining radar equipment. TDY's are frequent; must be able to perform mission with minimal supervision. For Operating Locations: above applies, also background in computer networking desirable but not mandatory.

14. AFSC 3D0X4: TSgt, Computer Systems Programmer. Technicians require at least 18 months as a qualified 7-level and must have a minimum of four years as a Computer Systems Programmer. Must have supervisory experience and display top ratings in primary duty, compliance with standards, conduct on/off duty and fitness. Exception: for SSgt, current 5-level, completion of all 7-level CFETP tasks and 2 years as a Computer Systems Programmer. Applicant must have experience in the software development lifecycle, especially developmental testing. Proficiency in C++ and/or C# strongly desired.

15. AFSC 3D1X2: SSgt – MSgt, Cyber Transport Systems. Technicians require at least 18 months as a qualified 7-level and must have a minimum of four years maintaining networked systems. Must have supervisory experience and display top ratings in primary duty, compliance with standards, conduct on/off duty and fitness. Exception: for SSgt, current 5-level, completion of all 7-level CFETP tasks and 2 years maintaining networked systems. Applicant must have a strong background in network device (switch/router) installation and configuration, network testing and optimization, bandwidth management, IP routing and crypto configuration. Client and server administration desired.

16. AFSC 3E5X1: SSgt – MSgt, Engineer. Technicians require at least 18 months as a qualified 7-level and must have a minimum of four years as a surveyor as a primary duty. Must have supervisory experience and display top ratings in primary duty, compliance with standards, conduct on/off duty and fitness. Exception: for SSgt, current 5-level, completion of all 7-level CFETP tasks and 2 years as a surveyor as a primary duty. Applicant must have a strong surveying background in GIS and mapping surveys while operating manual and electronic surveying equipment. Applicant will collect, convert, and present field survey data for 84 RADES-specific programs.

B. APPLICATION:

1. Complete request for special duty assignment application.



84 RADES Special
Duty Assignment.doc

2. Copies of last three performance reports.
3. Copy of Active Duty Enlisted Career Data Brief.
4. Statement signed by applicant in which they acknowledge the requirement for frequent TDYs and that their dependents are capable of maintaining a household during their absence.
5. History printout from AFFMS II.

C. DISTRIBUTION:

1. Email completed application to the personnel listed in the Equal Plus job ad. Direct duty/responsibility questions to 84 RADES/SEM at DSN 777-5069 or names and numbers listed in the Equal Plus job ad.

Email [HQ ACC/DPAA](#) or call DSN: 574-3241 for additional information

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25. Air Force Doctrine Development and Education Center (AFDDEC)

A. QUALIFICATIONS:

1. No record of disciplinary action or financial irresponsibility.
2. Under new EES ratings, individuals will be eligible for consideration as long as their new overall performance assessment rating indicates either “Exceeded some, but not all expectations” or “Exceeded most, if not all expectations” (top two ratings). EPRs under the previous rating system must still be 4 or 5.
3. Minimum of 24 months in CAFSC.
4. Must possess the AFSC listed in the EQUAL-Plus advertisement.

B. APPLICATION:

1. Complete [AETC Special Duty Application](#).
2. Copies of last five performance reports (if requested by controlling authority).

C. DISTRIBUTION:

1. Send completed application (scanned) to aetc.a1ka.ed@randolph.af.mil or fax to DSN 487-8313 or (210) 652-8313. Applicants may contact HQ AETC/A1KAA at DSN 487-3932 for additional information.

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26. Center for Professional Development (CPD) - Maxwell AFB AL

A. QUALIFICATIONS:

1. Under new EES ratings, individuals will be eligible for consideration as long as their new overall performance assessment rating indicates either "Exceeded some, but not all expectations" or "Exceeded most, if not all expectations" (top two ratings). EPRs under the previous rating system must still be 4 or 5.
2. Outstanding appearance, high moral character, exceptional military bearing and conduct.
3. Outstanding communication skills.
4. Minimum physical profile of at least 222221, and no medical problems.
5. Must possess the AFSC listed in the EQUAL-Plus advertisement.

B. APPLICATION:

1. Complete [AETC Special Duty Application](#).
2. Targeted Military Resume, Ref AFH 33-337, Tongue and Quill, dated 27 May 2015 or medical statement reflecting current physical profile.

C. DISTRIBUTION:

1. Send completed application (scanned) to aetc.a1ka.ed@randolph.af.mil or fax to DSN 487-8313 or (210) 652-8313. Applicants may contact HQ AETC/A1KAA at DSN 487-3932 for additional information.

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27. Medical Education and Training Campus/Mental Health Service Technician Technical Training Instructor (PAS: HN0JFJPJ/AFSC: T4C0X1)

INSTRUCTIONS

1. MEDICAL EDUCATION AND TRAINING CAMPUS MENTAL HEALTH SERVICE TECHNICIAN TECHNICAL TRAINING INSTRUCTOR

HQ AETC and the hiring authority reserve the right to review and validate a member's eligibility for the below special duty.

A. QUALIFICATIONS:

1. FOR 3-LEVEL AWARDING COURSES (GRADES E-5 to E7): Individuals must be an approved candidate on the AF Developmental Special Duty (DSD) Nomination list. Vacancies will NOT be advertised on AMS.
2. FOR 3-LEVEL AWARDING COURSES (GRADES E-4 & E-8 ONLY) AND FOR NON 3-LEVEL AWARDING COURSES (ALL GRADES): These positions are not part of the DSD process. Vacancies will be advertised on AMS and the following application/TOS rules apply. If CONUS, minimum of three years' time on station (TOS) at time of application with PCS departure occurring no earlier than four years TOS. If overseas, apply no earlier than 13 and no later than 10 months prior to DEROS with PCS departure occurring at DEROS.

ALL CANDIDATES/APPLICANTS MUST MEET THE FOLLOWING QUALIFICATIONS:

3. Minimum physical profile of 121121. If member does not meet minimum profile requirements, the servicing medical authority must make a determination if the condition is waiverable. Must possess an SEI 475, Certified Alcohol and Drug Counselor (CADC) credential.
4. Overall EPR rating of 5 on last three performance reports.
5. Have a CCAF degree or a minimum of 52 credits towards CCAF. Note: A minimal amount of Instructor positions do not require a CCAF degree. Those will be identified through the DSD nomination process.
6. Must have scored 80 or above on last two fitness test, or 90 or above on most recent fitness test, no failure on any portion within the last 12 months. Exemptions will be considered on a case by case basis by the hiring authority.
7. No record of disciplinary action that resulted in an Article 15 or Unfavorable Information File for the past three years.
8. (Ineligible if confirmed history of incident (s) as perpetrator of sexual assault, sexual harassment, physical abuse, verbal maltreatment, or unprofessional relationship during candidate's entire career).

B. APPLICATION:

1. Complete AETC Special Duty Memo.

2. Copy of AF IMT 422A with current PULHES and statement: "Applicants medical records have been reviewed and there is no history of alcohol/drug abuse. Individual is able to endure long periods of standing on a daily basis and has a good speaking voice with no speech impediment." If member does not meet minimum profile requirement, the servicing medical authority must determine if condition is waivable and must annotate that on the form.

3. Copy of most recent Air Force Physical Fitness Test results from the AF Portal.

4. Copy of current CADC certificate.

C. DISTRIBUTION:

1. Send completed application (scanned) to aetc.a1ka.ed@randolph.af.mil or fax to DSN 487-8313 or (210) 652-8313. Applicants may contact HQ AETC/A1KAA at DSN 487-3932 for additional information.

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28. Curriculum Development Manager, 81 TRSS, Qualification Training Flight- Keesler AFB, MS

A. QUALIFICATIONS:

1. Grade SrA (ALS graduate) – SMSgt.
2. Ability to express yourself in a clear and logical manner, both orally and in writing.
3. Overall performance assessment rating indicates either "Exceeded most, if not all expectations" or "Exceeded some, but not all expectations" (top two ratings) on last three performance reports. EPRs under the previous rating system must still be 4 or 5. EPRs must not contain unfavorable comments about personal qualities or conduct, working relations, job knowledge, personal appearance, or duty performance.
4. Have a minimum of 3 years current experience in AFSC in which application is being made.
5. CCAF degree or an associate degree from a regionally or nationally accredited post-secondary institution. Applicants within one year of degree completion (52 SH – updated in CCAF web database) may apply. NOTE: If the degree held was not granted through CCAF, the applicant must submit a memorandum verifying post-secondary institution accreditation. This memo may be requested at the base education services office. Based on the goal to have an instructor corps with a minimum of an associate's degree, volunteers with degrees are selected above all other volunteers.
6. Applies only to AFSCs 3DXXX, 3A1XX, 1C8XX, and 1WXXX.

7. Must have current and passing on most recent fitness test.

The following qualifications are desirable:

1. Undergraduate degree in AFSC related area or Education.
2. 6 semester hours of college level English composition.
3. Graduate of Air University academic instructor course or AETC technical course and experience as a classroom instructor.
4. Team management experience.
5. Instructional Systems Development (ISD) experience and/or Curriculum Development experience.
6. Typing experience and experience using computer software such as Microsoft Office or Perfect Office.
7. Five (5) or more years current experience in AFSC in which applying.

B. APPLICATION:

1. Complete AETC Special Duty Memo (below).



AETC Application
Memo.docx

2. Vacancies will be advertised on EQUAL Plus and should be applied for IAW advertisement. For additional information, contact the Qualification Training Flight at Keesler AFB at DSN 597-4779/2649.

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29. REMOVED

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30. 436th Training Squadron MAJCOM Formal Training Schoolhouse – T1C0X2, T1C3X1, T1P0X1, T1S0X1, T2W0X1

A. QUALIFICATIONS:

1. Grade SSgt or above with skill level commensurate with grade.
2. CCAF degree or within one year of completion (12 credit hours).
3. Speical Experience Identifier (SEI) code as designated by AFS.
4. Five years recent experience in AFS.
5. 75 and above on AF fitness test.
6. No record of disciplinary action.

B. APPLICATION:

1. Commander's recommendation letter. Include comments on the applicant's military appearance, bearing, conduct and the ability to speak distinctly and communicate well with others.
2. Copies of last five performance reports.
3. Copy of AF Portal Fitness Scoresheet.
4. Copy of SURF.
5. Biography with Photo.
6. Email package to: 436ts.commandsection@dyess.af.mil or contact 436 TS Superintendent at DSN: 461-1712.

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31. US Air Force Expeditionary Center (USAF EC) Contingency Skills Instructor Duty

A. QUALIFICATIONS:

1. Grade SrA or above with skill level commensurate with grade.
2. CCAF degree or within one year of completion (within 12 credit hours). Based on the goal to have an instructor corps with a minimum of an associate's degree, volunteers with degrees are selected above all other volunteers. If you are within one year of completing your AA degree and desire to become an

instructor, the USAF EC offers special programs to financially assist individuals in obtaining an AA degree.

3. Overall EPR rating of 5 on last three performance reports.
4. Must have scored 80 or above on last fitness test, no failure on any portion within the last 12 months.
5. No record of disciplinary action that resulted in an Article 15 or Unfavorable Information File for the past three years.
6. Overseas contingency operations experience is desired but not a disqualifier.

B. APPLICATION:

1. [Memo/Letter](#) (see front of catalog). Commander's recommendation to include comments on the applicant's military appearance, bearing, conduct, and that the applicant has the ability to speak distinctly and can communicate well with others.

2. Copies of last three performance reports.
3. One copy of a records review listing (1 page surf).
4. PT score history
5. Email or mail package to: USAF EC, 421 CTS/CCC, 5656 Texas Ave, Ft Dix, NJ 08640-5403.

For additional information email **HQ AMC** or call DSN 779-7883, or contact USAF EC, 421 CTS/CCC at DSN: 650-7403.

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32. United States Air Force Academy AMT Duty - SDI 8B200

A. QUALIFICATIONS: Below requirements apply to 8B200s hired under the Developmental Special Duty program (not advertised through Equal Plus). It does not apply to individuals applying for J8B200 positions advertised through Equal Plus.

1. Must be a TSgt or MSgt with 4 or more years from current/projected grade HYT.
2. Skill level commensurate with grade & prior supervisory experience
3. Minimum physical profile of 121221 and the ability to speak clearly and distinctly.

4. EPRs - Minimum of VC on top performance report (Met all expectations) and LC (Exceed some, but not all expectations) or overall “5” EPR for the the las five performance reports. Applicants must not have any negative quality factors within the last five years. The recent EPR rating changes to the Enlisted Evaluation System (EES) will affect DSD eligibility. Under new EES ratings, individuals will be eligible for DSD consideration as long as their new overall performance assessment rating indicates either “Exceeded some, but not all expectations” or “Exceeded most, if not all expectations” (top two ratings). Since the Static Close Out Dates (SCODs) differ between each grade, this rating change will not affect all DSD nominations at the same time. EPRs under the previous rating system must still be 5s.
5. No record of disciplinary action that resulted in an Article 15 or Unfavorable Information File for the past three years. No history of substance abuse, domestic violence, or child abuse.
6. Completion (in-residence /correspondence) of all PME required for grade.
7. Completion of Community College of the Air Force Degree.
9. Must have scored 80 or above on last two fitness test, or 90 or above on most recent fitness test, no failure on any portion within the last 12 months. Exemptions will be considered on a case by case basis by the hiring authority.
10. Ability to obtain 48 months retainability as of the reporting month. This is a four-year maximum controlled tour.
11. No record of emotional instability, personality disorder, or other unresolved mental health problems ther may interfere with the ability to perform military training duties.

B. APPLICATION

1. **USAF AMT Application** (below)



AMT Application.doc

2. Copies of last five performance reports.
3. Evaluation for mental fitness/suitability is accomplished at the base MTF by a psychologist, social worker, or psychiatrist using the Academy Military Trainer Psychological Screening Protocol and Shipley screener. The mental health provider may obtain the current protocol by contacting 559 MDG/Military Training Consult Service (MTCS), DSN 473-9386. The evaluating provider must complete the required actions and keep the records in the clinic.

Medical Clearance: Provide AF IMT 422A, Physical Profile, completed by a medical authority verifying: the candidate has no physical defects and possesses physical ability to supervise and guide

new cadets on a 24-hour-a-day basis; possesses the physical stamina sufficient to endure training activities and ceremonies under adverse climate conditions; has the ability to speak distinctly.

Application: *Recommend for AMT Duty / Not recommended for AMT Duty.*

AF IMT 422A: include a statement: "I have reviewed the Psychological Screening results, Shipley IQ results, and the individual's medical records and are recommended for AMT Duty. They reveal no history of psychiatric problems, current alcoholism/problem drinking, drug use after entry on active duty, or other chronic medical problems. The individual has no physical defects/mental disorders and possesses the mental/ physical ability to supervise and guide new cadets on a 24-hour-a-day basis. He/she possesses the physical stamina sufficient to endure training activities and ceremonies under adverse climate conditions. Member has the ability to speak distinctly."

4. Fitness Summary - recent (within 90 days) fitness assessment results printed from the AF Portal. Must include entire fitness history. Exemptions considered on a case by case basis.
5. Photos - Provide Two (2) full length unobstructed photos; one (1) from front straight on and one (1) with member turned to the right at 45* angle off center line; both in service uniform without jacket; front view photograph in short sleeve blue shirt, nametag, ribbons, no tie/tab, and no hat.
6. Current SURF from AMS
7. Except the mental health evaluation forms, scan and email application and other required documents to: sandra.lepine@usafa.edu & richard.gurganus@usafa.edu. For additional information or for questions please call DSN 333-1650/9618/3485.

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33. USAF Honor Guard - SDI 8G000

A. QUALIFICATIONS:

1. AB-A1C will be selected by the USAF Honor Guard Recruiting Team through Basic Military Training, Lackland AFB TX.
2. SSgt-MSgt must be an approved candidate on AF Developmental Special Duty nomination list.
3. SrA/SMSgt/CMSgt positions will be advertised on EQUAL Plus.
4. Grade: A1C thru SMSgt with 4 or more years from current/projected grade HYT.
5. Must possess outstanding appearance, military bearing and demonstrate high professional and military conduct.

6. EPRs must show that the applicant has demonstrated consistently high standards of character, discretion, loyalty and performance. The recent EPR rating changes to the Enlisted Evaluation System (EES) will affect DSD eligibility. Under new EES ratings, individuals will be eligible for DSD consideration as long as their new overall performance assessment rating indicates either “Exceeded some, but not all expectations” or “Exceeded most, if not all expectations” (top two ratings). Since the Static Close Out Dates (SCODs) differ between each grade, this rating change will not affect all DSD nominations at the same time. EPRs under the previous rating system must still be 5s. Only the last three EPRs are to be considered for the nomination process.
7. Physical profile of 111121, no history of back, knee, or nervous disorders.
8. Must not wear glasses while in formation. Vision must be correctible to 20/20 using contact lenses.
9. Must be able to conform to exacting grooming standards as listed in AFMAN 34-515, USAF HONOR GUARD, to include no shaving waivers.
10. No fear of firearms.
11. Ability to speak clearly and distinctly with no speech impediment.
12. Ability to lift 40lbs
13. Member and spouse must be U. S. citizens. Exemptions will be considered on a case by case basis by the hiring authority.
14. Duties require standing for long periods of time.
15. Must cooperate in an extensive background investigation that requires medical, academic and employment records.
16. Minimum height requirement for males is 5’10” and minimum for females is 5’6”.
17. Have no conviction under the UCMJ during current enlistment.
18. Skill level commensurate with grade.
19. Must have scored 80 or above on last two fitness test, or 90 or above on most recent fitness test, no failure on any portion within the last 12 months. Exemptions will be considered on a case by case basis by the hiring authority.
20. No record of disciplinary action that resulted in an Article 15 or Unfavorable Information File for the past three years.

B. APPLICATION

1. Complete application package as listed below and forward to <http://www.honorguard.af.mil/recruiting>

2. Memorandum from current squadron commander, or equivalent, certifying that member fully meets the requirements outlined in the above paragraph. Additionally, the commander must certify that he/she has reviewed member's PIF and that it does not contain any derogatory information.
3. One copy of a records review listing (SURF).
4. Copies of last 5 EPRs
5. SrA must provide two letters of recommendation (Chief Enlisted Manager and one additional letter, from applicant's choice).
6. SMSgt must provide two letters of recommendation from the applicant's choice.
6. Two official full-length photographs (8x10), wear long-sleeve service blues, tie/tab and no hat. One front view pose; one profile pose (photograph profile 90° from the front view). Deployed personnel will wear ABUs with no blouse or hat.
7. DD Form 2808, *Report of Medical Examination*
8. *AF IMT 422A, Notification of Air Force Member's Qualification Status*, indicating profile, certify ability to lift 40 lbs and height verified by a doctor.
9. SrA & SMSgts, in the member's remarks section of the application form, submit a paragraph, 50 words or less specifying why you would like to be selected for a position with the USAF Honor Guard.
10. Current Individual Fitness Report. Must be less than 6 months old and include BMI.
11. USAF Honor Guard Authorization for Release of Information. Available electronically at <http://www.honorguard.af.mil/recruiting>

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34. 89 Air Wing Duty - Presidential Support Duty

A. QUALIFICATIONS:

1. Must not be a First Term Airman with the following exceptions: AFSCs 3P0X1/1A/1B/1P0X1 with minimum grade of SrA and 2 years experience, and AFSC 1C031 with no minimum experience required.
2. Must have or be able to obtain a Top Secret clearance prior to PCS. AFSC 1P0X1 must have a Secret clearance prior to PCS and will not need to obtain a Top Secret clearance.
3. Must possess skill level commensurate with grade.

4. Must have demonstrated consistently high performance.
5. Must have or be able to obtain 36 months retainability as of the reporting date (except first term airman who are selected for retraining into 1A6X1).
6. Must not have a current UIF or Article 15.
7. Must not have any record of courts martial conviction.
8. Must not have been identified as a drug user.
9. Must be a U. S. citizen.
10. Minimum physical profile requirement of 222221.
11. AFSCs 2F0XX, 3P0X1, 3P0X2A must qualify for a TS/SSBI security clearance (AFI 31-501).
12. Must have completed high school or have a GED equivalent. Must be able to pass a class III flight physical and physiological training if not already current. Grade requirement: **SrA** through SMSgt. Must possess top secret clearance and be able to obtain SCI access plus presidential support access IAW DODI 5210.87, DODD 5210.55 and AFI 31-501.
13. AFSCs 1A1X1 must have a current class III flight physical and have completed physiological training. Must possess minimum electronic and mechanical scores of 65 and be flight instructor or examiner qualified (waivers considered). Requires 2000 flying hour experience (waivers considered). Must qualify for top secret clearance plus presidential support access IAW DODI 5210.87, DODD 5210.55 and AFI 31-501.
14. AFSCs 1A1X1 grade requirement: SSgt through SMSgt.
15. AFSCs 2F0X1, 3P0XX, 2T2XX , 1P0X1 must have valid government drivers license.
16. AFSC 1A6X1 must be able to obtain a Top Secret clearance with Presidential Support Access (Yankee White) (AFI 31-501). Must be 21 years of age and able to lift 40 pounds waist high. Must have clear speaking voice without speech impediments. Must be able to perform lengthy and frequent TDYS. Must have a current class III flight physical and have completed physiological training. Must have valid government drivers license.

B. APPLICATION:

1. Commander's recommendation for assignment and reenlistment to include the following: "I have personally interviewed the applicant, reviewed her/his records, and have determined that she/he is fully qualified for this assignment based upon established standards. Furthermore, I have no knowledge of, and base law enforcement records do not reveal, any delinquencies or criminal tendencies on the part of

the member or her/his family members. Airman possesses high moral standards and excellent military bearing and meets Air Force standards. Airman is financially responsible and solvent. There are no other factors existing, to my knowledge that would preclude airman from being assigned to an installation which is frequently visited by the President and other dignitaries."

2. Copies of last five performance reports.

3. AF IMT 422A with the following statement verified and signed by the local medical authority: "I have personally reviewed the medical records of applicant and family members, if available. They reveal no history of psychological problems. Applicant meets medical requirements of personnel reliability program (AFI 36-2104) and has a minimum physical profile (PULHES) of 222221." For AFSC 1A6X1, the 422 must also verify the applicant has a clear speaking voice with no speech impediments and can lift 40 pounds to the waist.

4. Aircrew members must submit the following additional documentation: Targeted Military Resume, Ref AFH 33-337, Tongue and Quill, dated 27 May 2015. Copies of their last three AF Forms 8, copy of AF Form 942, Flight Evaluation Folder, and AF IMT 422A verifying completed approved Class III Flight Physical. AF Form 392, Airman Assignment Preference Statement, indicating member's preference for special duty with unit CC's certification stating, "The individual has been interviewed and is financially solvent and qualified to perform duty with high ranking dignitaries, to include the President of the US." Enlisted aircrew applicants must go through a personal interview with an 89AW representative (TBD by 89AW, AFSCs 1A1X1, 1A3X1 and 1A6X1 only.)

5. One copy of a records review RIP.

6. Copy of a completed SF 86 or equivalent for AFSCs 1A1X1, 1A3X1, 1A6X1, 3P0X1, 3P0X1A, and 3P0X1B only. (As required)

7. AFSC 1A6X1 requires the following additional documentation: AF Form 1042, Medical Reference for Flying or Special Operations Duty; Targeted Military Resume (Ref AFH 33-337, Tongue and Quill, dated 27 May 2015); AF Form 4032, Application for Enlisted Retraining and/or a memo from the MPF verifying that all retraining processes and applicable attachments from AFI 36-2626 have been briefed and completed. The memo will state individual has been released from their CAFSC or is applying under the CAREERS program. Letter of recommendation from commander stating, "The individual has been interviewed and is qualified to perform duty with high ranking dignitaries, to include the President of the US." The letter should also include comments about the applicant's initiative, adaptability, dependability and ability to work independently and harmoniously with people outside the applicant's immediate duty section. Applicant may include up to 5 letters of recommendation. Interested personnel are encouraged to contact 89OG/OGFA, DSN 858-7668 or COMM 301-981-7668 for additional information.

8. Mail the package to 89 MSS/DPMAE, 1535 Command Drive, Suite E207, Andrews AFB, MD 20762-7002.

9. AFSC 1A1X1 send required documentation electronically to POC listed on AMS.

10. AFSC 1A3X1 send required documentation to 89OG 1A3 Functional Manager.
11. AFSC 1A6X1 send required documentation to 89OG/OGFA, 1240 Menoher Dr., Andrews AFB, MD 20762-6511.
12. AFSC 1P0X1 send required documentation to 89 OSS/OSL, 1240 Menoher Dr., Andrews AFB, MD 20762-6511 or via e-mail to Aircrew Flight Equipment Superintendent

For additional information, contact HQ AMC at DSN: 576-4871.

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35. Air Force Weather Airborne Personnel (AFSC J1W0X1A)

1. Qualifications:

- a. Successfully pass a Class III flight physical IAW AFI 48-123 (OPR: Local Medical Group/Squadron)
- b. Successfully complete physical fitness requirements outlined in Airborne (Parachutist) Course description (L5AZA1T231 001). (OPR: Health and Wellness Center) Course prerequisites from the Formal Schools Catalog maintained by HQ AETC (<https://etca.randolph.af.mil/>) are the minimum Army Physical Fitness Test (APFT) requirements:

(1) Push-ups - male 42, female 19

(2) Sit-ups - male 53, female 53

(3) Two mile run - male 15:54, female 18:54

(4) Chin-ups - 6

(5) 500 meter swim - 15:00 (not required for Basic Airborne but must be completed before attending the Water Survival Training)

- c. Ability to obtain a Top Secret clearance (AFSOC units only) (OPR: Unit Security Manager)
- d. Minimum grade of E-4 and primary AFSC commensurate with grade (minimum 1W051A)
- e. No negative qualifying factors (i.e., UIF, Article 15, Control Roster)
- f. Must be able to obtain 3 years retainability to be eligible to apply and must obtain the retainability prior to departing losing station. Retainability for overseas assignments will be IAW AFI 36-2110.
- g. No duty limitation on physical profile.
- h. Successfully complete the following courses:
 - (1) Combat Weather Team Operations Course (CWTOC) (E3AAR1W051 002) (if applicable)
 - (2) Basic Army Airborne Course (L5AZA1T231 001)
 - (3) Combat Survival Training (S-V80-A)
 - (4) Water Survival Training (S-V86-A)

Note: Assignment to a jump unit/position will allow completion of all training courses before the RNLTD. Failure to complete the CWTOC will result in assignment cancellation. Failure to complete Basic Airborne will result in assignment diversion to a non-jump unit. Failure to complete Combat Survival or Water Survival Training may result in assignment cancellation/diversion after consulting with the gaining MAJCOM. Exception: Candidates assigned to OCONUS units and meet minimum qualifications in paragraphs 1a through 1h(1) will be assigned directly to a jump unit from the OCONUS location. Failure to successfully complete US Army Basic Airborne, Combat Survival Training, or Water Survival Training will result in reassignment to a collocated non-airborne unit.

2. APPLICATION:

a. [Memo/Letter](#) (see front of catalog) indorsed through the rating chain to the squadron commander stating applicant was personally interviewed, certified/met all prerequisites stated above and is fully qualified and recommended for jump/parachute duty. Memo/letter will include the results of the physical fitness test.

b. Standard Form 88 (SF 88) or Statement from medical authority stating member successfully passed a Class III flight physical and there are no physical limitations prohibiting them from performing jump/ parachute duties.

c. Send application electronically to **HQ AFPC/DPAAD3** or mail to HQ AFPC/DPAAD3, 550 C Street West Ste 29, Randolph AFB, TX. 78150 or Fax DSN 665-4315, Subject: Jump Weather Application

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36. Deployed Aircraft Ground Response Element (DAGRE Instructor- 3P071 & T3P071)

A. QUALIFICATIONS:

1. Must be worldwide deployable, not have a fear of heights, water, or public speaking and can fly at high altitudes, speak legibility, and not have any physical ailments that prevents participation in rigorous daily physical training program or performing instructor duties (certified on AF Form 469/422).
2. Must meet or exceed composite rating of 95% on USAF physical fitness assessment and exceed the following DAGRE physical fitness standards: run 1.5 mile in 11:30 or less, complete 50 push-ups in one minute, and 50 crunches in one minute.
3. Must possess, as a minimum, a secret security clearance.
4. Must have unit commander certify via memorandum, individual has a stable financial and family situation, excellent military bearing, appearance, and high moral standards; no current UIF or record of Article 15, history of financial instability or other disciplinary actions; has initiative, flexibility and good communication skills (oral and written).
5. Minimum overall rating of 4 or AC (Exceeded some but not all expectations) on last five performance reports. Applicants must not have any negative quality factors within the last five years.
6. Must be able to obtain an official passport.
7. Must have DAGRE 099 SEI, AT/FP Level II qual, and deployment experience.
8. Must or be able to obtain Associates Degree within one year.

B. APPLICATION:

1. Copies of last five performance reports.
2. Resume.
3. Fitness Assessment rip.

4. Cover letter from applicant stating career plans, what they would gain from a Special Operations assignment and commander's comment/signature: "I have personally reviewed the personnel records of (grade, name, and SSAN) and certify they contain no disqualifying data that would preclude selection for Air Force Special Operations Command duty. Individual has a stable financial and family situation along with excellent military bearing, appearance, and high moral standards. Member does not have a current UIF or record of Article 15, history of financial instability or other current disciplinary actions. Member has initiative, flexibility and good communication skills (oral and written)."

5. Three letters of recommendation to include immediate supervisor and commander.

6. AFPC is the final assignment approval authority. EARLY REPORTING AUTHORIZED.

DISTRIBUTION:

E-mail formal application to POC: Geri Dreibelbis, CMSgt / DSN: 579-2046 / Email: geri.dreibelbis@us.af.mil

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37. Aeromedical Evacuation Duty

A. QUALIFICATIONS:

1. If CONUS, minimum two years time on station at time of application, if currently on a controlled tour, individual must be within twelve months of date of availability. If overseas, between 13 and 10 months of DEROS to apply. Minimum TOS for second-term/career airmen to be eligible to move is two years OCONUS and four years CONUS (please consult your local MPF regarding PCS eligibility as requirements change).
2. Grade of SrA or above. (A1Cs who have successfully completed their CDCs and have met all other mandatory training requirements may apply for SrA positions).
3. Possess AFSC 4N0X1 with, as a minimum, a primary AFSC at the 5 skill level (CAFSC: 4N051/71, 4N091, X4N091, X4N000) and be a current National Registered Emergency Medical Technician (NREMT).
4. Possess one-year practical experience as a 4N0X1 in a medical treatment facility. Desirable to have experience in one or more areas: ICU, NICU, ER, or other critical care specialty areas.

5. Possess a Secret security clearance.
6. Have an overall rating of 4 or higher on the last three EPRs – (some members may not yet have three EPRs for consideration due to TIS).
7. Be a U.S. citizen and have the ability to obtain an official passport.
8. Complete Class III flight physical and have it certified according to AFI 48-123.

B. APPLICATION:

1. [Memo/Letter](#) 4N0X1 Functional Manager must provide the following comments: "I have personally reviewed the unit and personnel records of (grade, name, and SSAN) and certify they contain no disqualifying data that would preclude selection for Aeromedical Evacuation Duty."
2. Copies of the last three performance reports – (some members may not yet have three EPRs for consideration due to TIS).
3. Copy of class III flight physical. Prior AET will submit current flying AF Form 1042.
4. Recommendation letter completed by Senior 4N0X1.
5. Copy of current physical fitness test scores
6. Completed first page of generic special duty application signed by Squadron Commander.
7. Member's SURF
8. Applicants will be considered for assignment to all Air Evacuation locations based on Air Force needs and member's preferences.
9. Members and supervisors must review <https://kx2.afms.mil/kj/kx2/AeromedicalEvacTech> for more detailed information.
10. MTF 4N0X1 Functional Manager submits completed formal application to the AET Consultant via email.
11. Copy of JPAS letter to verify Secret clearance.

The application will be sent electronically to POC listed on the Equal Plus Advertisement. For additional information, contact HQ AFPC/DPAA2 at DSN: 665-4115, Opt 1, Opt 2.

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38. AETC Enlisted Aircrew Member Instructor Duty

HQ AETC and the hiring authority reserve the right to review and validate a member's eligibility for the below special duty.

A. QUALIFICATIONS:

1. SrA and above.
2. Skill level commensurate with grade.
3. AF IMT 422A showing a minimum physical profile series of 111121.
4. Must have scored 80 or above on last two fitness test, or 90 or above on most recent fitness test, no failure on any portion within the last 12 months. Exemptions will be considered on a case by case basis by the hiring authority.
5. CCAF degree or an associate degree from a regionally or nationally accredited post-secondary institution. Applicants within one year of degree completion (52 SH – updated in CCAF web database) may apply. NOTE: If the degree held was not granted through CCAF, the applicant must submit a memorandum verifying post-secondary institution accreditation. This memo may be requested at the base education services office. Based on the goal to have an instructor corps with a minimum of an associate's degree, volunteers with degrees are selected above all other volunteers.
6. Less than 17 years TAFMSD as of the reporting month (Waivers to this requirement will be considered on a case-by-case basis).
7. Under new EES ratings, individuals will be eligible for consideration as long as their new overall performance assessment ratings indicates "Met all expectations." Since the Static Close Out Dates (SCODs) differ between each grade, this rating change will not affect all nominations at the same time. EPRs under the previous rating system must still be 4s or 5s. Overall EPR ratings of "Met all expectations" or at least a 4 on last three performance reports.
8. No record of disciplinary action that resulted in an Article 15 or Unfavorable Information File for the past three years.
9. (Ineligible if confirmed history of incident (s) as perpetrator of sexual assault, sexual harassment, physical abuse, verbal maltreatment, or unprofessional relationship during candidate's entire career).

B. APPLICATION:

1. Complete [AETC Application Memo](#).



AETC Application
Memo.docx

2. Flying History Report.
3. Copy of most recent Air Force Physical Fitness Test results from the AF Portal.
4. Copies of last three enlisted performance reports.
5. Copy of AF Form 942, Record of Evaluation.
6. Copies of last three AF Form 8s.
7. Medical fitness certification: Current flight physical or copy of AF IMT 422A with current physical profile of 111121. Include additional statement: "Applicant's medical records have been reviewed and there is no history of alcohol/drug abuse". If member does not meet minimum profile requirement the servicing medical authority needs to make determination if condition is waiverable and annotate that on the form.

C. DISTRIBUTION:

1. Send completed application (scanned) to aetc.a1ka.ed@randolph.af.mil or fax to DSN 487-8313 or (210) 652-8313. Applicants may contact HQ AETC/A1KAA at DSN 487-3932 for additional information.
2. For additional information contact HQ AETC CEA MAJCOM Functional at DSN: 487-9552

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39. Special Maintenance Team (SMT) Duty

A. QUALIFICATIONS:

1. Have outstanding technical proficiency in their respective specialty, including proficiency in system troubleshooting
2. Have ability to communicate well with others.
3. Have ability to compile technical reports.
4. Have willingness to travel on frequent, no-notice, extended TDYs.
5. Ability to instruct.

6. Members requesting assignment to an SMT position should possess an extensive hands-on maintenance background with the equipment identified in the MAJCOM's EQUAL Plus ad.

B. APPLICATION:

1. [Memo/Letter](#) (see front of catalog) with commander's recommendation.
2. Copies of last five EPRs.10.
3. Targeted Military Resume, Ref AFH 33-337, Tongue and Quill, dated 27 May 2015.

Mail application to address provided in the EQUAL Plus ad. For additional information, contact the POC listed in the EQUAL Plus ad..

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40. Barnes Center for Enlisted Education Support Staff

A. QUALIFICATIONS:

1. Only AFSC(s) specified in the EQUAL-Plus ad may apply.
2. No record of disciplinary action or financial irresponsibility.
3. Minimum physical profile of 22221.
4. Outstanding appearance, military bearing, and conduct.
5. Under new EES ratings, individuals will be eligible for consideration as long as their new overall performance assessment rating indicates either "Exceeded some, but not all expectations" or "Exceeded most, if not all expectations" (top two ratings). EPRs under the previous rating system must still be a 5.

B. APPLICATION:

1. Complete [AETC Special Duty Application](#)
2. Copies of last three EPRs.
3. AMS Single Page SURF.
4. Complete Air Force Physical Fitness Assessment history from the AF Portal.
5. AF IMT 422A or medical statement reflecting current physical profile, Dental Class 1, and the following statement by a competent medical authority: "Applicant's medical records have been reviewed and reveal no history of psychiatric problems, or other potentially disqualifying ailments requiring specialized medical treatment or prolonged hospitalization"

6. For additional information contact HQ AETC at DSN: 487-3326.

C. DISTRIBUTION:

Mail package to **Barnes Center for Enlisted Education/CSS, 50 S Turner Blvd**, Bldg. 832, Maxwell AFB-Gunter Annex AL 36114.

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41. Air Force Occupational Measurement Squadron (AFOMS)

A. Qualifications:

1. Possess strong communications (i.e., speaking, writing) and human relations skills.
2. Four years experience in the 3S2XX career field (desirable).
3. Instructional Systems Development (ISD) experience (desirable).
4. Computer experience with working knowledge of word processing, graphics and database programs (desirable).
5. Outstanding appearance, military bearing and conduct.
6. Overall EPR rating of 4 or 5 on last three performance reports.

B. APPLICATION:

1. Complete [AETC Special Duty Application](#).
2. Copies of last 5 EPRs.
2. Targeted Military Resume, Ref AFH 33-337, Tongue and Quill, dated 27 May 2015.
3. Mail package as directed on EQUAL-Plus ad.

42. Manager, Space Shuttle Training

A. QUALIFICATIONS:

1. Minimum 3E751 CAFSC
2. MSgt (E-7)
3. Have a strong background in hazardous materials, aircraft internal rescue, and aircraft crash response. The individual must have excellent instructional skills in order to conduct effective training on the detailed procedures used to egress astronauts from the orbiter. The position requires a close interface with NASA officials to develop and validate all new equipment and procedures used for astronaut rescue.
4. Prerequisite Fire Instructor III, Fire Officer II, Hazardous material Operations Level.
5. Must meet PCS eligibility requirements.
6. Overall rating of 3 or higher on last five performance reports.
7. Ability to obtain 48 months retainability as of the reporting month.
8. Associates Degree in Fire Science

B. APPLICATION:

1. Copies of last five performance reports.

2. Targeted Military Resume, Ref AFH 33-337, Tongue and Quill, dated 27 May 2015.

3. [Memo/Letter](#).

4. Send electronic application to **HQ AFSPC/CEPX** or mail to HQ AFSPC/CEPX,
150 Vandenberg St Ste 1105, Peterson AFB CO 80914-4150

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43. Air Force Logistics Management Agency (AFLMA)

A. QUALIFICATIONS:

1. Ability to express yourself in a clear and logical manner both orally and in writing.
2. Wide breadth of experience and possess broad knowledge of career field.
3. 60 semester hours of college with college level English composition (desirable). **
4. Ability to compile technical reports. **
5. Outstanding appearance, military bearing, and conduct.
6. Ability to obtain 48 months retainability as of the reporting month.
7. Record clear of disciplinary action or financial irresponsibility.
8. Be able to perform frequent TDY. **

** Personnel applying for Agency support billets don't require these items.

B. APPLICATION:

1. Copies of last five performance reports.
2. Targeted Military Resume, Ref AFH 33-337, Tongue and Quill, dated 27 May 2015.
3. Statement by the applicant noting the reasons for seeking assignment to AFLMA and the skills he/she brings to the Agency.
4. [Memo/Letter](#) (see front of catalog). Commander must certify:
 - a. Individual has outstanding technical abilities in their AFSC;

- b. Provide comments addressing the individual initiative, adaptability, and dependability;
 - c. Applicants ability to work aggressively and independently in a one deep position.
5. Mail packages to AFLMA, 501 Ward Street, Maxwell AFB, Gunter Annex AL 36114-3236.
- Contact POC on EQUAL-Plus advertisement for additional, specific details for AFSC.

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44. 6th Special Operations Squadron, Duke Field, Florida

A. QUALIFICATIONS:

1. Grade E-5 and above with skill level commensurate with grade.
2. Two years experience in one of the following AFSCs 1A2X1, 1A9X1, 1N0X1, 4N0X1C, 1T0X1, 2A5X1, 3P0X1, 1P0X1, 3D1X3.
3. Must be a U.S. citizen.
4. No negative qualifying factors (i.e. UIF actions, Article 15, Control Roster).
5. EPR rating of five for past five years.
6. Be able to obtain 4 years retainability as of the reporting month.
7. Have a minimum DLAB score of 85.
8. Satisfactory or better on AF physical fitness test.

B. APPLICATIONS:

1. Must contact 6 SOS prior to submitting application to determine suitability.
2. Records Review RIP.
4. Send electronic application to 6sos.cce.eo@hurlburt.af.mil or mail package to: 6 SOS ATTN: Hiring Office, Bldg. 3078 Specter Rd, Eglin AFB Aux Fld 3, Duke Field, FL 32542.

Contact 6 SOS Hiring at mark.kindurys@hurlburt.af.mil or DSN 875-4201 if you have any questions or require information on projected vacancies.

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45. 11th Security Forces Squadron, Pentagon, Arlington, VA

QUALIFICATIONS:

1. Grade: E-4 through E-8
2. Grades E-4 must have completed the CDC requirement and have a five skill level.
3. Must possess outstanding appearance, military bearing and demonstrate exceptional high professional and military conduct. Must be able to conform to exacting grooming standards.
4. EPRs must clearly show the applicant has demonstrated consistently high standards of character, discretion, loyalty, volunteerism, active unit involvement and performance.
5. Have physical profile of 1 1 1 1 1 1, no history of back, knee, or nervous disorders, speech impediment, and are capable of worldwide deployment.
6. No fear of firearms and qualified as a minimum on the M-9 and M-16.
7. Must be capable of obtaining a Top Secret clearance, initiated upon selection for the assignment, and must cooperate in an extensive background investigation that requires medical, academic and past military and civilian employment records review. Character references will also be required.

APPLICATION:

1. Letter of recommendation by squadron commander
2. Targeted Military Resume, Ref AFH 33-337, Tongue and Quill, dated 27 May 2015.
3. AF IMT 422A with applicant's vision and hearing test results signed by the Flight Surgeon or a Medical Doctor.
4. Last five EPRs and Records Review Rip (RRR).
5. Applicant must submit a letter stating high locale cost will not cause financial hardship. Mailing Instructions: HQ 11WG, 20 MacDill Blvd, Room 400, Bolling AFB, DC 20332-0111
DSN: 297-9087

For more information email **11 SF** or DSN 297-4333, Comm 703-767-4333

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46. 412th OG/OL-OG02, 413th and 418th Flight Test Squadrons

412th OG/OL-OG02, 413th and 418th Flight Test Squadrons – 1A0X1, 1A1X1, 1A2X1, 1A9X1 and 1U0X1

A. QUALIFICATIONS:

1. Skill level commensurate with grade.
2. CCAF degree or within one year of completion (12 credit hours).
3. Must be an Instructor in current MDS.
4. No record of disciplinary action that resulted in an Article 15 or Unfavorable Information File for the past three years.
5. Under new EES ratings, individuals will be eligible for consideration if rating indicates “Met all expectations” or above. EPRs under the previous rating system must be 5s.

B. APPLICATION

1. Letters of Recommendation from unit Commander and Superintendent.
2. Copies of last three performance reports
3. Copies of last five Form 8s.
4. Copy of 942
5. Copy of Air Force Portal Fitness Scoresheet.
6. Email package to: AFMCA3V@eglin.af.mil

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47. Missile Facility Manager SDI 8S000

A. QUALIFICATIONS:

1. SSgt through TSgt
2. Aptitude – Mechanical must be at least a 40.
3. Strength Aptitude Test must – 50 lbs.
4. Must have no record of emotional instability, disciplinary action or financial irresponsibility.
5. Must meet physical qualifications of AFMAN 36-2108.
6. Must meet current fitness standards.
7. Must possess a current Secret security clearance and United States Citizenship Per mandatory AFSC entry requirements.
8. Must meet minimum Permanent Change of Station Requirements as stated in *AFI 36-2110, Assignments*.
9. Email application to POC.

B. Application:

1. Copies of last five performance reports.
2. [Memo/Letter](#) (see front of catalog).
3. AF IMT 422A, Medical/Dental Statement.
4. Written statement from applicant acknowledging normal duty requirement of 72 hour shifts at remote locations.
5. Copy of SURF from AMS.
6. Copy of Fitness Test History from Air Force Fitness Management System

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48. First Sergeant 8F000 – SDI 8F000 (AFI 36-2113, The First Sergeant provides additional information)

A. QUALIFICATIONS:

1. Must be an approved MSgt candidate on AF Developmental Special Duty nomination list. MSgt selects may be nominated, however, if selected they will not attend FS Academy until they assume the grade of MSgt.
2. Must have the ability to speak distinctly.
3. Must have or be able to attain 48 months of retainability.
4. Minimum physical profile of 333231 and not have an Assignment Limitation Code (ALC) of C-3.
5. Be highly motivated, have exceptional leadership and managerial skills.
6. Possess an awarded 7- or 9-skill level awarded AFSC and not projected to reach six years of non-performance in the awarded AFSC during initial four-year tenure as a First Sergeant.
7. Must have completed Senior Noncommissioned Officer Academy .
8. Overall EPR rating of 5 or a minimum of “Exceeded some, but not all expectation” on last three performance reports. The recent EPR rating changes to the Enlisted Evaluation System (EES) will affect DSD eligibility. Under new EES ratings, individuals will be eligible for DSD consideration as long as their new overall performance assessment rating indicates either “Exceeded some, but not all expectations” or “Exceeded most, if not all expectations” (top two ratings). Since the Static Close Out Dates (SCODs) differ between each grade, this rating change will not affect all DSD nominations at the same time. EPRs under the previous rating system must still be 5s. No referral reports in the past three years. Only the last three EPRs are to be considered for the nomination process.
9. Never been convicted by a general, special, or summary courts-martial. Not received nonjudicial punishment under the Uniform Code of Military Justice in the past three years.
Never received any type of military or civilian punishment or disciplinary action for sexual related offenses, drug related offenses, larceny/theft/fraud, assault, domestic/child abuse related offenses or repeat offenders for lesser offenses of those listed.
10. No record of disciplinary action for engaging in an unprofessional or inappropriate relationship as defined in AFI 36-2909, documented failures to exercise sound leadership principals.

11. No convictions by a civilian court except for minor traffic violations.
12. Must have scored 80 or above on last two fitness tests, or 90 or above on most recent fitness test, no failure on any portion within the last 12 months. Additionally, applicant must have no current PT exemptions with the exception of those due to pregnancy and/or deployment. Current fitness test must be valid through in-residence First Sergeant Academy graduation.
13. Have a CCAF degree.
14. Must not have, nor bear the appearance of, personal, marital, or family problems that detracts from the member's ability to effectively serve as a first sergeant.
15. The applicant's physical appearance and military image in all uniform combinations must meet the highest standards expected only of the most dedicated professional SNCO. Tattoo placement, size and nature will be evaluated. Appropriate military image in uniform is paramount. Must meet or exceed AFI 36-2903 standards.

B. APPLICATION:

1. [Application Package](#). Unit Commander must interview the applicant and make a recommendation using the Electronic First Sergeant Special Duty Application. Using the Electronic First Sergeant Special Duty Application the Unit Commander must verify: "To my knowledge, member is emotionally stable, morally responsible, financially sound, and has not had a history of disciplinary action (i.e. UIF, LOR, Control Roster). I have reviewed the member's records, and they do not reflect any information, which in my judgment would preclude selection of the applicant for this position."
2. Selected member provides the following to CCM office:
 - a. Electronic First Sergeant Special Duty Application

1stSgtApplication_Ap
r 16.pdf
 - b. Copies of last 3 performance reports.
 - c. AF IMT 422A, Physical Profile-Serial Report
 - d. Records Review RIP
 - e. Fitness RIP (AFFMS II)
3. Wing/CCM forwards application via electronic form to MAJCOM/FAM for approval. MAJCOM/FAM forwards complete application to AFPC

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49. Air Force Special Operations Command Medic (PAS: EE0VF6D2, EE0VF89Q)

A. QUALIFICATIONS:

1. Must be at least a SrA with a five skill level and must be an Independent Duty Medical Technician (members currently enrolled in course J3ALR4N051C00AB are eligible to apply however selection will be contingent upon successful course completion). Current certification as a National Registered Emergency Medical Technician (NREMT) that will not lapse within a year of reporting date.
2. Must have a minimum of three years experience as a 4N0X1.
3. Must possess, at a minimum, a secret security clearance. Some duty locations may require a higher level of clearance.
4. Completed Class III or 9C flight physical and certified according to AFMAN 48-143.
5. Must be in excellent physical condition and must be a competent swimmer. Profiles restricting member's participation in regular strenuous aerobic and anaerobic exercise will not be permitted.
6. Must have exceptionally high motivation and the aptitude necessary to excel at Independent Duty Medical Technician (IDMT) and emergency medical technician-paramedic (EMT-P) formal training schools.
7. Must be prepared to go TDY extensively. There is a possibility that potentially greater than 50% of the member's time could be spent TDY.
8. Able to obtain four years retainability as of reporting month.
9. Must have excellent military bearing, appearance, and high moral standards. No history of mental instability and must demonstrate high professional and military qualifications. No UIFs, Articles 15, history of financial instability or other disciplinary actions.
10. Must be able to work independently and under austere conditions. Initiative, flexibility and good communication (oral and written) are a must for these positions.
11. Minimum overall rating of 4 or AC (Exceeded some but not all expectations) on last five performance reports. Applicants must not have any negative quality factors within the last five years.
12. Be able to swim a minimum of 15-meters (one pool length) while wearing full uniform (excluding boots).
13. Be a U.S. citizen and have the ability to obtain an official passport.

B. APPLICATION:

1. Copy of applicants certified class III flight physical with the following statement “member does not have a fear of the dark or confined spaces”.
2. Last five enlisted performance reports.
3. Last five physical fitness evaluations.
4. Letter from applicant stating career plans and Special Operations assignment.
5. Commanders must provide the following in memorandum format: "I have personally reviewed the personnel records of (grade, name, last 4 SSAN) and certify they contain no disqualifying data that would preclude selection for Special Operations Command Medic duty. Member is capable of swimming 15 meters in uniform. I have consulted with the MAJCOM or MDG Senior 4N and determined member meets all requirements for this assignment."

C. DISTRIBUTION: E-Mail formal application to designated OPR on AMS Equal Plus ad 339523.

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50. Interactive Multimedia Instruction Flight/Media Production Flight-367TRSS Hill AFB UT

AFSCs: 2AXXX, 2WXXX, 3S2XX

A. QUALIFICATIONS:

1. Grade SSgt – SMSgt and volunteer for appropriate EQUAL-Plus Advertisement
2. Applicant must be able to communicate in a clear, concise and logical manner (written and verbal)- highly desirable.
3. Overall EPR rating of 4 or 5 on last three performance reports. EPRs must not contain unfavorable comments about personal qualities or conduct, working relations, job knowledge, personal appearance, or duty performance.
4. Have a minimum of 3 years current experience in AFSC in which application is being made.
5. Applicant must be qualified on all CFETP core tasks for applicable AFSC. This must be stated in Commanders recommendation.
6. Typing experience and familiarity with Microsoft Office products.

7. Instructional Systems Design/Development (ISD) experience and Curriculum Development experience is highly desirable.

B. APPLICATION:

1. [Memo/Letter](#). Commander interviews member and provides recommendation. The statement must include the following: "I have personally interviewed the candidate and recommend him/her for duty with the 367 TRSS. Member exhibits outstanding dress and appearance IAW AFI 36-2903 standards. Member does not have any history of adverse quality force indicators within the last 36 months and is core tasked qualified for his AFSC.
2. Copies of last five performance reports.
3. Targeted Military Resume, Ref AFH 33-337, Tongue and Quill, dated 27 May 2015. Resume should describe schools, field experience, instructional development and other information concerning qualifications.
4. Copy of Air Force Fitness Management System (AFFMS) Report of Individual Fitness.
5. After items 1 through 4 have been received, the Squadron Superintendent will interview the applicants by telephone.

C. DISTRIBUTION: Email (preferred), fax or mail application to 367TRSS.CEM@us.af.mil, 6058 Aspen Avenue, Hill, UT 84056-5805, FAX: 777-0897. Applicants can review 367 TRSS web site at <https://367trss.hill.af.mil> for more information.

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51. 437th Operations Group

A. QUALIFICATIONS:

1. Grade E-4 and above with a minimum 5-skill level
2. AFSCs 3D1X3 ONLY
3. Minimum of 2 years' experience in AFSC
4. Must be a US citizen
5. No history of a UIF, Control Roster, or Article 15
6. Must be retainable for 4 years as of the reporting month
7. Must be a GOOD or EXCELLENT on AF physical fitness test with no failures
8. Qualified for worldwide duty at all times
9. Individuals must be a volunteer for flying duty and not get air sick
10. Individuals must pass a Class III flight physical followed by altitude chamber training

11. Formal training requirements include S-V80-A, S-V80-B, S-V90-A, and S-V90-B.
12. Tactical UHF satellite experience highly desired
13. Individuals must be TS/SCI eligible (initiate security clearance prior to PCS)
14. Member will complete Security+ certification upon arrival to duty station

Must contact 437th OGS Advertisement POC's prior to submitting application to determine eligibility E-Mail Application to: 437og.ogscommorg@us.af.mil
DSN 673-7470 or 673-7393, COMM 843-963-7470 or 7393, FAX DSN 673-3540

B. Application:

1. Letter of recommendation from commander
2. Copies of last 3 EPRs
3. Copy of AF physical fitness score sheet

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52. Presidential Logistics Squadron (PAS: AU1LFDF3)

A. QUALIFICATIONS:

1. The following AFSC's may apply: 2A5X1 (any shredout), 2A5X3 (A, B, and C), 2A6X1 (any shredout), 2A6X5, 2A6X6, 2S0X1, 2R1X1, 3D0X1 and 3D1X2 (prior 2E2X1 or 3C2X1 experience preferred)
2. Is a SSgt with preferably less than 11 years TAFMS as of reporting date
3. Must qualify for a TS/SCI security clearance (AFI 31-501) and Presidential Support Program Access (Yankee White)
4. Must have or be able to obtain 60 months retainability as of the reporting date
5. Must not have a current UIF or Article 15
6. Must present an exemplary military image

B. APPLICATION - PHASE 1 (prescreening)

1. Copies of last five EPRs (front and back)
2. Copy of a completed Presidential Security Questionnaire (contact PAG Hiring Manager questionnaire)

3. Copy of a completed Financial Release Statement (contact PAG Hiring Manager for form)
4. Current copy of vMPF RIP
5. Current copy of Physical Training History (Fit-to-Fight Score Sheet)

C. APPLICATION - PHASE 2 (completed only after Phase 1 is approved):

1. Commander's recommendation for assignment and reenlistment to include the following, but not limited to: "I have personally interviewed the applicant, reviewed his/her records, and have determined that he/she possesses above average AFSC skills and shows passion for the tasks that he/she performs, is dedicated and loyal to the USAF and the United States and is fully qualified for this assignment based upon established standards. Furthermore, I have no knowledge of, and base law enforcement records do not reveal any delinquencies or criminal tendencies on the part of the member or his/her family members. Airman possesses high moral standards and excellent military bearing and meets Air Force standards. Airman is financially responsible and solvent. There are no other factors existing, to my knowledge, which would preclude airman from being assigned to a unit in which he will have frequent and direct access to the aircraft used to transport the President of the United States"
2. Full length digital photo in short sleeves blue uniform without hat or tie. Self-generated photos supplied by applicant are acceptable; however, base photo lab is recommended
3. Write a memorandum for record to introduce yourself and describe why you are qualified for duty with the Presidential Logistics Squadron. In the course of this memo, include the answers to questions a thru h on the attachment named MFR for Prospective Applicant (contact PAG Hiring Manager for example)
4. AF FM 2583 completed down to and including block V (not to be submitted to OPM until application is selected)
5. Medical Certification Letter for Presidential Support Duty

DEROS applicant will agree to extend in place prior to being hired in case of TS/YW clearance not being completed before DEROS date.

E-mail or fax your package to PAG Hiring Manager Mr. Ron Taft at:

ronald.taft@whmo.mil

Fax # 202-757-4666

Phone # DSN 284-2000, enter 1 when prompted, then extension 7-4685 or Commercial 202-757-4685

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53. SILVER FLAG (USAFE, TYNDALL, ANDERSEN)

SILVER FLAG - USAFE Instructor Duty (T3EXXX, T3S0X1, T3M0X1-Only-)

SILVER FLAG - Tyndall Instructor Duty (T3EXXX, T3M0X1, **T3S0X1, T3S3X3-Only-)**

SILVER FLAG - Andersen Instructor Duty (T3EXXX, T3S0X1, T3M0X1-Only)

A. QUALIFICATIONS:

1. Must be 5 or 7 level according to position filled.
2. Minimum 4 years experience in AFSC and be able to perform instructor duties in the classroom and in the field.
3. Minimum physical profile of 121121.
4. Must meet minimum AF fitness standard with an overall score of 75. Note, instructors must participate in weekly unit physical training, including a 3 mile run.
5. Instructors must be able to run 3 miles and are measured on push-ups and sit ups according to Air Force standard for their age.
6. Overall rating of **4** or higher on last five performance reports, to include report prior to departure.

B. APPLICATION:

1. [Memo/Letter](#) (see front of catalog) with commander's recommendation verifying items A 3, 4, and 5 above.
2. AF IMT 422A.
3. Copies of member's last five EPRs.
4. Additional information may be submitted on technical experience or contingency deployment history.
5. Interested personnel are encouraged to contact:

USAFE: Send applications to USAFE@RAMSTEIN.AF.MIL DSN Fax 480-9757 or mail to HQ USAFE, Unit 3040 Box 25 APO AE 09094-5025. For information on assigned duties please contact USAFE/CTS at DSN 480-4036/7422.

Tyndall: Send applications to: silverflag.chief@tyndall.af.mil

Andersen: Interested personnel are encouraged to contact Det 1, 554 RHS, Unit 3003 APO AP 96543. For information on assigned duties please contact 554 RHS/Silver Flag Flight DSN 315-362-6205

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54. Presidential Airlift Squadron (PAS: AU1LFC7R)

A. QUALIFICATIONS:

1. Only 1A1X1 TSgts and MSgts may apply.
2. Must have or be able to obtain Top Secret/SSBI with Presidential Support Access (Yankee White) prior to PCS.
3. Must have approximately 2500 hours of “heavy” fixed wing engineer flight time
4. Must have or be able to obtain 48 months retainability as of the reporting date
5. Must have demonstrated consistently high performance and present an exemplary military image
6. Must not have a current UIF or Article 15
7. Must be currently instructor certified and have a current class III flight physical and physiological training.

B. APPLICATION - PHASE 1 (prescreening)

1. Copies of last five EPRs (front and back)
2. Copy of a completed Presidential Security Questionnaire (contact PAG Hiring Manager for questionnaire)
3. Copy of a completed Financial Release Statement (contact PAG Hiring Manager form)
4. Current copy of vMPF RIP
5. Current copy of Physical Training History (Fit-to-Fight Score Sheet)
6. Current Flying History Report
7. Complete copy of AF FM 942, Record of Evaluation

8. Copies of last 5 AF FM 8s, Certificate of Aircrew Qualification and any AF Fm 8s graded Q-2 or Q-3 reflected on the AF FM 942.

C. APPLICATION - PHASE 2 (completed only after Phase 1 is approved):

1. Commander's recommendation for assignment and reenlistment to include the following, but not limited to: "I have personally interviewed the applicant, reviewed his/her records, and have determined that he/she possesses above average AFSC skills and shows passion for the tasks that he/she performs, is dedicated and loyal to the USAF and the United States and is fully qualified for this assignment based upon established standards. Furthermore, I have no knowledge of, and base law enforcement records do not reveal any delinquencies or criminal tendencies on the part of the member or his/her family members. Airman possesses high moral standards and excellent military bearing and meets Air Force standards. Airman is financially responsible and solvent. There are no other factors existing, to my knowledge, which would preclude airman from being assigned to a unit in which he will have frequent and direct access to the aircraft used to transport the President of the United States"

2. Full length digital photo in short sleeves blue uniform without hat or tie. Self-generated photos supplied by applicant are acceptable; however, base photo lab is recommended

3. Targeted Military Resume. Ref AFH 33-337, Tongue and Quill, dated 27 May 2015.

4. AF FM 2583 completed down to and including block V (not to be submitted to OPM until application is selected)

5. Medical Certification Letter for Presidential Support Duty (contact PAG Hiring Manager for example)

DEROS applicant will agree to extend in place prior to being hired in case of TS/YW clearance not being completed before DEROS date.

E-mail or fax your package to Presidential Airlift Group Hiring Manager, Mr. Ron Taft at:

ronald.taft@whmo.mil

Fax # 202-757-4666

Phone # DSN 284-2000, enter 1 when prompted, then extension 7-4685 or Commercial 202-757-4685

Applicants with duty specific questions may contact the Presidential Airlift Squadron Chief Flight Engineer directly at 202-757-4655 or 9795

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55. Executive Travel Communications (PAS: HH4WFJS1, AU4WF414)

A. QUALIFICATIONS:

1. Meet assignment quality control standard IAW AFI 36-2110, Assignments, paragraph 2.40
2. Must possess outstanding appearance, military bearing, and demonstrate high professional and military conduct.
3. EPRs must show that the applicant has demonstrated consistently high standards of character, discretion, loyalty and performance.
4. Must have completed and scored a "Good" or "Excellent" on Physical Fitness test within the last year.
5. Ability to speak clearly and distinctly with no speech impediment.
6. Ability to lift 50 lbs.
7. Duties require an average of 120 days TDY per year.
8. No record of UCMJ convictions, disciplinary action, punishment under Art 15, UIF, or civil offenses other than minor traffic violations.
9. Must cooperate in an extensive background investigation that requires credit and employment records.

B. APPLICATION

1. Letter of recommendation from losing Commander.
2. Targeted Military Resume, Ref AFH 33-337, Tongue and Quill, dated 27 May 2015.
3. Copy of last 5 EPRs.
4. Fax application to AFPCA/ET, DSN 857-5710, Commercial: (240) 857-5710. Interested personnel are encouraged to contact (240) 857-5757/5786.

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56. United States Air Force Academy - AMT Duty - SDI J8B200

A. QUALIFICATIONS:

1. TSgt and above.
2. Skill level commensurate with grade.
3. Ability to obtain 48 months retainability as of the reporting month.
4. Minimum physical profile of 121221 and the ability to speak clearly. If member does not meet minimum profile requirement the servicing medical authority needs to make determination if condition is waivable.
5. Applicants will be evaluated by a psychologist or a psychiatrist at their base Life Skills Support Center and administered a Minnesota Multi-Phasic Personality Inventory (MMPI) or MMPI-2 and Shipley IQ test upon selection of MTL duty.
6. Minimum overall rating of 4 or AC (Exceeded some but not all expectations) on last three performance reports. Applicants must not have any negative quality factors within the last five years.
7. Must have high standards of military appearance and conduct.
8. Less than 16 years TAFMSD as of the reporting month (Waivers to this requirement will be considered on a case-by-case basis).
9. No record of disciplinary action that resulted in an Article 15 or Unfavorable Information File for the past three years.
10. Completion (in-residence /correspondence) of all PME preferred.
11. Have a CCAF degree or be within 12 months of completion.
(Note: All **Developmental Special Duties** will require a CCAF effective 1 Oct 14).

B. Application

1. Commanders review medical recommendation letter, interview the applicant and make their recommendation on the [AETC special](#) duty application which states:

“To my knowledge, member is emotionally stable, morally responsible, financially sound, and has not had a history of disciplinary action. (i.e. UIF, LOR, Control Roster) I recognize that it is not in the best interests of the Air Force to have confirmed perpetrators of Sexual Harassment in formal training

courses. I have reviewed the member's records, and they do not reflect any information, which in my judgment would preclude selection of the applicant for this position."

2. Copies of last 5 performance reports
3. Complete and current Class 3 Flight Medical
4. Letter/memo from applicant listing their choice for assignment (up to six choices) and current duty phone number.
5. Applicants will be evaluated using the Military Applicant Interview Guide and administered a Minnesota Multi-Phase Personality Inventory (MMPI) or MMPI-2 and Shipley IQ test by a psychologist or a psychiatrist upon selection of MTL duty.
6. AF IMT 422A, Physical Profile, completed by a medical authority verifying the individual has no physical defects or mental disorders and possesses the mental and physical ability to supervise and guide young airman on a 24-hour-a-day basis. The individual possesses physical stamina sufficient to endure training activities and ceremonies under adverse climatic conditions. AF IMT 422A must include the following statements/information in the remarks: "The individual has no physical defects or mental disorders and possesses the mental and physical ability to supervise and guide new airmen on a 24-hour-a-day basis and possesses physical stamina sufficient to endure training activities and ceremonies under adverse climate conditions. Member has the ability to speak distinctly." If member does not meet minimum profile requirements, the servicing medical authority must determine if the condition is waivable and must be annotated on the form.
7. Member will e-mail package to 98 FTS/CEM: Applicants/nominees are encouraged to contact 98 FTS/CEM at DSN 333-3024 for additional information.

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57. Creek Defender Instructor/Contingency Response Unit Member – 435th Security Forces Squadron, Ramstein AB, Germany

A. QUALIFICATIONS:

Air Force Specialty Codes: 3P0X1, 1N0X1, 2T3X1, 3A151, 3A371, 3D0X2, 3D1X3, 3E271, 3S0X1,, 4N0X1C, 8F000, 8U000

1. Grade SrA or above with skill level commensurate with grade.
2. Must be worldwide qualified with no physical restrictions.
3. Ability to obtain the required retainability for the DOD prescribed overseas tour length.
4. Good speaking voice with the ability to communicate well.
5. High standards of military appearance and conduct.
6. No record of recent disciplinary actions (within the past 4 years).
7. Meet high standards on fitness testing (No history of repeated PT failures).
8. CCAF Degree desired or be within 15 credit hours of CCAF completion.

B. APPLICATION:

1. Memo/Letter (see front of catalog). Commander's recommendation to include comments on the applicant's military appearance, bearing, conduct, ability to speak distinctly and can communicate well with others.
2. Copies of last three performance reports.
3. One current copy of SURF.
4. Targeted Military Resume, Ref AFH 33-337, Tongue and Quill, dated 27 May 2015.
5. One copy of full AFPT historical printout.
5. The application can be sent electronically to 435SFS.css@us.af.mil. Phone: (DSN) 314 478-8596

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58. Airborne/Ranger Instructor, Fort Benning, GA

A. QUALIFICATIONS:

1. Graduate of the US Army Ranger School and US Army Airborne School (or physically qualified volunteer for Airborne Training).
2. Grade E-6 or E-7.
3. Overall rating of 4 or higher on last five performance reports.
4. Must complete Class 3 flying physical.
5. Complete the US Army Physical Fitness Test with a 70% in the 17-21 year old age group, Combat Water Survival Test, and run 5 miles within 40 minutes.

B. Application:

1. Complete [AETC Special Duty Application](#).
2. [Letter/Memo](#) with the Commander's recommendation.
3. Copy of AF Form 1042 stating member is medically cleared for flying duties.
4. Copy of last five performance reports.

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59. Detachment 1, 605 Test and Evaluation Squadron, Seattle, WA

A. QUALIFICATIONS:

1. Grade E-6/E-7 with skill level commensurate with grade.
2. Possess a TS/SCI security clearance, or be eligible for TS/SCI and have been submitted prior to selection.
3. No record of UCMJ or civil offenses (other than minor traffic violations).

4. No UIF within the last 5 years.
5. Overall rating of 5 on last five performance reports.
6. AFSC 2A5X1, Maintenance Modification Test Manager: must be qualified, or previously qualified on E-3 Airborne Early Warning and Control Systems as a Crew Chief. Have at least 5 years flight-line experience. Desired performance of duties as Quality Assurance and/or Instructor qualified. Completed or enrolled in Acquisition 101 and Test 101 through the Defense Acquisition University. Possess strong written and verbal communication skills. Preferred crew chief experience in at least one other airframe. Desire experience in acquisitions or requirements on C4ISR program(s). Desired performance of duties in support of at least one contingency operation. Have, or be able to pass, a Class III flight physical and altitude chamber training in support of Mission Essential Support Personnel (MESP) flight test.
7. AFSC 2A5X3A, COMM/NAV Test Manager: must be qualified, or previously qualified on E-3 Airborne Early Warning and Control Systems as a Communication/Navigation Technician. Have at least 5 years flight-line experience. Desired performance of duties as Quality Assurance and/or Instructor qualified. Completed or enrolled in Acquisition 101 and Test 101 through the Defense Acquisition University. Possess strong written and verbal communication skills. Highly desired Local Area Network/Wide Area Network experience and Windows 2000, Windows XP, and/or Linux/Unix operating systems. Preferred COMM/NAV systems experience in at least one other airframe. Desired experience in acquisitions or requirements on C4ISR program(s). Desired performance of duties in support of at least one contingency operation. Have, or be able to pass, a Class III flight physical and altitude chamber training in support of Mission Essential Support Personnel (MESP) flight test.
8. AFSC 2A5X3C, Electronic Support Measure Systems Test Manager: Must be qualified, or previously qualified on E-3 Airborne Early Warning and Control Systems as a Electronic Support Measure Systems Maintenance Technician. Have at least 5 years flight-line experience. Desired performance of duties as Quality Assurance and/or Instructor qualified. Completed or enrolled in Acquisition 101 and Test 101 through the Defense Acquisition University. Possess strong written and verbal communication skills. Desired Local Area Network/Wide Area Network experience and Windows 2000, Windows XP, and/or Linux/Unix operating systems. Preferred sensor systems experience in at least one other airframe. Desired experience in acquisitions or requirements on C4ISR program(s). Desired performance of duties in support of at least one contingency operation. Have, or be able to pass, a Class III flight physical and altitude chamber training in support of Mission Essential Support Personnel (MESP) flight test.
9. AFSC 2A5X3D, Sensor Systems Test Manager: Must be qualified, or previously qualified on E-3 Airborne Early Warning and Control Systems as a Radar Maintenance Technician. Have at least 5 years flight-line experience. Desired performance of duties as Quality Assurance and/or Instructor qualified. Completed or enrolled in Acquisition 101 and Test 101 through the Defense Acquisition University. Possess strong written and verbal communication skills. Desired Local Area Network/Wide Area Network experience. Preferred sensor systems experience in at least one other airframe. Desired experience in acquisitions or requirements on C4ISR program(s). Desired performance of duties in support of at least one contingency operation. Have, or be able to pass, a Class III flight physical and altitude chamber training in support of Mission Essential Support Personnel (MESP) flight test.

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60. 620th Ground Combat Training Squadron, Guernsey WY, FWGSFPNS

A. QUALIFICATIONS:

1. Must be a T3P0X1 as required.
2. Must be worldwide qualified with no physical restrictions.
3. Ability to obtain three years retainability as of the reporting month.
4. Good speaking voice with the ability to communicate well.
5. High standards of military appearance and conduct.

B. APPLICATION:

1. [Memo/Letter](#) (see front of catalog) with commander's recommendation verifying items A 3, 4, and 5 above.
2. AF IMT 422A.
3. Copies of member's last five EPRs.
3. Targeted Military Resume of duty history stressing involvement in air base defense related training, exercises, and contingency deployments. Ref AFH 33-337, Tongue and Quill, dated 27 May 2015.
4. The application can be mailed to 620 GCTS, Building 11, Fremont Ave, Guernsey WY 82214-0339.

Interested personnel are encouraged to contact the 620 GCTS at DSN 481-7633 for information.

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61. 1st Helicopter Squadron Flight Engineer Duty

A. QUALIFICATIONS:

1. Must have or be able to obtain a Top Secret clearance.
2. Must have a current class III flight physical and be worldwide qualified.

3. Grade requirement: SrA through SMSgt.

B. APPLICATION:

1. Copies of last five enlisted performance reports.
2. Copies of current AF Form 422 (Individual Medical Recommendation and Profile Serial Report) and AF Form 1042 (Medical Recommendation for Flying or Special Operational Duty).
3. Copy of AF Form 942 (Record of Evaluation) and last five AF Form 8's (Certificate of Aircrew Qualification), if applicable.
4. Copy of Data Verification Brief (DVB). This document can be accessed via the vMPF.
5. Copy of a complete Electronic Personnel Security Questionnaire (EPSQ), if applicable. The complete EPSQ will aid the POC in determining the potential for award of a TS clearance; it will not be used to initiate an investigation until after selected for duty. See your unit security manager for details.
6. Contact the 1st Helicopter Squadron Superintendent (Commercial (301) 981-5475/5131 or DSN 858-5475/5131) for mailing/faxing/e-mailing instructions prior to submitting.

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62. Department of Defense Courier – SDI 8P000

A. Qualifications:

1. SSgt – CMSgt; only grade specified in the EQUAL-Plus ad may apply.
2. Only AFSC(s) specified in the EQUAL-Plus ad may apply.
3. Copies of last 5 EPRs/FDRs...if less than 5 reports, submit all reports closed out as of the EQUAL-Plus ad close out date.
4. Under new EES ratings, individuals will be eligible for consideration as long as their new overall performance assessment rating indicates either "Exceeded some, but not all expectations" or "Exceeded most, if not all expectations" (top two ratings). EPRs under the previous rating system must still be a 5.
5. Signed Commander's Recommendation Letter.
6. Must have excellent military bearing, appearance, and high moral standards; no UIF, Article 15, history of financial instability or other disciplinary actions within last 5 years.
7. Must be PCS eligible IAW AFI 36-2110, Military Assignments, and able to obtain required retainability as outlined in the EQUAL-Plus ad.

8. Must be a US citizen.

9. Minimum 'General' ASVAB score of 44.

10. Copy of valid/current state driver's license. Applicant will be required to operate a wide array of material handling equipment. For Ft Meade and Travis AFB assignments, the applicant will be required to operate 18-Wheeler Semi-Trailer Truck.

11. Must have current Air Force Physical Fitness assessment on all components IAW AFI 36-2905. Applicants must have scored 80 or above on last two fitness tests or 90 or above on most recent fitness test; no failures on any portion within the last 12 months. Additionally, application must have no current PT exemptions with the exception of those due to pregnancy and/or deployment.

12. Minimum physical profile of at least 111221 with ability to lift 50 lbs or more; must not have any condition that prevents frequent travel in vehicles or aboard aircraft.

13. Member must have a Top Secret security clearance with SCI access or be qualified and eligible to obtain a TS SCI after selection.

B. APPLICATION:

1. Email or mail application package to address provided in the EQUAL Plus ad.

2. Applicant must also select the volunteer button in AMS EQUAL-Plus to be considered a volunteer for the assignment

3. For additional information, contact the POC listed in the EQUAL Plus ad.

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63. 315 Network Warfare Squadron

A. QUALIFICATIONS:

1. Only AFSC(s) specified in the EQUAL-Plus advertisement may apply.

2. Successful completion of a 90 question assessment.

3. Be highly motivated.

B. APPLICATION:

1. [Memo/Letter](#), (see front of catalog) with commander's recommendation.
2. Copies of last five EPRs.10.
3. Targeted Military Resume, Ref AFH 33-337, Tongue and Quill, dated 27 May 2015.
4. Academic Transcripts, if available.

C. DISTRIBUTION:

Mail application to address provided in the EQUAL Plus ad. For additional information, contact the POC listed in the EQUAL Plus ad.

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64. Airman & Family Readiness Center (A&FRC) NCOIC/NCO - SDI 8C000

A. QUALIFICATION

1. Must be a TSgt thru SMSgt. TSgt/MSgt must have 4 or more years from current/projected grade HYT and must be an approved candidate on AF Developmental Special Duty nomination list. Specific grade requirement is determined by authorized grade listed in the UMD at each location.
2. Be qualified in Primary Air Force Specialty Code (PAFSC) and possesses an appropriate skill level commensurate with grade/rank.
3. The recent EPR rating changes to the Enlisted Evaluation System (EES) will affect DSD eligibility. Under new EES ratings, individuals will be eligible for DSD consideration as long as their new overall performance assessment rating indicates either "Exceeded some, but not all expectations" or "Exceeded most, if not all expectations" (top two ratings). Since the Static Close Out Dates (SCODs) differ between each grade, this rating change will not affect all DSD nominations at the same time. EPRs under the previous rating system must still be 5s. Only the last three EPRs are to be considered for the nomination process.
4. Must be world-wide deployable.
5. Have ability to speak clearly and communicate well with others. Obtain commanders recommendation prior to applying.
6. Should have background or experience in disaster or contingency responses, professional support functions, base deployment mission/issues, Air Force organization and administration.

7. Must have scored 80 or above on last two fitness test, or 90 or above on most recent fitness test, no failure on any portion within the last 12 months. Exemptions will be considered on a case by case basis by the hiring authority.
8. No record of disciplinary action that resulted in an Article 15 or Unfavorable Information File for the past three years.
9. Ability to obtain 36 months retainability as of the reporting month. This is a three-year maximum controlled tour.

Provide application to the A&FRC advertising the requirement. Contact the POC on the advertisement for mailing address. Interview with A&FR Section Chief or designee may be requested. Hiring official will forward final package to AFPC/DPFFS for assignment consideration.

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65. Enlisted Court Reporter (ECR), 5J071

A. QUALIFICATIONS:

1. Must be worldwide qualified and meet AF fitness standards at all times.
2. Incumbent must be mature and must possess a strong military justice background.
3. Must be highly motivated and have the ability to work alone with little or no supervision at all times.
4. Must possess expert grammar and writing skills, as well as computer competence (hardware and software). Must be competent to troubleshoot problems while alone and on the road.
5. Controlled tour requires 4 years retainability

B. APPLICATION:

1. Records Review Rip from vMPF.
2. Last 5 EPRs.
3. Letters of recommendation from current supervisor and staff judge advocate (at a minimum)
4. Copy of AF IMT 422A or AF IMT 469
5. Copy of most recent Air Force Physical Fitness Test results from the AF Portal.
6. Hearing test.

C. DISTRIBUTION:

1. Send completed application to: **AF/JAT, 1500 W. Perimeter Road, STE 1150, JB Andrews MD 20762**

66. Force Protection Intelligence Field Training Unit Instructor Duty

A. QUALIFICATIONS:

1. Grade SSgt (select) or above with skill level commensurate with grade.
2. Experience: At least one year working with or in a Force Protection Unit.
3. CCAF degree or within one year of completion (52 SH). Based on the goal to have an instructor corps with a minimum of an associate's degree, volunteers with degrees are selected above all other volunteers.
4. No record of disciplinary action.
5. Overall EPR rating of 4 or 5 on last three performance reports
6. Must have a passing score of 75 on the annual physical fitness test. Must not be enrolled in a mandatory fitness program.

B. APPLICATION:

1. **Memo/Letter** (see front of catalog). Commander's recommendation to include on the applicant's military appearance, bearing, conduct, and that the applicant has the ability to speak distinctly and can communicate well with others..
2. Copies of last five performance reports.
3. One copy of a records review listing.

C. Distribution:

Mail package to: AMC/A2IFM, 402 Scott Dr. Unit 1L8, Scott AFB, IL 62225-5309. For additional information, email HQ AMC/A2 IFM or contact AMC/A2 at DSN 779-2951.

67. Technical Lead, Special Signals Group (AFRL/RIEC)

A. QUALIFICATIONS:

1. Must have an active TS/SCI clearance
2. No current UIF or Article 15
3. No record of courts martial conviction
4. Grade requirement: TSgt
5. Must have a minimum of 8 years as a 1N2X1
6. Must be a self-motivated and be able to work without direct supervision
7. Must be a graduate of XBAZN1N251 0A3A (451 course)
8. Must have a robust and diverse signals analysis background
9. Must have had a minimum of one overseas tour

B. APPLICATIONS:

1. Copies of last five enlisted performance reports
2. Contact the Special Signals Group, AFRL/RIEC, (Commercial (315)330-4306/7806 or DSN 587-4306/7806) for a phone interview regarding this position

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68. Air Force Judge Advocate General's School, 5J0X1

A. QUALIFICATIONS:

1. Grade E-4 and above with skill level commensurate with grade.
2. If CONUS, minimum of three years time on station (TOS) at time of application; if on a controlled tour, within twelve months of date of availability, if overseas, between 13 and 10 months DERS to apply. Minimum TOS to be eligible to move is four years.
3. Minimum physical profile of 121121. If member does not meet minimum profile requirements, the servicing medical authority must make a determination if the condition is waiverable.
4. Less than 17 years TAFMSD as of the reporting month (waivers to this requirement will be considered on a case-by-case basis).
5. Overall EPR rating of 4 or 5 on last three performance reports.

6. CCAF degree or an associate degree from a regionally or nationally accredited post-secondary institution. Applicants within one year of degree completion (52 SH – updated in CCAF web database) may apply. NOTE: If the degree held was not granted through CCAF, the applicant must submit a memorandum verifying post-secondary institution accreditation. This memo may be requested at the base education services office. Based on the goal to have an instructor corps with a minimum of an associate's degree, volunteers with degrees are selected above all other volunteers.

7. Must have a passing score of 75 on the annual fitness test. Must not be enrolled in a mandatory fitness program.

B. APPLICATION:

1. Complete [AETC Special](#) Duty Application.

2. Copy of AF IMT 422A with current PHULES and statement: "Applicants medical records have been reviewed and there is no history of alcohol/drug abuse. Individual is able to endure long periods of standing on a daily basis and has a good speaking voice with no speech impediment." If member does not meet minimum profile requirement, the servicing medical authority must determine if condition is waiverable and must annotate that on the form.

3. Copy of most recent Air Force Physical Fitness Test results from the AF Portal.

4. Letters of Recommendation from the applicant's Staff Judge Advocate and the Law Office Superintendent/NCOIC of the Legal Office.

C. DISTRIBUTION:

1. Completed applications should be sent through the superintendent, Air Force Judge Advocate General's School.

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69. Det 1, 566 IS

1. Airmen must meet specific AFS skill requirements posted in the job description advertisement via Equal Plus.

2. Must possess one of the following AFSCs: 1N2, 4N0, 3S0, 14N

3. Must possess a current Top Secret/SSBI clearance.

4. Minimum grade of E-5 (E-4 will be considered by exception only) with at least 1 operational field tour prior to assignment to Det 1, 566 IS.

5. Be qualified in Primary Air Force Specialty Code (PAFSC) and possess the appropriate skill level commensurate with grade/rank. Prior qualification at the 5-skill level or higher (3-skill level if no 5-level exists) is mandatory.
6. Must have demonstrated consistently high performance.
7. Within 30 days of assignment selection notification, member must be able to obtain 24/36 months retainability for an unaccompanied/accompanied tour as of the reporting date.
8. Must not have any record of courts martial conviction.
9. Minimum TOS requirements IAW AFI 36-2110 must be met.
10. Applicants must have (within past two years), or be willing to obtain a counter intelligence polygraph test prior to receiving assignment orders.
11. Is of high moral character, is emotionally stable, and possesses the ability to work effectively with civilian personnel, other COCOMs, Combat Support Agencies, US and foreign government agencies, and contractors.
12. This is a two-year unaccompanied or three-year accompanied controlled tour. Members will receive long-tour credit for this assignment.
13. No record of disciplinary action or financial irresponsibility.

B. APPLICATION:

1. For information on applying, contact Air Force ISR Agency/A3TF at DSN: 969-3582 or Commercial: (210) 977-3582 or hit the volunteer button on the Equal Ad.
2. Upon request: provide a copy of the last 5 EPR's, resume (template will be provided), and memo/letter with unit commander's recommendation. The commander's recommendation memo must include the following: "I have personally interviewed the candidate and recommend him/her for duty at Det 2, 544 IG. Member does not have a history or current record of adverse quality force indicators or factors."
3. If member is selected as a candidate, they will be given additional Security/Medical processing requirements and an introduction package. Included in the package will be a statement that the applicant and member's spouse sign acknowledging, to the best of their knowledge, that dependents have no existing medical or dental conditions requiring attention or that disqualifies them from worldwide deployments. No one in the EFMP will be accepted.

4. As part of the medical processing, the member will be required to submit an AF Form 422A with current physical profile (PHULES) and statement, “Applicant’s medical records have been reviewed and there is no history of psychiatric, emotional, drug, or alcohol related incidents.” Applicants will be evaluated by a psychiatrist at or in coordination with OHES, Ft. Meade, MD. Cannot have a history of psychiatric disorders.

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70. TARP/TASE Positions

A. Qualifications to be TASE Chief/Senior Analyst:

1. Airmen must meet specific AFS skill requirements posted in the job description advertisement via Equal Plus.
2. Must possess one of the following AFSCs: 1N3, 1N4, 1N5
3. Must possess the 1AC Special Experience Identifier
4. Must possess a current Top Secret/SSBI clearance
5. Must be able to work independently
6. Must present positive USAF image during extensive work with foreign partners
7. Minimum grade of E-7 for the TASE Chief or E-6 for TASE Senior Analyst position with at least one prior TASE assignment.
8. Be qualified in Primary Air Force Specialty Code (PAFSC) and possess the appropriate skill level commensurate with grade/rank.
9. Must have demonstrated consistently high performance. Submit last 5 EPRs with application package.
10. Within 30 days of assignment selection notification, member must be able to obtain 24/36 months retainability for an unaccompanied/accompanied tour as of the reporting date.
11. Minimum TOS requirements IAW AFI 36-2110 must be met.
12. Agree to a three year controlled tour at all TASEs except for KTASE which is a preferred command sponsored two year controlled tour. Members will receive long-tour credit for this assignment.

13. No record of disciplinary action or financial irresponsibility.

14. Accomplished oral and written communication skills.

15. Obtain commander's recommendation prior to applying as TASE Chief/Senior Analyst

B. Application:

1. For information on applying, contact Air Force ISR Agency/A3TFW at DSN: 969-5672 or Commercial: (210) 977-5672 and hit the volunteer button on the Equal Ad.
2. Obtain commander's recommendation for the position applying for. The commander's recommendation memo must include the following statement: "I have personally interviewed the candidate and recommend him/her for duty as the TASE Chief/Senior Analyst for (unit designator). Member does not have a history or current record of adverse quality force indicators or factors, and possess accomplished oral and written communication skills."
3. Conduct a phone interview with the TASE Mission Manager at the projected assigned wing.
4. Send the Commander's Memo of recommendation and last five performance reports to the TARP Program Management Office at AF ISR Agency/A3TW. A3TW will work with AF ISR Agency A1 and AFPC for assignment selection.

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71. Air Force Combat Ammunition Center (AFCOMAC) Training Instructor

1. Air Force Combat Ammunition Center (AFCOMAC) Training Instructor

A. QUALIFICATIONS:

1. Grade E- 6 with skill level commensurate with grade.
2. This is maximum 4-year tour (AAC 50).
3. If CONUS, minimum of 3 years time on station (TOS) at time of application; if on a controlled tour, within 12 months of date of availability, if overseas, between 13 and 10 months DEROS to apply.
4. Minimum of 6 but less than 15 years TAFMSD as of the reporting month (waivers to this requirement will be considered on a case-by-case basis)

5. CCAF degree or an associate degree from a regionally or nationally accredited post-secondary institution. NOTE: If the degree held was not granted through CCAF, the applicant must submit a memorandum verifying post-secondary institution accreditation. This memo may be requested at the base education services office. Based on the goal to have an instructor corps with a minimum of an associate's degree, volunteers with degrees are selected above all other volunteers.
6. Wide breadth of experience and possess broad knowledge of career field.
7. Deployment experience desired for a minimum of 120 days, preferred in the last 3 years.
8. Must have minimum overall rating of 5, or AC (Exceeded some but not all expectations) on the last three performance reports.
9. Must have a passing score of 75 on the annual fitness test (Must not be enrolled in a mandatory fitness program).
10. Be outstanding in appearance, military bearing, conduct. Applicant must have an exemplary performance history with the recommendation from his/her current commander. Have ability to speak clearly and communicate well with others.

B. APPLICATION:

1. Complete [Generic Special Duty Application](#).
2. Applicants will be interviewed telephonically by the Superintendent or the Squadron Commander.
3. Provide a copy of the last 3 EPR's, resume (template will be provided), and memo/letter with unit commander's recommendation. The commander's recommendation memo must include the following: "I have personally interviewed the candidate and I recommend him/her for duty as an AFCOMAC instructor. Member does not have a history or current record of adverse quality force indicators or factors and is able to speak distinctly."
4. Copy of AF IMT 422A with current PHULES and statement: "Applicants medical records have been reviewed and there is no history of alcohol/drug abuse. Individual is able to endure long periods of standing on a daily basis and has a good speaking voice with no speech impediment." If member does not meet minimum profile requirement, the servicing medical authority must determine if condition is waivable and must annotate that on the form.
5. Copy of most recent Air Force Physical Fitness Test results from the AF Portal.

C. DISTRIBUTION:

1. Complete Equal plus ad and submit package requirements to CMSgt Ben Padilla, 9 MUNS/MXW, benjamin.padilla@us.af.mil and SMSgt Jason Yoder, 9 MUNS/MXWC, jason.yoder@us.af.mil.

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72. F-15 ACQ Log Superintendent

A. QUALIFICATIONS:

1. Grade MSgt.
2. AFSC 2A371.
3. Applicant must be f-15 qualified in flight line avionics and possess special experience identifier (SEI) code 533 (mandatory).
4. Have at least three years flightline experience in maintaining F-15E avionics systems within the past five years (mandatory).
5. Have understanding of both maintenance and Computerized Fault Reporting System (CFRS) and Integrated Maintenance Information schedules (IETMS) (highly desirable).
6. Must be able to assemble, monitor and coordinate modification schedules with MAJCOS and fighter wings.
7. Must have a secret security clearance (mandatory).
8. Experience as a dedicated crew chief, production supervisor, training systems manager, avionics manager, and/or quality insurance inspector is desirable.
9. Must not have UIF in last five EPRs and must be able to work independently or in a corporate environment and interact with military, civilian and contractor personnel (highly desirable).
10. Contact POC on the EQUAL Plus Ad for additional information.

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73. National Capital Area – AFISRA

A. QUALIFICATIONS:

1. Airmen must meet specific AFS skill requirements based on job description advertisement on EQUAL-Plus.

2. Must possess one of the following AFSCs: 1N2, 1N4, 3D0
3. Must possess current Top Secret/SSBI clearance.
4. Be qualified in Primary Air Force Specialty Code (PAFSC) and possess the appropriate skill level commensurate with grade/rank. Prior qualification at the 5-skill level or higher (3-skill level if no 5-level exists) is mandatory.
5. Must have no record of courts martial conviction.
6. Applicants must have (within past two years), or be willing to obtain a counter intelligence polygraph test prior to receiving assignment orders.
7. This is a four-year controlled tour.
8. No recent record of disciplinary action or financial irresponsibility.

B. APPLICATION:

1. For information on applying, contact Air Force ISR Agency/CVZ at DSN: 969-6828 or Commercial: (210) 977-6828 and hit the volunteer button on the Equal Ad. Applicants will be interviewed telephonically by the hiring unit.
2. Upon request: provide a copy of the last 5 EPR's, resume (template will be provided by AF ISR Agency), and memo/letter of recommendation from unit commander. The commander's recommendation memo must include the following: "I have personally interviewed the candidate and recommend him/her for duty in a selectively manned unit. Member does not have a history or current record of adverse quality force indicators. I believe him/her to be an individual of high moral character, is emotionally stable, and possesses the ability to work effectively with civilian personnel, other COCOMs, Combat Support Agencies, US and foreign government agencies, and contractors."
3. As part of the medical processing, the member will be required to submit an AF IMT 422A with current physical profile (PHULES) and statement, "Applicant's medical records have been reviewed and there is no history of psychiatric, emotional, drug, or alcohol related incidents."

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74. USAF Mobility Operations School, Detachment 2

A. QUALIFICATIONS:

1. Airmen must be a SSgt or above (5-level); minimum MSgt (7-level) for Superintendent position.

2. Must have CCAF or be within one year of completion (within 12 credit hours). Based on the goal to have an instructor corps with a minimum of an associate's degree, volunteers with degrees are selected above all other volunteers.
3. No recent record of disciplinary action (non-judicial punishment/UIF action).
4. Current Secret security clearance, or be eligible to obtain.
5. Experience with Microsoft Office applications.
6. Highly developed and effective oral/written communication skills.
7. Graduate of the core course of instruction (either AMC Command and Control Course or Global Mobility Air Operations Center Course).
8. Minimum one year prior experience in AMC within last 6 years.

B. APPLICATION:

1. Memorandum/Letter (see front of catalog). Commanders recommendation to include comments on the applicant's military appearance, bearing, conduct, and that the applicant has the ability to speak distinctly and can communicate well with others.
2. Copies of last five performance reports.
3. Copy of a records review listing.
4. Mail package to: USAF EC, MOS Det 2/Supt, 312 W. Winters St., Bldg 1948, Scott AFB, IL 62225. For additional information email USAF MOS Det 2/Supt at mos.ftu@amc.af.mil or call DSN 576-5832.

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75. 423RD Mobility Training Squadron (2G0X1, 2T2X1, D1C0X2, T1A0X1, T1A2X1, T1C0X2, T2A5X1, T2A6X5, T2T2X1)

A. QUALIFICATIONS

1. Airmen must be a SSgt or above with skill level commensurate with grade.

2. Must have CCAF degree or be within one year of completion (within 12 credit hours). Based on the goal to have an instructor corps with a minimum of an associate's degree, volunteers with degrees are selected above all other volunteers. If you are within one year of completing your AA degree and desire to become an instructor, the USAF EC offers special programs to financially assist individuals in obtaining an AA degree.
3. Deployment experience must be within the previous 5 years.
4. No recent record of disciplinary action (non-judicial punishment/UIF action).
5. Must have recent fitness test, no failure on any portion or exemptions from any component within the last 12 months.
6. Current Secret security clearance, or be eligible to obtain.
7. Highly developed and effective oral/written communication skills.

B. APPLICATION:

1. Commander's recommendation letter (see front of catalog). Include comments on the applicant's military appearance, bearing, conduct, and the applicant's ability to speak distinctly and communicate well with others. .
2. Copies of last three performance reports.
3. One copy of a records of review listing (1 page SURF)
4. CCAF Progress Report
5. PT score history
6. Mail package to: USAF EC, 423 MTS/CCC, 5656 Texas Ave, Ft Dix, NJ 08640-5403. For additional information email HQ AMC/A1KA or call DSN 779-7883, or contact the 423 MTS/CCC at DSN 650-7304.

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76. Air Force Office of Special Investigations Professional Staff

Air Force Office of Special Investigations (AFOSI) Professional Staff (all personnel assigned/selected for assignment to Command Identification 07 excluding 71S and 7S0 AFSCs).

A. QUALIFICATIONS:

1. Possess excellent military bearing.
2. Be a high school graduate or equivalent.
3. Be a US citizen by birth or naturalization. If applicant possesses dual citizenship, applicant must complete a “Letter of Intent” to renounce foreign citizenship if approved for AFOSI duty. If approved for AFOSI duty, the applicant will turn in any and all foreign passports held to the Embassy for the country of issuance. Refer to AFI 31-501, *Personnel Security Program Management*, Chapter 5, for further details concerning matters of dual citizenship.
4. Last five EPRs must have an overall rating of 4 or higher. EPRs must not contain unfavorable/derogatory comments regarding the airman’s personal qualities, conduct, working relations, job knowledge, personal appearance, or duty performance.
5. Cannot have current Unfavorable Information File (UIF).
6. Be eligible and able to maintain a TS/SCI clearance with the Air Force, **if required**.
7. Not be currently participating in the Air Force Drug or Alcohol Rehabilitation Program. Cannot currently be identified as an alcoholic, problem drinker, or drug abuser.
8. Meet applicant physical profile (PULHES) requirements 222221, as required by Air Force Manual (AFMAN) 36-2108, *Enlisted Classification*.
9. Not have any history of psychiatric disorders or medical history that would preclude eligibility for Top Secret security clearance.
10. Must be qualified for worldwide duty with no physical restrictions.
11. Must have a current score of 75 or greater on the Air Force Fitness Assessment (must not be enrolled in a mandatory fitness program). If the assessment will expire within one month of application date/assignment selection date, applicant must retest and provide updated results to the servicing AFOSI unit.
12. Meet the mandatory physical conditioning and weight standards according to prescribed Air Force instructions. A medical practitioner must certify height, weight, and body fat measurements, in writing, on the applicant’s AF IMT 422.
13. Be able to qualify with firearms, have no stated aversion to using a firearm if required in the performance of duty, and not have a misdemeanor or qualifying domestic violence conviction as defined in the Domestic Violence Misdemeanor Amendment to the Gun Control Act of 1968. Qualification to bear firearms is required according to DoDD 5210.56, *Use of Deadly Force and the Carrying of Firearms by DoD Personnel Engaged in Law Enforcement and Security Duties*, and AFI 31-207, *Arming and Use of Force by Air Force Personnel*. A DD Form 2760, *Qualification to Possess Firearms or Ammunition*, and a statement signed by the applicant affirming understanding of these requirements are mandatory.

14. Possess or be able to obtain a valid state vehicle operator's permit.
15. If CONUS, minimum of 42 months time on station (TOS) at time of application; if on a controlled tour, within 6 months of date of availability, if overseas, between 13 and 10 months prior to DEROS to apply (waiverable). CONUS to CONUS non-volunteers disregard the TOS requirement.
16. Applicant must have a recommendation from his/her current commander.
17. Ability to speak and write English clearly and distinctly.
18. Must possess or be able to possess an Air Force Network License according to AFI 33-115, Vol 2, *Licensing Network Users and Certifying Network Professionals*.
19. Must be able to readily obtain all required documents and items needed to immediately apply for an official passport upon arrival, i.e. raised seal birth certificate.
20. Member must obtain the minimum retainability required for the assignment location as of the report no later than date (RNLTD), unless specifically waived by HQ AFPC. CONUS locations are 4-year stabilized tours (Reference Stabilized Tour Guide, Part IV, Command ID: 07). OS locations require retainability based on respective tour length.

B. APPLICATION:

1. Member will be selected for duty with AFOSI through the USAF allocation and assignment process. All Professional Staff vacancies are advertised through the EQUAL-Plus Special Duty Assignments web page. Volunteer and non-volunteer assignment selects must meet the same requirements for qualification and application.
2. The local MPS or the applicant should schedule an interview for the applicant with the AFOSI commander or his or her representative at the AFOSI unit nearest the applicant's duty station. Personnel selected for an assignment with AFOSI must initiate this process within 10 days following assignment selection/notification to ensure timeliness of assignment actions. The AFOSI unit commander must receive written notification from the local MPS that the applicant meets non-waiverable eligibility requirements. (See [OSI Staff Application](#))
3. Applicants will be interviewed by the servicing AFOSI Detachment Commander, Special Agent-in-Charge, or designee.
4. Provide a copy of the last 5 EPR's.
5. Provide letter of recommendation signed by the member's unit commander.

NOTE: Please place the following statement in the commander's letter of recommendation. *"I have personally interviewed the selectee, reviewed (his/her) records and have determined that the member is fully qualified for this assignment. I certify that the selectee is technically qualified in all aspects of the*

AFSC, possesses maturity, and the ability to work with little or no supervision. Further, I have no knowledge of, and base law enforcement records do not reveal, any delinquencies or criminal tendencies on the part of the member or (his/her) family. The Airman possesses high moral standards and excellent military bearing and currently meets AF Fitness standards. The Airman is financially responsible and solvent. There are no other factors existing to my knowledge that would preclude the Airman from being assigned to AFOSI.”

6. Provide copy of most recent Air Force Physical Fitness Assessment results from the AF Portal.
7. Provide record review report of individual personnel (RIP) (two copies).
8. Provide copy of state vehicle operator’s permit.
9. Provide AF IMT 422, **Physical Profile Serial Report** (PULHES requirements 222221).
10. Member will be required to provide additional documentation following the initial interview with AFOSI personnel. The following documentation must be provided by the specified suspense date (documentation will be provided by servicing AFOSI unit):
 - a. AFOSI Applicant Background Questionnaire
 - b. AFOSI Applicant Financial Questionnaire
 - c. Personal Financial Statement
 - d. Realities of the Investigative Profession
 - e. AFOSI Code of Ethics and Moral Standards
 - f. DD Form 2760, *Qualification to Possess Firearms or Ammunition*
 - g. Questionnaire for National Security Positions (if member does not possess required security clearance)
 - h. Fingerprints

C. DISTRIBUTION:

1. Contact the servicing AFOSI detachment for instructions on submitting required documentation and for further information.

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77. Air Force Office of Special Investigations – Special Agent

1. Air Force Office of Special Investigations (AFOSI) Special Agents (7S).

A. QUALIFICATIONS:

1. Possess excellent military bearing.
2. Be at least 21 years of age at the time of acceptance.
3. Be a high school graduate or equivalent.
4. Be a US citizen by birth or naturalization. If applicant possesses dual citizenship, applicant must complete a “Letter of Intent” to renounce foreign citizenship if approved for AFOSI duty. If approved for AFOSI duty, the applicant will turn in any and all foreign passports held to the Embassy for the country of issuance. Refer to AFI 31-501, *Personnel Security Program Management*, Chapter 5, for further details concerning matters of dual citizenship.
5. Last five EPRs must have an overall rating of 4 or higher. EPRs must not contain unfavorable/derogatory comments regarding the airman’s personal qualities, conduct, working relations, job knowledge, personal appearance, or duty performance.
6. Cannot have record of Article 15 action within last 5 years.
7. Cannot have current Unfavorable Information File (UIF).
8. Be eligible and able to maintain a TS/SCI clearance with the Air Force.
9. Not be currently participating in the Air Force Drug or Alcohol Rehabilitation Program. Cannot currently be identified as an alcoholic, problem drinker, or drug abuser.
10. Meet agent applicant physical profile (PULHES) requirements 222221, as required by Air Force Manual (AFMAN) 36-2108, *Enlisted Classification*.
11. Not have any history of psychiatric disorders or medical history that would preclude eligibility for Top Secret security clearance.
12. Must be qualified for worldwide duty with no physical restrictions.
13. Must have a current score of 75 or greater on the Air Force Fitness Assessment (must not be enrolled in a mandatory fitness program). If the assessment will expire within one month of application date, applicant must retest and provide updated results to the servicing AFOSI unit.
14. Meet the mandatory physical conditioning and weight standards according to prescribed Air Force instructions. A medical practitioner must certify height, weight, and BMI measurements, in writing, on the applicant’s AF IMT 422.

15. Normal color vision as defined in AFI 48-123, *Medical Examinations and Standards*.
16. Possess minimum General AQE (or Armed Services Vocational Aptitude Battery, if applicable) score of 44 as required by AFMAN 36-2108 (waiverable).
17. Have current DLAB. No specific score is required. Provide a copy of DLAB test results. All agents applicants will take the DLAB and, if applicable, the Defense Language Proficiency Test (DLPT).
18. Be able to qualify with firearms, have no stated aversion to using a firearm if required in the performance of duty, and not have a misdemeanor or qualifying domestic violence conviction as defined in the Domestic Violence Misdemeanor Amendment to the Gun Control Act of 1968. Qualification to bear firearms is required according to DoDD 5210.56, *Use of Deadly Force and the Carrying of Firearms by DoD Personnel Engaged in Law Enforcement and Security Duties*, and AFI 31-207, *Arming and Use of Force by Air Force Personnel*. A DD Form 2760, *Qualification to Possess Firearms or Ammunition*, and a statement signed by the investigative applicant affirming understanding of these requirements are mandatory.
 - a. Member must be capable of manipulating and firing the M4 rifle (or variant) as well as the M11 pistol.
19. Possess or be able to obtain a valid state vehicle operator's permit.
20. If CONUS, minimum of 12 months time on station (TOS) at time of acceptance for AFOSI investigative duty (waiverable). If overseas, between 15 to 9 months prior to DEROS to apply according to AFI 36-2626, *Airman Retraining Program*.
21. TAFMSD must not exceed 6 years for senior airmen or 12 years for staff sergeants and above before attending the Federal Law Enforcement Center's Criminal Investigator Training Program (CITP) (waiverable).
22. Must have completed at least 50% of enlistment before being considered/applying for release from the Selective Reenlistment Bonus (SRB) AFSC, as prescribed by AFI 36-2606, *Reenlistment in the United States Air Force*.
23. Applicant must have a recommendation from his/her current commander.
24. Ability to speak and write English clearly and distinctly.
25. Must possess or be able to possess an Air Force Network License according to AFI 33-115, Vol 2, *Licensing Network Users and Certifying Network Professionals*.
26. Must possess all required documents and items needed to immediately apply for an official passport upon arrival, i.e. raised seal birth certificate.
27. First Term Airmen (FTA) must be within their retraining window IAW AFI 36-2626, *Airman Retraining Program*. CONUS FTA apply no earlier than the 1st duty day of the month during which they complete 35 months of their current enlistment (59 months for 6-year enlistees) but no later than

the last duty day of the 43rd month of their current enlistment (67 months for 6-year enlistees). OCONUS FTA apply between the 15th and 9th month before the DEROS and will enter the 35th month of service (59th month for 6-year enlistees) on or before DEROS.

B. APPLICATION:

1. Enlisted agent applicants must contact their local AFOSI detachment to determine their retraining eligibility.
2. The applicant must schedule an interview with the AFOSI commander or his or her representative at the AFOSI unit nearest the applicant's duty station. The AFOSI unit commander must receive written notification from the local MPS that the applicant meets non-waiverable eligibility requirements. (See [OSI Agent Application](#))
3. Applicants will be interviewed by the servicing AFOSI Detachment Commander, Special Agent-in-Charge, or designee.
4. Provide letter of recommendation signed by the member's unit commander.

NOTE: Please place the following statement in the commander's letter of recommendation. *"I have personally interviewed the selectee, reviewed (his/her) records and have determined that the member is fully qualified for this retraining action. I certify that the applicant possesses maturity, and the ability to work with little or no supervision. Further, I have no knowledge of, and base law enforcement records do not reveal, any delinquencies or criminal tendencies on the part of the member or (his/her) family. The Airman possesses high moral standards and excellent military bearing and currently meets AF Fitness standards. The Airman is financially responsible and solvent. There are no other factors existing to my knowledge that would preclude the Airman from being assigned to AFOSI as a Special Agent."*

5. vMPF printout with updated assignment preferences.
6. Provide a copy of the last 5 EPR's.
7. Provide copy of most recent Air Force Physical Fitness Assessment results from the AF Portal.
8. Provide six page vMPF report of individual personnel (RIP) (two copies).
9. Provide one 5" x 7" photo, full length, front view in service dress (no battle dress uniform (BDU) /airman battle uniform (ABU) unless deployed) without hat.
10. Provide copy of state vehicle operator's permit.
11. Provide AF IMT 422, **Physical Profile Serial Report** (PULHES requirements 222221).
12. Provide copy of the DLAB/DLPT test results

13. Member will be required to provide additional documentation during and following the initial interview with AFOSI personnel. The following documentation must be provided by the specified suspense date (documentation will be provided by servicing AFOSI unit):

- a. AFOSI Applicant Background Questionnaire
- b. AFOSI Applicant Financial Questionnaire
- c. Personal Financial Statement
- d. Realities of the Investigative Profession
- e. AFOSI Code of Ethics and Moral Standards
- f. Statement of Understanding of Firearms Requirements
- g. DD Form 2760, *Qualification to Possess Firearms or Ammunition*
- h. Questionnaire for National Security Positions
- i. FD 258, *Fingerprint Cards*

14. Applicants for specialty duty within AFOSI must be interviewed by the appropriate program manager or designee.

15. Applicants who are approved for duty with AFOSI must have a Fitness Assessment on file that will not expire within 150 days of class start date.

16. Applicants must attend weapons training/familiarity to demonstrate their capability to manipulate and fire both the M4 rifle (or variant) and M11 pistol. Applicants should fire the AFOSI course of fire for the M11 under observation of an AFOSI agent to ensure all criteria are met and the applicant will be capable of performing all duties.

17. Applicants may be required to undergo cognitive testing as part of the suitability process.

C. DISTRIBUTION:

1. Contact the servicing AFOSI detachment for instructions on submitting required documentation and for further information.

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78. 375 OG, Detachment 1, Oklahoma City, OK - AFSC 1A171, 1C072, 1C8X2, 2A571, C2A571, C2A571D, C2A871E

A. QUALIFICATIONS

1. Grade E-5 and above with 7 skill level.
2. Possess a Secret security clearance and be eligible to obtain a Top Secret clearance.
3. Be able to perform frequent TDY.
4. No record of UCMJ or civil offenses (other than minor traffic violations).
5. No UIF within the last 5 years.
6. Qualified for worldwide duty and able to obtain official passport.
7. 1A171 AFSC ONLY. Last five AF FORM “8’s” (Certificate of Aircrew Training).
8. 1A171 AFSC ONLY. AF FORM 942 (Record of Evaluation).
9. AFSC 1A171: Position is eligible for flight pay. Must be Flight Instructor or Examiner qualified with a minimum 7 level DAFSC (upgrade training is not available at location). Must have current Class III physical and have completed physiological and aircrew survival training. Applicants who are accepted will incur a 3 year ADSC upon completion of training, IAW AFI 36-2107, Paragraph Table 1.1 R16 Note 2.
10. AFSC 1C072: Required to have at least 12 months as a qualified 7 level. Experience in all facets of squadron operations is required. Must display top ratings in primary duty, compliance with standards, conduct on and off duty, and fitness. Applicants who are accepted may serve as detachment superintendent or full-time additional duty first sergeant.
11. AFSC 1C872, X1C872: Position is eligible for flight pay. Minimum 5 years’ experience maintaining ground NAVAIDS in a work center and a 7 level DAFSC (upgrade training is not available at location). Must be able to obtain Class III physical, physiological training, and successfully graduate from aircrew survival training. Applicants who are accepted will incur a 3 year ADSC upon completion of mission specialist training, IAW AFI 36-2107, Paragraph Table 1.1 R16 Note 2.
12. AFSC C2A571: Required to have at least 12 months as a qualified 7 level and have at least 4 years flightline maintenance experience. Airframe and Powerplant (A&P) license is highly-desired (if applicant does not already have A&P, must have authorizations from Flight Standards District Office (FSDO) to test). Must have supervisory experience and display top ratings in primary duty, compliance with standards, conduct on and off duty, and fitness. Applicants who are accepted will serve as a “C” coded Flying Crew Chief, IAW AFI 36-3017, Table 1, Rule 28 (Special Duty Assignment Pay), with limited to no supervision.
13. AFSC C2A871: Required to have at least 12 months as a qualified 7 level and must have at least 4 years flightline maintenance experience. Must be experienced in maintaining communication, navigation, and flight control systems. Must have supervisory experience and display top ratings in

primary duty, compliance with standards, conduct on and off duty, and fitness. Applicants who are accepted will serve as a “C” coded Flying Crew Chief, IAW AFI 36-3017, Table 1, Rule 28 (Special Duty Assignment Pay), performing primary Avionics maintenance with limited to no supervision.

NOTE: Under new EES ratings, individuals will be eligible for consideration as long as their new overall performance assessment rating indicates either "Exceeded some, but not all expectations" or "Exceeded most, if not all expectations" (top two ratings). EPR's under the previous rating system must still be 5's.

B. APPLICATION

1. Copies of last five EPRs (minimum).
2. Targeted Military Resume, Ref AFH 33-337, Tongue and Quill, dated 27 May 2015.
3. Commander's recommendation with a statement supporting applicant's professional bearing and attitude for duty in the FAA/Civilian environment. Include CC's duty phone.
4. Records Review RIP
5. Statement signed by applicant in which they acknowledge the requirement for TDY and that their dependents have no medical condition, nor do they have any financial restraints which would preclude frequent TDY by the member.
6. AF IMT 422A and AF IMT 1418: Verification memo stating no medical or dental conditions exist that may preclude the applicant from flying duty signed by commander or first sergeant.
7. AFSC 1A171 and 1C872: Current AF Form 2992, Medical Recommendation for Flying/Special Operational Duty.
8. Scan packages and e-mail to the 375 OG Det 1 Superintendent org box "375OGDet1@us.af.mil" and/or mail packages to: ATTENTION: 375 OG Det 1 Superintendent, 375 OG, Det 1, 6500 S. MacArthur Blvd, Hangar 8E, Rm 332, Oklahoma City, OK 73169. Applicants are strongly encouraged to contact the 375 OG Det 1 Superintendent prior to volunteering for more information at, 405-954-7775 or DSN 312-940-2870.

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79. 436 Training Sq – T1C0X2, T1C3X1, T1P0X1, T1S0X1, T2W0X1

A. Qualifications:

1. Grade SSgt or above with skill level commensurate with grade.

2. CCAF degree or within one year of completion (12 credit hours).
3. Special Experience Identifier (SEI) code as designated by AFS.
4. Five years recent experience in AFS.
5. 75 and above on AF fitness test.
6. No record of disciplinary action.

B. Application:

1. Commander's recommendation letter. Include comments on the applicant's military appearance, bearing, conduct and the ability to speak distinctly and communicate well with others.
2. Copies of last five performance reports.
3. Copy of AF Portal Fitness Scoresheet.
4. Copy of SURF.
5. Biography with Photo.
6. Email package to: 436ts.commandsection@dyess.af.mil or contact 436 TS Superintendent at DSN: 461-1712.

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80. Defense Attaché Specialist

A. Qualifications:

1. Be in the grade of E-5 or above and possess a 7-skill level.
2. Have a record of military service that shows overall outstanding performance, competence/proficiency in the member's primary career specialty, and the ability to work well with others.
3. Be a citizen of the United States and be free of any family, commercial, or other connections with the applicable country that could potentially interfere with the ability to successfully carry out the DAS assignment. Family members accompanying sponsors to station must qualify for U.S. Diplomatic passports.

4. Possess or obtain a DLAB score equal to or greater than the position requirements. Proficiency in the language of the country for which the individual is being considered, validated by a current DLPT and/or OPI is highly desired.
5. Security Requirements. All Airmen must be eligible for a Top Secret (TS) Sensitive Compartmented Information (SCI) security clearance, and prior to reporting to DIA for duty, must possess a security clearance based on a current (within the last five years) special background investigation (SBI). Personnel will also be required to pass a counterintelligence polygraph examination per the requirements of DoD Directive 5210.48, *Polygraph and Credibility Assessment Program*, dated February 4, 2011.
6. Medical Requirements. All Airmen and accompanying family members must undergo a comprehensive physical examination and gain medical and educational clearance IAW AFI 40-701, *Special Needs Identification and Assignment Coordination*, dated May 18, 2006, as part of the screening selection process. Medical and educational clearances must be re-validated and approved within 6-months of reporting to overseas assignment.
7. Must be qualified for worldwide duty with no physical restrictions.
8. Must have a current score of 75 or greater on the Air Force Fitness Assessment (must not be enrolled in a mandatory fitness program). If the assessment will expire within one month of application date/assignment selection date, applicant must retest and provide updated results to SAF/IA.
9. Possess or be able to obtain a valid state vehicle operator's permit.
10. Applicant must have a recommendation from his/her current commander.
11. Ability to speak and write English clearly and distinctly.

B. Application:

1. Member will be selected for duty with the Defense Attaché System (DAS) through the USAF allocation and assignment process. All Attaché Support staff vacancies are advertised through the EQUAL-Plus Special Duty Assignments web page. Volunteer and non-volunteer assignment selects must meet the same requirements for qualification and application.
2. Provide a copy of the last 5 EPR's.
3. Provide copy of most recent Air Force Physical Fitness Assessment results from the AF Portal.
4. Provide record review report of individual personnel (RIP).

C. Distribution:

1. Email your EPR's, Fitness report, and personnel RIP to SAF/IAPA-Attache@pentagon.af.mil.

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81. Geospatial Intelligence (GEOINT) Instructor Duty with Detachment 1, 11th Intelligence Squadron Fort Bragg NC.

A. Qualifications:

1. Grade E-4 to E-7 with skill level commensurate with grade (minimum 5 skill level).
2. Two years' experience in AFSC.
3. FMV and imagery exploitation experience is desired
4. U.S. citizen.
5. Possess a Top Secret security clearance.
6. Valid civilian driver's license.
7. No negative qualifying factors (i.e. UIF actions, Article 15, Control Roster).
8. EPR rating of four or higher for past five years.
9. Be able to obtain 4 years retainability as of the reporting month.
10. Completion of Joint Special Operations Command Assessment for AFSC's 1N1X1A, 1N0X1, and 3D051.
11. Contact POC on the EQUAL Plus Ad for additional information.

B. Application:

1. Contact the Det 1, 11 IS Superintendent, DSN 383-5053 (COMM: 910-243-5053), for current/projected requirements and to obtain an application packet, or for any other questions or additional information.
2. Stage I:
 - a. Commander's Evaluation with commander's recommendation.

- b. Verification of valid civilian/military driver's license
- c. Copies of last five performance reports
- d. Records Review RIP
- e. AF IMT 422A showing no duty limitations on physical profile.

f. Completed Joint Special Operations Command Application Package. Interested applicants should contact the POC on the EQUAL Plus Add to have this application emailed to them.

3. Stage II:

- a. Complete battery of psychological tests
- b. Complete an initial security screening with a JSOC Security Officer
- c. Undergo a Medical Records Review by an organizational medical provider

4. Stage III

- a. Suitability interview with psychologist
- b. Personal interview

C. Distribution:

1. Mail the Stage I application package to: Det 1, 11 IS, P.O. Box 70239, Ft Bragg, NC 28307. If using FEDEX: BLDG 1750, Malvesti Rd, Ft Bragg, NC 28310

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82. Air Force Cyberspace Technical Center of Excellence Duty

A. Qualifications:

- 1. Only AFSC(s) specified in the EQUAL-Plus ad may apply.
- 2. Overall EPR rating of 5 on last three performance reports.
- 3. No record of disciplinary action or financial irresponsibility.
- 4. Ability to express oneself in a clear and logical manner, both orally and in writing.

5. Outstanding appearance, military bearing, and conduct.
6. Must have a current and passing score on the annual fitness test. Must not be enrolled in a mandatory fitness program.
7. Must have, or be eligible for, Top Secret security clearance.
8. Members assigned to the CONUS must have met minimum TOS as of reporting month. Individual currently OS may apply within 12 months of his/her DEROS.
9. Graduate of either AU academic instructor course or AETC technical instructor course. If completed, please send copy of instructor certification with application. If an instructor course was not previously completed, members selected for assignment will be required to attend and successfully complete an AFIT-specified instructor course.

B. Application:

1. Memorandum with commander's recommendation.
2. Copies of last three EPRs.
3. Copy of consolidated SURF (one page) from AMS.
4. Targeted military resume; ref AFH 33-337, The Tongue and Quill.

Email application package to address provided in the EQUAL Plus ad. For additional information, contact the POC listed in the EQUAL Plus ad.

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83. Air Force Mortuary Affairs Operations

A. QUALIFICATIONS:

1. Must be 5 or 7 level according to position filled
2. For 3M0X1 only, must have completed two core areas of training IAW 3M0X1 CFETP prior to PCS (does not apply to non 3M AFSCs).
3. Must be world-wide deployable.
4. Possess a current SECRET clearance.

5. Last four of five performance reports must be overall rating of 5 for old EPRs and for new EPRs an overall performance assessment of “EXCEED MOST, IF NOT ALL EXPECTATIONS” and promotion recommendation of “PROMOTE” or higher for new EPRs to include report prior to departure if required.
6. Completed and scored a "Good" or "Excellent" on last two Physical Fitness tests. Must not be enrolled in a mandatory fitness program.
7. Have a valid state driver's license
8. Possess outstanding appearance, military bearing, and demonstrate high professional and military conduct as identified on last four performance reports.
9. No record of UCMJ convictions, disciplinary action, punishment under Art 15, UIF, or civil offenses other than minor traffic violations.

B. APPLICATION:

1. Provide letter of recommendation signed by the member's unit commander using this statement: "I have personally interviewed the selectee, reviewed (his/her) records and have determined that the member is fully qualified for this Special Duty to Air Force Mortuary Affairs Operations (AFMAO). I certify that the applicant possesses maturity, and the ability to work with little or no supervision. Further, member has no record of UCMJ convictions, disciplinary action, punishment under Art 15, UIF, or civil offenses other than minor traffic violations. The Airman possesses high moral standards and excellent military bearing and currently meets AF Fitness standards. The Airman is financially responsible and solvent. There are no other factors existing to my knowledge that would preclude the Airman from being assigned to AFMAO."
2. Copies of member's last five EPRs.
3. Additional information may be submitted on technical mortuary experience and/or AFMAO deployment history

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84. SPECIAL OPERATIONS CARDIO/PULMONARY TECH – 4H0X1

A. QUALIFICATIONS:

1. Must be at least an SSgt with a skill level commensurate with grade.
2. Must have a minimum of three years experience in their applicable AFSC.

3. Must possess, as a minimum, a secret security clearance.
4. Complete 9C flight physical and have it certified according to AFMAN 48-143 and state in the physical “member does not have a fear of dark or confined spaces”.
5. Must be in excellent physical condition, have no fear of open water and, must be a competent swimmer. Profiles restricting members participation in regular strenuous aerobic and anaerobic exercise will not be permitted.
6. Must be prepared to go TDY extensively. There is a possibility that potentially greater than 50% of the member's time could be spent TDY.
7. Able to obtain four years retainability as of reporting month.
8. Must have excellent military bearing, appearance, and high moral standards. No history of mental instability and must demonstrate high professional and military qualifications. No UIFs, Articles 15, history of financial instability or other disciplinary actions.
9. Minimum overall rating of 4 or AC (Exceeded some but not all expectations) on last five performance reports. Applicants must not have any negative quality factors within the last five years.
10. Be able to swim a minimum of 15-meters (one pool length) while wearing full uniform (excluding boots).
11. Be a U.S. citizen and have the ability to obtain an official passport.
12. Must have been selected as an SOST candidate through STS medical interview and selection process.

B. APPLICATION:

1. Copy of certified 9C flight physical with the following statement “member does not have a fear of the dark or confined spaces”.
2. Last five enlisted performance reports.
3. Last five physical fitness evaluations
4. Cover letter from applicant stating career plans and what they would gain from Special Operations assignment.
5. Commanders must provide the following comments in memo letter: "I have personally reviewed the unit and personnel records of (grade, name, and SSAN) and certify they contain no disqualifying data that would preclude selection for Special Operations Surgical Team member.

6. Swim Memorandum stating: “Member is capable of swimming 15 meters in uniform” signed by commander.

C. DISTRIBUTION: E-Mail formal application to designated OPR on AMS Equal Plus ad.

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85. Special Operations Surgical Services Technician – 4N1X1

A. QUALIFICATIONS:

1. Must be at least an SSgt with a skill level commensurate with grade.
2. Must have a minimum of three years experience in their applicable AFSC.
3. Must possess, as a minimum, a secret security clearance.
4. Complete 9C flight physical and have it certified according to AFMAN 48-143 and state in the physical “member does not have a fear of dark or confined spaces”.
5. Must be in excellent physical condition, have no fear of open water and, must be a competent swimmer. Profiles restricting members participation in regular strenuous aerobic and anaerobic exercise will not be permitted.
6. Must be prepared to go TDY extensively. There is a possibility that potentially greater than 50% of the member's time could be spent TDY.
7. Able to obtain four years retainability as of reporting month.
8. Must have excellent military bearing, appearance, and high moral standards. No history of mental instability and must demonstrate high professional and military qualifications. No UIFs, Articles 15, history of financial instability or other disciplinary actions.
9. Minimum overall rating of 4 or AC (Exceeded some but not all expectations) on last five performance reports. Applicants must not have any negative quality factors within the last five years.
10. Be able to swim a minimum of 15-meters (one pool length) while wearing full uniform (excluding boots).
11. Be a U.S. citizen and have the ability to obtain an official passport.

12. Must have been selected as an SOST candidate through STS medical interview and selection process.

B. APPLICATION:

1. Copy of certified 9C flight physical with the following statement “member does not have a fear of the dark or confined spaces”.
2. Last five enlisted performance reports.
3. Last five physical fitness evaluations
4. Cover letter from applicant stating career plans and what they would gain from Special Operations assignment.
5. Commanders must provide the following comments in memo letter: "I have personally reviewed the unit and personnel records of (grade, name, and SSAN) and certify they contain no disqualifying data that would preclude selection for Special Operations Surgical Teams."
6. Swim Memorandum stating: “Member is capable of swimming 15 meters in uniform” signed by commander.

C. DISTRIBUTION: E-Mail formal application to designated OPR on AMS Equal Plus ad.

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86. SERE Mental Health Technician

QUALIFICATIONS:

1. Grade: E-4 and above with skill level commensurate with grade.
2. If CONUS, minimum of three years' time on station (TOS) at time of application; if on a controlled tour, within twelve months of date of availability, if overseas, between 13 and 10 months DEROS to apply. Minimum TOS to be eligible to move is four years.
3. Minimum physical profile of 111121. If member does not meet minimum profile requirements, the servicing medical authority must make a determination if the condition is waivable.
4. Overall EPR rating of Must Promote or Promote Now on last five performance reports.

DISTRIBUTION:

1. Applicants may contact HQ AETC/SGPK at DSN 487-9729 for additional information.

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87. Basic Military Training Units 8F000/First Sergeant

A. QUALIFICATIONS:

1. Grade E8/SMSGt with at least 1 year experience as an 8F000/First Sergeant.
2. Minimum physical profile of 121221 and the ability to speak clearly and distinctly.
3. Overall EPR rating of 5 or a minimum of “Exceeded some, but not all expectation” on last five performance reports. No referral reports in the past three years.
4. Must have an excellent military image and appearance in all uniforms. Tattoo placement, size and nature will be evaluated. Appropriate military image in uniform is paramount. Must meet or exceed AFI 36-2903 standards.
5. Required Professional Military Education completed.
6. Must have or be able to obtain 2 years retainability for CONUS to CONUS or 1 year for OCONUS to CONUS

B. APPLICATION:

1. Commander must verify the following:
 - a. Never been convicted by a general, special, or summary courts-martial. No convictions by a civilian court except for minor traffic violations.
 - b. Never received any type of military or civilian punishment or disciplinary action for sexual related offenses, drug related offenses, larceny/theft/fraud, assault, domestic/child abuse related offenses or repeat offenders for lesser offenses of those listed.
 - c. No record of substance abuse, financial irresponsibility, domestic violence, or child abuse.
 - d. Never received nonjudicial punishment under the Uniform Code of Military Justice (UCMJ) which resulted in either reduction or suspended reduction in grade, or correctional custody.

e. No record of disciplinary action for engaging in an unprofessional or inappropriate relationship as defined AFI 36-2909, *Professional and Unprofessional Relationships* or documented failures to exercise sound leadership principals.

f. Good speaking voice with ability to communicate well.

g. Integrity and high moral character.

h. Must have an excellent military image and appearance in all uniforms. Tattoo placement, size and nature will be evaluated. Appropriate military image in uniform is paramount. Must meet or exceed AFI 36-2903 standards.

2. Commander Recommendation Letter: This will include the following: "I have interviewed the applicant and find him/her qualified for First Sergeant duties in a BMT unit. The applicant's records do not reflect any incidents of sexual harassment, discrimination, or any information that would preclude selection of the applicant for this position."

3. Copies of last 5 performance reports.

4. Records Review RIP

5. Complete an evaluation at the base MTF by a psychologist, social worker, or psychiatrist using BMT First Sergeant psychological screening. Administer Shipley 2. If a psychologist, social worker, or psychiatrist is not assigned at the applicant's duty station, the candidate may utilize qualified resources from other AF MTFs. The mental health provider may obtain the current protocol by contacting 737 TRG/Military Training Consult Service (MTCS), DSN 473-9386. The evaluating clinic completes the required actions and forwards the documentation to MTCS at 559mdg.mtcs@us.af.mil

5a. The BMT First Sergeant application process includes a multi-dimensional assessment of the member's work performance by his/her supervisor, 2-3 coworkers of approximately the same rank, and 2-3 subordinates. Raters should be assigned by the unit commander and additional raters may be suggested. The raters must have had sufficient direct contact with the candidate within the past year and can accurately and impartially rate the candidate on specific work performance behaviors. The coworkers will be invited to complete an on-line survey. The unit commander should notify raters that they will receive an email requesting that they provide ratings, and inform them that their responses will remain anonymous--that they will not be seen by the member, commander, or any unit member. Suspense for completion of rater assignment/ ratings is 10 duty days. Responses will be reviewed by the Military Training Consult Service, and will not be released to the candidate, unit, or other raters. E-mail 559mdg.mtcs@us.af.mil with questions about multidimensional assessments.

6. AF IMT 422A, Physical Profile, completed by medical authority verifying: the individual has no physical defects or mental disorders and possesses the mental and physical ability to supervise and guide young Airmen on a 24-hour-a-day basis; possesses physical stamina sufficient to endure training activities and ceremonies under adverse climatic conditions; and has the ability to speak distinctly.

7. Provide full length, unobstructed, front view photograph in short sleeve blue shirt, nametag, ribbons, no tie/tab, and no hat. Self-generated photos supplied by the applicant are acceptable; however, base photo lab may be used.
8. Copy of most recent Air Force Physical Fitness Test results from the AF Portal.

C. DISTRIBUTION:

1. Wing CCM forwards application via electronic form to the 37 TRW/CCC Workflow; 37TRW.CCC@us.af.mil. DO NOT SEND any mental health materials or testing to this address!
2. 37 TRW/CCC will send applications via electronic form to the AETC/CCC for final consideration/approval. AETC/CCC will forward final packages to AFPC for assignment consideration.
3. Approved First Sergeants will be place on a Assignment Availability Code (AAC) of 50. BMT
First Sgt 8F000 50 3 Years From PCS
effective date
4. Applicants are encouraged to contact their Wing CCC for questions or clarification.

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88. REMOVED

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89. Det 2, 605 Test & Evaluation Sq, Melbourne Fl

A. QUALIFICATIONS:

1. Grade E-6 with skill level commensurate with grade.
2. Possess a TS/SCI security clearance, or be eligible for TS/SCI and have been submitted prior to selection.
3. No record of UCMJ or civil offenses (other than minor traffic violations).
4. No UIF within the last 5 years.
5. Four year Maximum Stabilized Tour (Code 50) rules apply.

6. AFSC 2A574, Maintenance Modification Operational Test Manager: must be qualified, or previously qualified on E-8C Joint Surveillance Target Attack Radar System as a Crew Chief. Have at least 2 years experience as 7-level and 5 years flight-line experience. Prior performance of duties as Quality Assurance and/or Instructor qualified desired. Completed or enrolled in Acquisition 101 through the Defense Acquisition University. Possess strong written and verbal communication skills. Possess a current passing PT score. Desire experience in acquisitions or requirements on C2ISR program(s). Performance of duties at an FOL in support of least one contingency operation desired.
7. AFSC 2A671, Propulsion Systems Test Manager: must be qualified, or previously qualified on E-8C Joint Surveillance Target Attack Radar System as a Propulsion System technician. Have at least 2 years experience as 7-level and 5 years flight-line experience. Prior performance of duties as Quality Assurance and/or Instructor qualified desired. Completed or enrolled in Acquisition 101 through the Defense Acquisition University. Possess strong written and verbal communication skills. Possess a current passing PT score. Desire experience in acquisitions or requirements on C2ISR program(s). Performance of duties at an FOL in support of least one contingency operation desired.
8. AFSC 2A675, Hydraulic Systems Operational Test Manager: must be qualified, or previously qualified on E-8C Joint Surveillance Target Attack Radar System as a Hydraulic System technician. Have at least 2 years experience as 7-level and 5 years flight-line experience. Prior performance of duties as Quality Assurance and/or Instructor qualified desired. Completed or enrolled in Acquisition 101 through the Defense Acquisition University. Possess strong written and verbal communication skills. Possess a current passing PT score. Desire experience in acquisitions or requirements on C2ISR program(s). Performance of duties at an FOL in support of least one contingency operation desired.
9. AFSC 2A676, Electro-Environmental Systems Operational Test Manager: must be qualified, or previously qualified on E-8C Joint Surveillance Target Attack Radar System as a Electro-Environmental System technician. Have at least 2 years experience as 7-level and 5 years flight-line experience. Prior performance of duties as Quality Assurance and/or Instructor qualified desired. Completed or enrolled in Acquisition 101 through the Defense Acquisition University. Possess strong written and verbal communication skills. Possess a current passing PT score. Desire experience in acquisitions or requirements on C2ISR program(s). Performance of duties at an FOL in support of least one contingency operation desired.
10. AFSC 2A971, Communications/Navigations Missions Systems Operational Test Manager: must be qualified, or previously qualified on E-8C Joint Surveillance Target Attack Radar System as a Communication/Navigation Mission Systems Technician. Have at least 2 years experience as 7-level and 5 years flight-line experience. Prior performance of duties as Quality Assurance and/or Instructor qualified desired. Completed or enrolled in Acquisition 101 through the Defense Acquisition University. Possess strong written and verbal communication skills. Possess a current passing PT score. Desire experience in acquisitions or requirements on C2ISR program(s). Performance of duties at an FOL in support of least one contingency operation desired.

11. AFSC 2A972, Instruments and Flight Control Systems Operational Test Manager: Must be qualified, or previously qualified on E-8C Joint Surveillance Target Attack Radar System as an Instruments and Flight Control Systems Maintenance Technician. Have at least 2 years experience as 7-level and 5 years flight-line experience. Prior performance of duties as Quality Assurance and/or Instructor qualified desired. Completed or enrolled in Acquisition 101 through the Defense Acquisition University. Possess strong written and verbal communication skills. Possess a current passing PT score. Desire experience in acquisitions or requirements on C2ISR program(s). Performance of duties at an FOL in support of least one contingency operation desired.
12. AFSC 2A973, Sensor Systems Operational Test Manager: Must be qualified, or previously qualified on E-8C Joint Surveillance Target Attack Radar System as a Radar Maintenance Technician. Have at least 2 years experience as 7-level and 5 years flight-line experience. Prior performance of duties as Quality Assurance and/or Instructor qualified desired. Completed or enrolled in Acquisition 101 through the Defense Acquisition University. Possess strong written and verbal communication skills. Possess a current passing PT score. Desire experience in acquisitions or requirements on C2ISR program(s). Performance of duties at an FOL in support of least one contingency operation desired.
13. AFSC 3D072, Cyber Systems Operations Operational Test Manager: must be qualified, or previously qualified on E-8C Joint Surveillance Target Attack Radar System Transportable Mission Support System (TMSS) as a Cyber Systems Operator Specialist. Have at least 2 years experience as 7-level and 2 years TMSS experience. Completed or enrolled in Acquisition 101 through the Defense Acquisition University. Possess strong written and verbal communication skills. Possess a current passing PT. Desire experience in acquisitions or requirements on C2ISR program(s). Performance of duties at an FOL in support of least one contingency operation desired.

90. 89th Maintenance Group (MXG) Duty – Presidential Support Duty

A. QUALIFICATIONS:

1. Must not be a First Term Airman. Grade requirement: SrA through TSgt.
2. Must have or be able to obtain a Top Secret clearance plus Presidential Support Access prior to PCS.
3. Must possess skill level commensurate with grade.
4. Must have demonstrated consistently high performance.
5. Must have or be able to obtain 36 months retainability as of the reporting date.
6. Must not have a current UIF, Article 15, or LOR.

7. Must not have any record of courts martial conviction.
8. Must not have been identified as a drug user.
9. Must be a U. S. citizen.
10. Must have valid government drivers license. Must have a clear speaking voice without speech impediments. Must be able to perform lengthy and frequent TDYS.

B. APPLICATION:

1. Commander's recommendation for assignment and reenlistment to include the following: "I have personally interviewed the applicant, reviewed her/his records, and have determined that she/he is fully qualified for this assignment based upon established standards. Furthermore, I have no knowledge of, and base law enforcement records do not reveal, any delinquencies or criminal tendencies on the part of the member or her/his family members. Airman possesses high moral standards and excellent military bearing and meets Air Force standards. Airman is financially responsible and solvent. There are no other factors existing, to my knowledge that would preclude airman from being assigned to an installation which is frequently visited by the President and other dignitaries."
2. Copies of last five performance reports.
3. AF IMT 422A with the following statement verified and signed by the local medical authority: "I have personally reviewed the medical records of applicant and family members, if available. They reveal no history of psychological problems. Applicant meets medical requirements of personnel reliability program (AFI 36-2104).
4. One copy of a records review RIP (Enlisted SURF).
5. Must provide a 5X7 head and shoulders photo in full service dress.
6. Must complete a video teleconference (VTC) interview with 89 MXG representatives (TBD by 89 MXG/CCC). A telephone interview may be accomplished in lieu of the VTC when the system is not available.
7. Must provide name and contact information of past 3 supervisors.
8. Letter of recommendation from commander stating, "The individual has been interviewed and is qualified to perform duty with high ranking dignitaries, to include the President of the US." The letter should also include comments about the applicant's initiative, adaptability, dependability and ability to work independently and harmoniously with people outside the applicant's immediate duty section. Applicant may include up to 5 letters of recommendation. Interested personnel are encouraged to contact 89 MXG/MXMA, DSN 858-2688 or COMM 301-981-2688 for additional information.
9. E-Mail the package to MSgt Fredrick Mabry, Fredrick.mabry@afncr.af.mil and (M)Sgt Jacob Macedo, Jacob.macedo@afncr.af.mil .

For additional information, contact HQ AMC at DSN: 576-4871.

91. Special Operations Aviation Weather Personnel (AFSC 1W0X1)

A. Qualifications:

1. Must have a record of military service that shows overall outstanding performance, competence and proficiency in the 1W0X1 specialty.
2. Must have excellent military bearing, appearance, high moral standards and be able to excel in high demand/stress environments. No history of mental instability and must demonstrate high professional and military qualifications. No UIFs, Articles 15, history of financial instability or other disciplinary actions.
3. Must be at least a SrA with a five skill level and have a minimum of three years' experience in the 1W0X1 AFSC to fill 5-level positions and 5 years' experience to fill 7-level positions. Recent Army support experience and/or a deployment is highly desired.
4. Must be in excellent physical condition and must achieve a minimum of 60 points on each component of the Army Physical Fitness Test (APFT). Standards and scoring can be found at <http://www.apft-standards.com>.
5. Must be able to obtain/maintain a Top Secret clearance.
6. Must be qualified for worldwide duty with no physical restrictions

B. APPLICATION:

1. Memo/Letter (see front of catalog) indorsed through the rating chain to the squadron commander stating applicant was personally interviewed, certified/met all prerequisites stated above and is fully qualified and recommended for this duty. Memo/letter will include the results of the APFT.
2. Last five enlisted performance reports and Air Force Fitness evaluations (all available EPR/fitness evals on record if TAFMS prevents).
3. Email application package to address provided in the EQUAL Plus ad. For additional information, contact the POC listed in the EQUAL Plus ad.

92. US SPECIAL OPERATIONS COMMAND PROTECTIVE SERVICE DETAIL (PSD)

A. QUALIFICATIONS:

1. Must always possess and maintain a professional appearance, military bearing and demonstrate exceptional high professional and military conduct.
2. EPRs must clearly show the applicant has demonstrated consistently high standards of character, discretion, and loyalty. EPRs must not contain unfavorable/derogatory comments regarding airman's personal qualities, conduct, working relations, job knowledge, personal appearance, or duty performance.
3. Cannot have any record of Article 15, control roster action, any record of UCMJ convictions or civil offenses other than minor traffic violations within the last 5 years.
4. Cannot have current Unfavorable Information File (UIF).
5. Must be eligible for Top Secret/SCI access, accomplish NCIS background investigation and immediately upon selection, submit any required/necessary paperwork to update clearance.
6. Not currently participating in the Air Force Drug or Alcohol Rehabilitation Program, and no record of alcohol or drug abuse.
7. Must be world-wide deployable with no physical restrictions.
8. Have a minimum acceptable profile (PULHES) of 222221.
9. Must score good or excellent on Air Force Fitness Assessment, and be able to run 3 miles in 30 minutes.
10. Must have 48 months retainability as of the report not later than date (RNLTD).
11. Must be able to speak and write English clearly and distinctly.
12. Applicant must have a recommendation from his/her current commander.
13. No recent history of marital or family problems, and must be financially responsible and solvent.

14. Must be a U.S. Citizen.

15. Must possess all required documents and items needed to immediately apply for an official passport upon arrival, i.e. raised seal birth certificate.

B. APPLICATION:

1. Member will be selected for duty through the Air Force allocation and assignment process. All vacancies are advertised through the EQUAL-Plus Special Duty assignments page. Volunteer and non-volunteer assignment selects must meet the same requirements for qualification and application.
2. Applicants will be interviewed by the local NCIS Special Agent-in-Charge or designee. Afterwards the member will be notified of whether to proceed or not with assignment.

Provide a letter of recommendation signed by the member's unit commander.

NOTE: Please place the following statement in the commander's letter of recommendation. *"I have personally interviewed the selectee, reviewed (his/her) records and have determined that the member is fully qualified for this position. I certify that the applicant possesses maturity, and the ability to work with little or no supervision. Further, I have no knowledge of, and base law enforcement records do not reveal, any delinquencies or criminal tendencies on the part of the member or (his/her) family. The Airman possesses high moral standards and excellent military bearing and currently meets AF Fitness standards. The Airman is financially responsible and solvent. There are no other factors existing to my knowledge that would preclude the Airman from being assigned to U.S. Special Operations Command Protective Service Detail.*

3. Provide a copy of the last 5 EPRs.
4. Provide copy of most recent Air Force Physical Fitness Assessment results from AFFMS.
5. Provide Assignment Management System SURF.
6. Provide an AF IMT 422, Physical Profile Serial Report (PULHES requirements 222221)
7. Personnel selected for assignment must email all the requested documents within 10 days following assignment selection/notification to ensure timeliness of assignment actions.

Email packages to SOCC-PSD@socom.mil. If you have any questions please call DSN 299-6640 or COMM 813-826-6640.

93. Airman Dorm Leader (8H000)-SDI 8H000 (AFI 36-6005, Unaccompanied Housing Management, provides additional information)

A. QUALIFICATIONS:

1. Must meet all Entry requirements contained in the most current Air Force Enlisted Classification Directory for 8H000 Special Duty Identifier.
2. SSgt – MSgt (SSgt-selects must be an Airman Leadership School graduate before applying for a position).
3. Meet appropriate Time On Station (TOS) requirements as of the RNLTD. Overseas members must be within one year of their established Date of Return from Overseas (DEROS) to apply.
4. Be qualified in Primary Air Force Specialty Code (PAFSC) and possess an appropriate skill level commensurate with grade/rank.
5. Meet Minimum physical profile (PUHLES) of 333333 and be worldwide deployable.
6. Must have an overall EPR rating of 4 or 5 on last three performance reports.
7. Must have a passing score of 75 on the annual fitness test. Must not be enrolled in a mandatory fitness program.
8. Upon selection, TSgts and above will be scheduled and must complete the AFIT Unaccompanied Housing Management course before assignment/PCS (unless waived by Career Field Manager).

B. APPLICATION:

1. The applicant must be recommended by their unit commander and servicing installation command chief (or their designated representatives) for the 8H000 position.
2. Provide letter of recommendation signed by the member's unit commander along with an endorsement/concurrence from the servicing installation command chief.

NOTE: The following information is required for the letter of recommendation by the unit commander:

A. Applicant's grade, name, SSN, current unit, duty phone, and volunteer statement with signature.

B. Name of duty requested and preferred location (if applicable).

C. Signed recommendation by unit commander: "To my knowledge, member is emotionally stable, morally responsible, financially sound, and has not had a history of disciplinary action. (i.e. UIF, LOR, Control Roster). I have reviewed the member's records, and they do not reflect any information, which in my judgment would preclude selection of the applicant for this position."

D. I have confirmed the member has

- An overall 4 or 5 rating on last 3 EPRs.

- Has scored a minimum 75% on their fitness score and is not enrolled in a mandatory fitness program.
- Possesses a valid state vehicle operator's permit.

3. After obtaining unit commanders' recommendation, applicant will interview with the servicing installation command chief to obtain a written endorsement/concurrence attached to unit commanders' recommendation letter.

C. DISTRIBUTION

1. Submit through your servicing MPS who will submit the application to AFPC/DPAA2 via Case Management System (CMS)
 - a. Copies of last 3 performance reports
 - b. [AF IMT 422A](#), Physical Profile-Serial Report
 - c. Records Review RIP
 - d. Unit Commander Letter of Recommendation with CCC endorsement

Note: For short tour Equal Plus Ads, submit the application to the respective POC on the EQUAL Plus Ad.

94. Desert Defender Readiness Training Center Duty, HQ AFSFC Detachment 3, Fort Bliss, Texas

A. QUALIFICATIONS:

1. Minimum rating of 4 on last three EPRs.
2. Must be worldwide qualified with no physical restrictions.
3. Ability to obtain three years retainability as of the reporting month.
4. Good speaking voice with the ability to communicate well.
5. High standards of military appearance and conduct.
6. Military Working Dog handlers must have completed the AF Kennel Master Course.

B. APPLICATION:

1. Memo/Letter (see front of catalog) with commander's recommendation verifying items A 3, 4, 5 and 6 above.
2. AF IMT 422A.
3. Copies of member's last five EPRs.
4. Targeted Military Resume of duty history stressing involvement in air base defense related training,

exercises, and contingency deployments or specifics relating to AFSC and ability to contribute to the Readiness Training Center mission. Ref AFH 33-337, Tongue and Quill, dated 27 May 2015.

C. DISTRIBUTION

The application can be mailed to HQ AFSFC, Det 3, 11319 SSG Sims Street, Fort Bliss TX 79916. Interested personnel are encouraged to contact HQ AFSFC Det 3 at DSN 621-2074 or HQ AFSFC SFM at DSN 945-7782 for information.

95. Special Victims Paralegal – 5J0X1

A. Qualifications:

1. The recent EPR changes to the Enlisted Evaluation System (EES) will affect individual eligibility under the new EES ratings. Individuals will be considered for the positions with an overall performance assessment rating that indicates either "Exceeded some, but not all expectations" or "Exceeded most, if not all expectations" (top two ratings). Since the Static Close Out Dates (SCODs) differ between each grade, this rating change will not affect nominations currently being processed at the same time. EPRs under the previous rating system must still be Ss. No referral reports in the past three years.
2. No derogatory data in last 3 years (UIF, Control Roster, Referral EPR, or UCMJ actions).
3. Passing/current fitness test (no failed tests in past 12 months).
4. Minimum 1 year military justice experience.
5. Letter of recommendation from Staff Judge Advocate (SJA).

B. Application:

1. Memo/Letter. Staff Judge Advocate interviews the applicant and makes a recommendation on a memo to include the following statement: "To my knowledge, member is emotionally stable, morally responsible, and sensitive to the nature of the mission of the special victims counsel division and has not had a history of disciplinary action (i.e. UIF, LOR, and Control Roster). I have reviewed the member's records, and they do not reflect any information, which in my judgment would preclude selection of the applicant for this position"
2. Copies of last three performance reports (front & back).
3. Copy of AMS Surf.

4. Copy of most recent Air Force Physical Fitness Test results from the AF Portal.
5. Letter of Recommendation from the SJA.

Member forwards application to AFLOA/CLS for assignment consideration.

Email: usaf.pentagon.af-ja.mbx.AFLOA-CLS-Workflow@mail.mil or application can be mailed to:
AFLOA/CLS
1500 West Perimeter Road
Joint Base Andrews AFB MD 20762

Interested personnel are encouraged to contact AFLOA/CLS at DSN 612-4672 or commercial (240) 612-4672.

96. Defense Paralegal – 5J0X1

A. Qualifications:

1. The recent EPR changes to the Enlisted Evaluation System (EES) will affect individual eligibility under the new EES ratings. Individuals will be considered for the positions with an overall performance assessment rating that indicates either "Exceeded some, but not all expectations" or "Exceeded most, if not all expectations" (top two ratings). Since the Static Close Out Dates (SCODs) differ between each grade, this rating change will not affect nominations currently being processed at the same time. EPRs under the previous rating system must still be 5s. No referral reports in the past three years.
2. Passing/current fitness test (no failed tests in past 12 months)
3. Minimum 1 years military justice experience
4. Letter of recommendation from Staff Judge Advocate (SJA).

B. Application:

1. Member will provide the following to Air Force Legal Operations Agency:

2. Copies of last three performance reports (front & back).
3. Copy of AMS SURF
4. Copy of most recent Air Force Physical Fitness Test results from the AF Portal
5. Letter of Recommendation from the Staff Judge Advocate.

Member forwards application to AFLONJAJD for assignment consideration.

Send completed application to:

AFLOA/JAJD

1500 West Perimeter Road

Joint Base Andrews AFB MD 20762

Or

Email: usaf.pentagon.af-ja.mbx.AFLOA-JAJD-Workflow@mail.mil

Interested personnel are encouraged to contact AFLOA/JAJD at DSN 612-4617 or commercial (240) 612-4617.

97. Air Mobility Support Advisory (Travis AFB & Joint Base McGuire-Dix)

A. QUALIFICATIONS:

1. Grade E-5 and above and 7 Level qualified. EXCEPTION: Career Enlisted Aviators in the grade of E-5 may apply as a 5 level but must be aircrew instructor qualified.
2. Two years experience in your AFSC.
3. Must be a U.S. citizen.
4. No negative qualifying factors (i.e. UIF actions, Article 15, Control Roster).
5. Have a minimum DLAB score of 85 or as otherwise directed in Equal Plus advertisement.

6. Have highly developed and effective oral/written communication skills.

7. Good or better on AF physical fitness test.

8. Must be world-wide deployable with no physical restrictions.

B. APPLICATIONS:

1. Must contact 571 MSAS or 818 MSAS prior to submitting application to determine suitability.

2. Electronic applications consist of the following tabs.

a. Letter of Recommendation from Immediate Supervisor and Commander

Note: Memo/Letter with Commander's recommendation. The statement must include the following: "I have personally interviewed the candidate and recommend him/her for duty in the 571 MSAS (Travis) or 818 MSAS (JB MDL) and the individual is well suited socially and temperamentally to work closely with forces from allied nations. Member exhibits outstanding dress and appearance IAW AFI 36-2903 standards. Member does not have any history of adverse quality force indicators within the last 36 months."

b. SURF

c. Last three EPRs

d. Individual Fitness Assessment History

e. Copy of DLPT/DLAB

f. AF IMT 422A with the following statement signed by a medical authority: "Individual's medical records have been screened and reveal no history of psychiatric, emotional, drug, or alcohol related incidents. Individual has the physical stamina to endure long periods of standing and speaks clearly without speech impediment."

3. Email application to 571 MSAS (Travis AFB) - 571msas.cag@us.af.mil or to 818 MSAS (JB MDL) - 818MSAS.CCE@us.af.mil.

98. Medical Logistics WRM (PAS: KB0VFDCT-4A171 & ML0VFLXD-4A151/4A171)

A. QUALIFICATIONS:

1. Must have minimum of two years WRM management experience within last four years. Deployment experience as a Medical Logistic technician highly desirable.

2. Must have PME commensurate with grade.
3. Must possess, as a minimum, a secret security clearance.
4. Must be in excellent physical condition; profiles restricting member's participation in regular strenuous aerobic and anaerobic exercise will not be permitted.
5. Must have exceptionally high motivation, aptitude necessary to excel as a solo medical logistician under austere conditions and be prepared to go TDY extensively, if required.
6. Must have excellent military bearing, appearance, and high moral standards; no UIF, Article 15, history of financial instability or other disciplinary actions.
7. Must have initiative, flexibility and good communication (oral and written).
8. Must have overall rating of four or higher on last five EPRs.
9. Must be U.S. citizen and have ability to obtain official passport.
10. Must be PCS eligible IAW AFI 36-2110, Military Assignments, and able to obtain 36 months retainability as of RNLTD.

B. APPLICATION:

1. Copies of last five performance reports.
2. Copy of AF Form 422 with current PHULES.
3. Last five physical fitness evaluations.
4. Cover letter from applicant stating career plans, what they would gain from a Special Operations assignment and commander's comment/signature "I have personally reviewed the personnel records of (grade, name, and SSAN) and certify they contain no disqualifying data that would preclude selection for Special Operations Command Duty."
5. AFPC is the final assignment approval authority. EARLY REPORTING AUTHORIZED.

C. DISTRIBUTION:

Mail formal application to POC1: Loretta Ambrosius, SMSgt / Phone: DSN 579-5570 / Email: loretta.ambrosius@us.af.mil
POC2: George Cum, CMSgt / Phone: DSN 579-6240 / Email: george.cum@us.af.mil

99. Civil Engineer Maintenance, Inspection and Repair Team (CEMIRT) (TYNDALL, TRAVIS)

CEMIRT – Tyndall AFB (3E0X1, 3E0X2, 3E090)

CEMIRT - Travis AFB (3E0X1, 3E0X2)

A. QUALIFICATIONS:

1. Must be 5, 7 or 9 level (as appropriate to position) and have a secret or higher security clearance.
2. Minimum 4 years' experience in AFSC, must have strong practical experience within their specialty and have the ability to lead project teams for extended periods at other bases.
3. Must meet minimum AF fitness standard with an overall score of 75. Due to the high TDY tempo and potential for short notice contingency taskings, applicants must be in good physical condition and not have any Duty Limiting Conditions (DLC) that restrict physical training or TDY.
4. Technicians regularly brief Base Civil Engineers; therefore, they must present a professional military appearance and have the ability to communicate in a clear and logical manner both orally and in writing.
5. Minimum of VC on last performance report (Met all expectations) and applicants must not have any negative quality factors within the last five years.

B. APPLICATION:

1. [Memo/Letter](#) (see front of catalog) with commander or CEM's recommendation verifying items A 2, 3, and 4 above.
2. PT History Report from AFFMS.
3. SURF from AMS.
4. Copies of member's last five EPRs.
5. Additional information may be submitted on technical experience or contingency deployment history.
6. Interested personnel are encouraged to contact:

Tyndall/Travis: Send applications to: AFCEC.COM.WORKFLOW@US.AF.MIL

100. US Air Force Expeditionary Center contingency Skills Instructor Duty (Phoenix Raven/MN1LFNYB/T3P0X1/SEI 329)

A. QUALIFICATIONS:

1. Grade SrA or above with A 329 SEI and skill level commensurate with grade.
2. CCAF degree or within one year of completion (within 12 credit hours). Based on the goal to have an instructor corps with a minimum of an associate's degree, volunteers with degrees are selected above all other volunteers. If you are within one year of completing your AA degree and desire to become an instructor, the USAF EC offers special programs to financially assist individuals in obtaining an AA degree.
3. Overall EPR rating of 5 on last three performance reports.
4. Must have scored 90 in all categories on most recent fitness test, no failure on any portion within the last 12 months or exemptions from any component.
5. No record of disciplinary action that resulted in an Article 15 or Unfavorable Information File.
6. Overseas contingency operations experience is desired but not a disqualifier.

B. APPLICATION:

1. [Memo/Letter](#) (see front of catalog). Commander's recommendation to include comments on the applicant's military appearance, bearing, conduct, and that the applicant has the ability to speak distinctly and can communicate well with others.
2. Copies of last three performance reports.
3. One copy of a records review listing (1 page surf).
4. PT score history
5. Email or mail package to: USAF EC, 421 CTS/CCC, 5656 Texas Ave, Ft Dix, NJ 08640-5403.

For additional information email **HQ AMC** or call DSN 779-7883, or contact USAF EC, 421 CTS/CCC at DSN: 650-7403.

101. Deployed, Aircraft, Ground Response Element (DAGRE)/Team Leader (ML0VFLXD/KB0VFDCT – 3P0X1) 352 & 353 SOSS

A. QUALIFICATIONS:

1. Must be worldwide deployable, not have a fear of heights or water and can fly at high altitudes (certified on AF Form 469/422) and not have any physical ailments that prevents participation in rigorous daily physical training program.

2. Must meet or exceed the following physical fitness standards: run 1.5 mile in 11:30 or less, complete 50 push-ups and 50 crunches in one minute.
3. Must possess, as a minimum, a secret security clearance.
4. Must have unit commander certify via memorandum, individual has a stable financial and family situation, excellent military bearing, appearance, and high moral standards; no current UIF or record of Article 15, history of financial instability or other disciplinary actions; has initiative, flexibility and good communication skills (oral and written).
5. Must have highest overall rating on last five performance reports.
6. Must be able to obtain an official passport.
7. Must meet entry requirements and be a volunteer to attend the AFSOC DAGRE course.
8. Highly desired: DAGRE 099 SEI, RAVEN 329 SEI, AT/FP Level II qual, and deployment experience.

B. APPLICATION:

1. Copies of last five performance reports.
2. Resume.
3. Fitness Assessment Rip.
4. Cover letter from applicant stating career plans, what they would gain from a Special Operations assignment and commander's comment/signature: "I have personally reviewed the personnel records of (grade, name, and SSAN) and certify they contain no disqualifying data that would preclude selection for Air Force Special Operations Command duty. Individual has a stable financial and family situation along with excellent military bearing, appearance, and high moral standards. Member does not have a current UIF or record of Article 15, history of financial instability or other current disciplinary actions. Member has initiative, flexibility and good communication skills (oral and written)."
5. AFPC is the final assignment approval authority. **EARLY REPORTING AUTHORIZED.**

DISTRIBUTION:

Mail formal application to POC1: Geri Dreibelbis, CMSgt / Phone: DSN 579-2046 / Email: geri.dreibelbis@us.af.mil

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102. International Enlisted Engagement Manager - RI 9L100

A. QUALIFICATIONS:

1. Must be a SMSgt.
2. Ability to speak clearly and communicate well with others.
3. Must have completed appropriate level SNCOA PME.
4. Must have high standards of military appearance, image, military bearing and conduct in the past duty performance. Appropriate military image in uniform is paramount.
5. Be qualified in Primary Air Force Specialty Code (PAFSC) and possesses an appropriate skill level commensurate with grade/rank.
6. Overall EPR rating of 5, or “Exceed most, if not all expectations” under new Enlisted Evaluation System.
7. Extensive knowledge of USAF enlisted personnel programs and development initiatives desired. Experience in Theater Security Cooperation activities at the MAJCOM level or above is also highly desired.

B. APPLICATION:

1. Biography with an official AF photograph (Refer to AFH 33-337), Tongue and Quill, dated 27 May 2015). See attachment:



Example Biography -
TSgt Doe.pdf

2. Consolidated SURF from Assignment Management System.
3. Copies of last three Enlisted Performance Reports.
4. Complete Air Force Physical Fitness Assessment history from the AF Portal.
5. Commander recommendation letter.
6. A full length photograph in short sleeve service uniform within past 6 months.
7. Answer the following questions in 2-3 paragraphs on a Memorandum For Record: Why your background and expertise would make you a good selection for this position? What experience you hope to gain from this assignment?

8. Contact information, to include e-mail address and phone number (DSN/Comm).

C. DISTRIBUTION:

1. Compile all information into a single PDF file and e-mail application to the POC listed advertising the Equal Plus position.

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For specific assignment information or additional information, contact the POC listed in the EQUAL Plus ad.

**If you have questions or comments about this page, please send them to:
HQ AFPC/DP3AM or call us at DSN 665-3815 or comm 210-565-3815**

